

# GRANTS SCRUTINY SUB-COMMITTEE

---

Monday, 5 November 2018 at 6.30 p.m.

Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG

This meeting is open to the public to attend.

**Members:**

Chair: Councillor Marc Francis  
Vice-Chair:

Councillor Sufia Alam, Councillor Kahar Chowdhury, Councillor Ehtasham Haque,  
Councillor Mohammed Pappu, Councillor Andrew Wood, Kim Hayman and Sue Kenten

**Deputies:**

Councillor Peter Golds, Councillor Victoria Obaze, Councillor Kyrsten Perry and  
Councillor Helal Uddin

[The quorum for this body is 3 Members]

**Contact for further enquiries:**

Farhana Zia, Democratic Services  
Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG  
Tel: 020 7364 0842  
E-mail: [farhana.zia@towerhamlets.gov.uk](mailto:farhana.zia@towerhamlets.gov.uk)  
Web: <http://www.towerhamlets.gov.uk>

Scan this code  
for an  
electronic  
agenda:



## Public Information

### **Attendance at meetings.**

The public are welcome to attend meetings of the Committee. However seating is limited and offered on a first come first served basis.

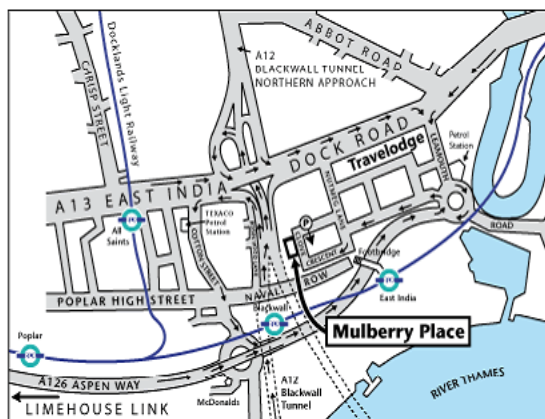
### **Audio/Visual recording of meetings.**

Should you wish to film the meeting, please contact the Committee Officer shown on the agenda front page.

### **Mobile telephones**

Please switch your mobile telephone on to silent mode whilst in the meeting.

### **Access information for the Town Hall, Mulberry Place.**



**Bus:** Routes: 1, D3, D6, D7, D8, 15, 108, and 115 all stop near the Town Hall.

**Docklands Light Railway:** Nearest stations are East India: Head across the bridge and then through complex to the Town Hall, Mulberry Place Blackwall station. Across the bus station then turn right to the back of the Town Hall complex, through the gates and archway to the Town Hall.

**Tube:** The closest tube stations are Canning Town and Canary Wharf

**Car Parking:** There is limited visitor pay and display parking at the Town Hall (free from 6pm)

If you are viewing this on line: ([http://www.towerhamlets.gov.uk/content\\_pages/contact\\_us.aspx](http://www.towerhamlets.gov.uk/content_pages/contact_us.aspx))

### **Meeting access/special requirements.**

The Town Hall is accessible to people with special needs. There are accessible toilets, lifts to venues. Disabled parking bays and an induction loop system for people with hearing difficulties are available. Documents can be made available in large print, Braille or audio version. For further information, contact the Officer shown on the front of the agenda



### **Fire alarm**

If the fire alarm sounds please leave the building immediately by the nearest available fire exit without deviating to collect belongings. Fire wardens will direct you to the exits and to the fire assembly point. If you are unable to use the stairs, a member of staff will direct you to a safe area. The meeting will reconvene if it is safe to do so, otherwise it will stand adjourned.

### **Electronic agendas reports and minutes.**

Copies of agendas, reports and minutes for council meetings can also be found on our website from day of publication.

To access this, click [www.towerhamlets.gov.uk/committee](http://www.towerhamlets.gov.uk/committee) and search for the relevant committee and meeting date.

Agendas are available at the Town Hall, Libraries, Idea Centres and One Stop Shops and on the Mod.Gov, iPad and Android apps.



QR code for smart phone users.

**1. APOLOGIES FOR ABSENCE**

**2. APPOINTMENT OF VICE-CHAIR**

**3. DECLARATIONS OF INTEREST**

**7 - 10**

**4. MINUTES OF THE PREVIOUS MEETING**

**11 - 18**

To approve as a correct record of proceedings, the minutes of the meeting held on 20<sup>th</sup> September 2018.

**5. CONSIDERATION OF PUBLIC SUBMISSIONS**

Consideration of any written comments received from members of the public in relation to any of the reports on the agenda.

[Any submissions should be sent to the clerk listed on the agenda front page by 5pm the day before the meeting]

**6. GRANTS DETERMINATION SUB-COMMITTEE MEETING  
REPORTS FOR CONSIDERATION**

**6 .1 Event Fund - Quarter 4 & Annual Report 2017/18**

**19 - 38**

**6 .2 Payment of Historic Buildings Grant to St. Mary and Holy Trinity  
Church, Bow**

**39 - 70**

- |             |   |           |
|-------------|---|-----------|
| <b>6 .3</b> | <b>Approve the Change Note and subsequent changes that deviate from the initial PID that was approved in November 2017 of grant funding £3,119,421 to NHS Tower Hamlets CCG to deliver increased capacity, access and service provision in primary care and maintain continuity of local GP services.</b> | 71 - 114  |
| <b>6 .4</b> | <b>Approve the Change Note and subsequent changes that deviate from the initial PID that was approved in April 2016 of grant funding £1,871,948 to NHS Tower Hamlets CCG to deliver increased capacity, access and service provision in primary care and maintain continuity of local GP services.</b>    | 115 - 126 |
| <b>6 .5</b> | <b>Healthcare ICT Infrastructure: Approval of the allocation of S106 and CIL Funding, totalling £1,502,608, for improvements to ICT infrastructure to improve access to and capacity of health facilities.</b>  | 127 - 140 |
| <b>6 .6</b> | <b>MSG Performance Report - Period 11 (April - June 2018)</b>   | 141 - 212 |
| <b>6 .7</b> | <b>Proportionate Monitoring Arrangements</b>  | 213 - 222 |

**7. SUB COMMITTEE REPORTS FOR CONSIDERATION**

**8. ANY OTHER BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

**Next Meeting of the Committee:**

Tuesday, 18 December 2018 at 6.30 p.m. to be held in the Town Hall, Mulberry Place, 5 Clove Crescent, London, E14 2BG

# Agenda Item 3

## **DECLARATIONS OF INTERESTS - NOTE FROM THE MONITORING OFFICER**

This note is for guidance only. For further details please consult the Members' Code of Conduct at Part 5.1 of the Council's Constitution.

Please note that the question of whether a Member has an interest in any matter, and whether or not that interest is a Disclosable Pecuniary Interest, is for that Member to decide. Advice is available from officers as listed below but they cannot make the decision for the Member. If in doubt as to the nature of an interest it is advisable to seek advice **prior** to attending a meeting.

### **Interests and Disclosable Pecuniary Interests (DPIs)**

You have an interest in any business of the authority where that business relates to or is likely to affect any of the persons, bodies or matters listed in section 4.1 (a) of the Code of Conduct; and might reasonably be regarded as affecting the well-being or financial position of yourself, a member of your family or a person with whom you have a close association, to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the ward affected.

You must notify the Monitoring Officer in writing of any such interest, for inclusion in the Register of Members' Interests which is available for public inspection and on the Council's Website.

Once you have recorded an interest in the Register, you are not then required to declare that interest at each meeting where the business is discussed, unless the interest is a Disclosable Pecuniary Interest (DPI).

A DPI is defined in Regulations as a pecuniary interest of any of the descriptions listed at **Appendix A** overleaf. Please note that a Member's DPIs include his/her own relevant interests and also those of his/her spouse or civil partner; or a person with whom the Member is living as husband and wife; or a person with whom the Member is living as if they were civil partners; if the Member is aware that that other person has the interest.

### **Effect of a Disclosable Pecuniary Interest on participation at meetings**

Where you have a DPI in any business of the Council you must, unless you have obtained a dispensation from the authority's Monitoring Officer following consideration by the Dispensations Sub-Committee of the Standards Advisory Committee:-

- not seek to improperly influence a decision about that business; and
- not exercise executive functions in relation to that business.

If you are present at a meeting where that business is discussed, you must:-

- Disclose to the meeting the existence and nature of the interest at the start of the meeting or when the interest becomes apparent, if later; and
- Leave the room (including any public viewing area) for the duration of consideration and decision on the item and not seek to influence the debate or decision

When declaring a DPI, Members should specify the nature of the interest and the agenda item to which the interest relates. This procedure is designed to assist the public's understanding of the meeting and to enable a full record to be made in the minutes of the meeting.

Where you have a DPI in any business of the authority which is not included in the Member's register of interests and you attend a meeting of the authority at which the business is considered, in addition to disclosing the interest to that meeting, you must also within 28 days notify the Monitoring Officer of the interest for inclusion in the Register.

**Further advice**

For further advice please contact:-

- Asmat Husain, Corporate Director for Governance and Monitoring Officer,  
Tel: 0207 364 4800

## APPENDIX A: Definition of a Disclosable Pecuniary Interest

(Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, Reg 2 and Schedule)

Subject	Prescribed description
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	<p>Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by the Member in carrying out duties as a member, or towards the election expenses of the Member.</p> <p>This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.</p>
Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	Any beneficial interest in land which is within the area of the relevant authority.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.
Corporate tenancies	<p>Any tenancy where (to the Member's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to the Member's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

This page is intentionally left blank



## LONDON BOROUGH OF TOWER HAMLETS

### MINUTES OF THE GRANTS SCRUTINY SUB-COMMITTEE

HELD AT 5.00 P.M. ON THURSDAY, 20 SEPTEMBER 2018

#### MP704 - TOWN HALL MULBERRY PLACE

##### Members Present:

Councillor Marc Francis (Chair)  
Councillor Kahar Chowdhury (Member)  
Councillor Ehtasham Haque (Member)  
Councillor Mohammed Pappu (Vice-Chair)  
Councillor Andrew Wood (Member) (Leader of the Conservative Group)  
Kim Hayman (Co-Optee)  
Sue Kenten (Co-Optee)

##### Officers Present:

Mohammed Ahad – (Community Programmes Officer, Third Sector Team)  
Vicky Allen – (Intelligence and Performance Officer, Strategy, Policy and Performance, Governance)  
David Black – Poplar HARCA  
Steve Hill – (Head of Benefits Services)  
Tracey St Hill – (Principal RSL Partnerships Officer)  
Abdul J. Khan – (Sustainable Development Manager, Strategy Innovation & Sustainability, Place)  
Caroline Pembroke – (Whitechapel Delivery Project Assistant, Planning & Building Control)  
Jen Pepper – (Affordable Housing Programme Manager, Place)  
Michael Ritchie – (Principal Officer - Place Shaping)  
Warwick Tomsett – Joint Director, Integrated Commissioning  
Farhana Zia – Senior Committee Officer

#### 1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Sufia Alam.

#### 2. DECLARATIONS OF INTEREST

Kim Hayman, Co-opted Member of the Sub-Committee stated she is an employee of Bromley-by-Bow centre, which works with organisations receiving grants. Ms Hayman also stated she is a long standing member of the Bow Bridge Estate Board (Poplar HARCA).

Councillor Kahar Chowdhury stated he is a leaseholder of Poplar HARCA.

Councillor Marc Francis declared an interest in items 5.1, 5.2 and 5.3 on the basis that his wife is the Deputy Mayor with responsibility for these areas.

Councillor Francis proposed a change in the running order of the agenda, with items 5.4 and 5.5 being taken first followed by the remaining items on the agenda, which the vice-chair Councillor Pappu chaired.

Councillor Marc Francis left the meeting at the point when the above items were to be discussed.

### **3. MINUTES OF THE PREVIOUS MEETING**

The minutes from the meeting held on the 30<sup>th</sup> July 2018 were agreed has an accurate record of the meeting.

### **4. CONSIDERATION OF PUBLIC SUBMISSIONS**

The Sub-Committee noted that no public submissions had been submitted to the Committee Officer by the deadline. (5:00 p.m. the day before the meeting.)

### **5. GRANTS DETERMINATION SUB-COMMITTEE MEETING REPORTS FOR CONSIDERATION**

#### **5.1 Affordable Housing Grant Programme - George Green's Almshouses**

Tracey St Hill, Registered Providers Partnership and Development Officer, presented her report in relation to the Affordable Housing Grant Programme-George Green's Almshouses. Ms St Hill explained to Members, Cabinet had agreed to set up a £7.06M fund of retained RTB receipts to be used for the period 2016 onwards. In January 2018 a further £5M of additional grant funding was agreed to allow for the acquisition and development of schemes that provide affordable housing.

Ms St Hill stated George Green's Almshouses were looking to purchase one property from Poplar HARCA and sought a grant of £90,600. She said the property would be managed by Providence Row Housing Management, with the freehold being retained by Poplar HARCA.

Members of the Sub-Committee asked questions in relation to the report and the Sub-Committee noted the following:

- Jen Pepper would clarify via email the age of the property being purchased by George Green Almshouses.
- The total number of properties purchased to date, by the Housing Provider was eight.

- Paragraph 2.1 of the report would be amended to state the council can now bank monies with the DCLG rather than having to spend RTB receipts within three years.
- In response to how many properties the Council had purchased, the Sub-Committee was informed in the circa of 140 properties and that these were mainly from Poplar HARCA stock or ex-RTB properties.

Members of the Sub-Committee **AGREED** to recommend to the Grant's Determination Sub-Committee to:

1. Authorise the Corporate Director Place to award Right to Buy grant funding for the amount listed in paragraph 1.7 of the report to George Green Almshouses, together with a 10% uplift to take account of potential increases in build or acquisition costs.
2. Authorise the Corporate Director Place to enter into a grant agreement and make decisions relating to any associated matter to give effect to the delegation referred to in paragraph 1 above.

## **5.2 Informal offer of Historic Buildings Grant to St. Mary and Holy Trinity Church**

Michael Ritchie, Principal Officer Place Shaping Team presented the report in relation to the Historic Building Grant to St. Mary and Holy Trinity Church. Mr Ritchie informed Members the Church was a Grade II Listed building and is on the Historic England's Heritage at Risk register. The grant sought is for £30,000 and would be used to improve the external appearance of the building as phase 2 of the project. A grant award of £20,000 had already been awarded as part of Phase 1, which contributed to west tower of the church being repaired.

Members of the Sub-Committee made the following comments in relation to the report and noted:

- The Church was making a contribution of £7k to the project. Members wanted to know why such a small sum was being contributed and if the Church of England would also be making a contribution.
- Members asked how the Historic Buildings Grant was publicised and who could apply for grant funding. Members were told the responsible Officer worked closely with those on the Heritage risk register and organisations were aware of the grant funding available to them.
- Mr Ritchie confirmed Historic England decided which buildings were on the risk register. He said the Council are asked for its opinion and the risk register is reviewed every year. The grant had reduced over the years and the grant funding was targeted at those in need.

Members of the Sub-Committee **AGREED** to recommend to the Grant's Determination Sub-Committee to:

1. Consider and comment on the recommendation to issue an informal offer of grant of £30,000 to St. Mary and Holy Trinity Church, Bow;
2. Approve the issue of a letter of comfort to the Church, communicating the Council's willingness to offer a Historic Building Grant of £30,000 in principle, subject to conditions.

### **5.3 A12 Acoustic Barrier - Part of the A12 Green Mile Initiative**

Abdul Khan, Service Manager for Energy and Sustainability introduced this report and stated the A12 Acoustic Barrier project was seeking £100,000 to award Poplar HARCA as a grant. Poplar HARCA would project manage the design and installation of a new innovative acoustic barrier for a section of the A12 to mitigate noise and air pollution. He said this was a pilot scheme in partnership with Transport for London and Poplar HARCA.

Members of the Sub-Committee asked questions in relation to the report and noted the following:

- The emphasis of the report was on improving air quality however Members of the Sub-Committee felt this was misleading, particularly as the design and materials to be used were untested and there was no evidence it would improve air pollution.
- Members asked if alternative options had been considered to reduce air pollution such as green walls and planting on rooftops. Some Members believed the design of the acoustic barrier was ugly and aesthetically would not enhance the area.
- The Sub-Committee were concerned about the value for money of this project, especially considering the cost per length.
- Some Members were concerned about the council's use of section 106 funding for projects that are not in the immediate area of the development – in this case, London City Island.
- Members questioned whether the proposed siting of the acoustic barrier was appropriate, considering the density of housing in the locality and therefore a relatively small number of residents benefitting. The Sub-committee felt that there are other sites where noise reduction solutions may benefit more residents.
- The Sub-Committee had reservations about using Poplar HARCA to manage the project as this may not be as cost effective as an in-house solution. The Sub-Committee wanted assurances that a value for money exercise for project management had been undertaken.

The Sub-Committee felt that they **COULD NOT ENDORSE** this project for the reasons outlined above. They asked for the project to be halted unless funding was already committed.

#### 5.4 Sheltered Housing: Tenant's Activity Pot

Mr Warwick Tomsett, Joint Director of Integrated Commissioning informed Members that following a report to Cabinet in March 2018, the borough had adopted an intensive Housing Management Service (IHMS) model for sheltered housing provision. The savings realised from the move have been reinvested to tackle loneliness and isolation and Officers have worked with tenants and sheltered housing landlords to co-produce the Tenant's Activity Pot (TAP).

Mr Tomsett said the report was seeking authority to grant awards to residents in sheltered schemes at a maximum of £500 per resident per annum in line with the Ageing Well Strategy and the Council's Tackling Poverty agenda as well as the Mayors commitment to tackle loneliness and isolation.

Members of the Sub-Committee asked questions in relation to the report and noted the following:

- Members of the Sub-Committee were pleased the initiative was tenant-led and asked how the initiative would be communicated to all tenants.
- Members wanted assurances that the activities would be accessible to all tenants and that all sheltered housing residents would be able to exercise their preferences for activities and that there would be flexibility in the range, location and timings of activities.
- Furthermore the Sub-Committee asked that none of the activities provided added to the vulnerabilities of some residents and that this be monitored.
- Members asked if residents could access activities put on by other sheltered housing associations.
- The Sub-Committee asked the project be evaluated after the first year and that this evaluation be made available to the Grants Scrutiny Sub-Committee, in order to gain assurance that the activities being delivered met the various needs of all the residents.
- The Sub-Committee sought clarification on how many residents would benefit from the scheme.
- Overall the Members welcomed the initiative as a positive way to tackle social isolation and loneliness amongst older residents and endorsed the proposed recommendations.

Members of the Sub-Committee **AGREED** to **NOTE** and **ENDORSE** the recommendation to the Grant's Determination Sub-Committee to:

1. Authorise the Corporate Director, Health Adults and Community to make grants to residents in sheltered schemes at a maximum of £500

per resident per annum in line with the Ageing Well Strategy, the Council's Tackling Poverty agenda and the Mayor's commitment to tackle loneliness and isolation.

2. Enter into agreements with the relevant sheltered housing providers who will administer the grants to residents under appropriate terms agreed in consultation with the Head of Legal Services.

## **5.5 LBTH Innovation Fund and ESF Community Employment Programme Updates**

Mr Steve Hill, Head of Benefits Services stated the purpose of the report was to update Members on grants that had been awarded through two funding streams – the LBTH Innovation Fund (match funding for organisations crowdfunding through Spacehive) and the European Social Fund (ESF) Community Employment Programme which is co-financed through the European Union and administered by London Councils.

Mr Hill stated that the LBTH Innovation fund, had to date funded 9 projects totalling £49,421. With regards to the ESF fund three rounds had been launched and grants totalling £302,088 had been awarded to 17 organisations.

Members of the Sub-Committee asked questions in relation to the report and noted the following:

### Innovation Fund

- The Sub-Committee asked officers to explain the funding criteria of the innovation fund; the Sub-Committee asked how some of the organisations funded were meeting the criteria and for details of how crowdfunding is promoted.
- Members asked officers to ensure that the council's funds were being used to support need appropriately, the committee requested details of the equalities data relating to the projects which is captured by Spacehive.

### ESF Community Grants Programme

- The Sub-Committee were assured to hear that the funding for this project is already secured and should not be affected by the country's departure from the European Union.
- The Sub-Committee requested detail on how some of the organisations being funded were meeting the grant criteria. The Sub-committee asked about the training offered to organisations to enable them to access the grant.

- The Sub-Committee requested more detail on the organisations being funded and asked that the project monitoring and evaluation reports for the ESF Community Grants Programme be brought to a future meeting, at the end of the municipal year.

Members of the Sub-Committee **AGREED** to **NOTE** and **ENDORSE** the recommendations to the Grant's Determination Sub-Committee to:

1. Note the organisations and projects funded through the LBTH Innovation Fund and the ESFG Community Grants Programme as detailed in 3.3. and 3.7 of the report.

## **6. SUB COMMITTEE REPORTS FOR CONSIDERATION**

There were no Grants Scrutiny Sub-Committee reports for consideration.

## **7. ANY OTHER BUSINESS THE CHAIR CONSIDERS TO BE URGENT**


No other business was discussed at the meeting.

The meeting ended at 7.00 p.m.

Chair, Councillor Marc Francis  
Grants Scrutiny Sub-Committee

This page is intentionally left blank



<p><b>Grants Determination (Cabinet)</b> Sub-Committee</p> <p>Wednesday 7<sup>th</sup> November 2018</p>	 <p><b>TOWER HAMLETS</b></p>
<p><b>Report of:</b> Debbie Jones, Corporate Director, Children's Services.</p>	<p><b>Classification:</b> [Unrestricted ]</p>
<p><b>Event Fund - Quarter 4 &amp; Annual Report 2017/18</b></p>	

<b>Lead Member</b>	<b>Councillor Amina Ali, Cabinet Member Culture, Arts and Brexit</b>
<b>Originating Officer(s)</b>	Alison Denning
<b>Wards affected</b>	All Wards
<b>Key Decision?</b>	No, no decision required
<b>Forward Plan Notice Published</b>	05/10/18
<b>Reason for Key Decision</b>	No Decision required
<b>Strategic Plan Priority / Outcome</b>	<b>All</b>

### Executive Summary

This report provides an overview of Event Fund applications for events taking place within the financial year 2017-18 (between April 1<sup>st</sup> 2017 and March 31<sup>st</sup> 2018), and the Jo Cox / Big Lunch Great Get Together events. It will cover all applications, details of which were and were not successful and amounts awarded to successful applicants. Reports have already been submitted for Quarters 1 – 3 presented on 5<sup>th</sup> December 2017 and 6<sup>th</sup> June 2018.

The Event Fund is a small grant fund for community arts events which has been operating successfully for a number of years. The fund works on a rolling programme and previously operated to a monthly grants deadline. With the introduction of reporting to the Grants Determination Sub Committee and Commissioners the monthly deadlines became unworkable and it has been operating to quarterly deadlines since 1<sup>st</sup> April 2017.

The Event Fund is designed to encourage participation from the local community across the borough. to support small scale local events, high quality public events and festivals which have arts content. The events should demonstrate that they are accessible to, and of benefit to the community and promote the One Tower Hamlets principles across the borough, which are:

- Tackling Inequality
- Strengthening Community Cohesion and,
- Building Community Leadership

The fund is part of the Council's revenue budget and is intended to support the delivery of the Council's Community Plan priorities and contribute to its four themes:

A Great Place to Live  
A Fair and Prosperous Community  
A Safe and Cohesive Community  
A Healthy and Supportive Community

The projects are expected to demonstrate:

Administration and management of events

- An engaging programme of events through a combination of directly delivered events and events which are delivered in partnership with other groups or community organisations.

A robust process for collaborating with community groups or organisations

- Evidence they have a strong approach to partnership working with local organisations across the borough and robust partnership processes in place.

A strong understanding of equality, including:

- Understanding of the council's commitment to equality through the Community Plan and ideally, also some understanding of the council's commitment across the protected characteristics as detailed in the Single Equality Framework.
- A proposal that outlines what issues or topics will be addressed through the events, why these have been selected and how they help the council to achieve the One Tower Hamlets principles.

Mayor's Priorities:

The Event Fund contributes towards the following strands of the Mayor's key priorities:

- Creating Jobs and supporting the growth of the Local Economy;
- Young People and Schools;
- Older People and Health;
- Community Safety and Community Cohesion;
- Environment and Public Realm; and
- Arts, Heritage, Leisure and Culture.

Delegated authority for awards to be authorised by the Service Head for Culture Learning & Leisure [now, Divisional Director, Sports, Leisure, Culture & Youth] was granted by the Commissioners on 9th September 2015.

### **Recommendations:**

The Grants Determination Cabinet Sub-Committee is recommended to:

1. Note the report.

## 1. REASONS FOR THE DECISIONS

1.1 No decisions are required, this is for information only

## 2. ALTERNATIVE OPTIONS

2.1 There are no alternative options

## 3. DETAILS OF THE REPORT

3.1 This Report follows on from previous report - **Event Fund Report for Applications Received Quarters 1-3, 2017-18** presented at GDSC on 5<sup>th</sup> December 2017, and **Event Fund Report for Applications Received Quarters 2 – 3 and Jo Cox Great Get Together, 2017-18** presented on 6 June 2018 and includes expected data and application details for quarter 4 (1<sup>st</sup> January to 31<sup>st</sup> March 2018) however monitoring was not due until 30<sup>th</sup> June 2018. Full list of applications Appendix A.

3.2 The total budget available for the Event Fund is £52,500 per year. The Financial year 2017-18 is the first year that the deadlines have moved from monthly to quarterly. The decision to move to quarterly was taken in part to ensure that there is a more even spread of funding across the year as quarterly decisions will be made in one go. A proportion (£1000 in 2017-18) was spent on workshops and outreach to the local community.

3.3 An Eligibility Quiz was introduced in 2017-18 which applicants are required to complete before they start on their application form. Some applicants may have passed the quiz, but may still have been ineligible either through not reading the questions or the Guidelines and Criteria. These would then have been rejected as part of the assessment process.

3.4 Applications were all assessed by three officers independently of each other. Applications were initially checked for eligibility. If not eligible they were rejected and not assessed. If eligible, applications were scored across a number of areas:

- Track record of delivery of the organisation;
- Event details,
- Benefit (how it will involve the community, skills development etc),
- Partnerships
- Innovation (their approach to planning, programming and whether they are bringing new audiences to the arts
- Accessibility & marketing,
- How they are meeting one or more of the community plan themes
- Value for money.

These areas form 8 sections on the assessment form for the Event Fund 2017-18 and each area attracts a maximum score of 5 where score 1= very poor and score 5 = Excellent, with the overall application receiving a maximum score of 40 by each assessor for applications of £501 - £2500. There are 6 sections on the assessment form for applications of up to £500 so the maximum score is 30. The three assessors' scores are then added together to give a maximum score of 120 or 90 respectively. Applications not scoring sufficiently during the assessment process were declined. The minimum score of 3 out of 5 for each section, was recommended by the Commissioners, although some applications may score highly in other areas, they must score an absolute minimum of 3 for the question on benefit, in order to be considered for funding. Where a group or organisation are catering for a particular geographic, cultural or ethnic community, they are asked to demonstrate that they have measures in place to encourage participation from the wider community.

The ultimate decision on successful awards and amounts was made by the Divisional Director, Sports, Leisure, Culture & Youth on a quarterly basis once applications had been assessed and scored by officers. For full details of the Guidelines and Criteria, please see Appendix B.

- 3.5 Quarter 1 - £7,870 was awarded.  
A total of 6 applications were received.  
A total of 5 applications were awarded funding.  
A total of 1 applications was declined funding.
- Quarter 2 - £15,000 was awarded.  
A total of 17 applications were received.  
A total of 11 applications were awarded funding.  
A total of 6 applications were declined funding.
- Jo Cox - £2750 was awarded  
A total of 11 applications were received  
A total of 11 applications were awarded funding  
A total of 0 applications were declined funding
- Quarter 3 - £17,800 was awarded  
A total of 21 applications were received  
A total of 17 applications were awarded funding  
A total of 4 applications were declined funding.
- Quarter 4 - £7850 was awarded  
A total of 12 applications were received  
A total of 6 applications were awarded funding  
A total of 6 applications were declined funding.
- A total of £51,270 was awarded in the year 2017-18  
67 Applications were received  
50 grants were awarded.  
17 were unsuccessful.

- 3.6 Events took place in all 81 venues in 20 wards across the borough (see Appendix C for full details).

#### **4. EQUALITIES IMPLICATIONS**

##### **Monitoring & evaluation**

- 4.1 Organisations are expected to have a system in place to measure the outputs and outcomes by the protected characteristics as set out in the Public Sector Equality Duty where relevant and appropriate.
- 4.2 44 out of 50 organisations have submitted the evaluation form including the equality data of people who benefited from the events to the service. The details of the returned data are as attached Appendix A: Event Fund Applications and Monitoring Information for year 2017-2018. It should be noted that the majority of the data is based on estimates and evaluation forms now only require a breakdown of ethnicity, age range and disability. The feedback from applicants is not due until 3 months after their event concludes, meaning that events in Q4 were required to submit their evaluations by 30<sup>th</sup> June 2018.
- 4.3 A small sample of feedback from organisers and participants:
- Ice and Fire – the Asylum Monologues: “Deep, emotive and they were real” “It’s not enough to just sit there and say you want to make a change, you need to actively come to these events and realise what they are going through”
  - Teatro Vivo – Twistov: “opportunity to go out of my comfort zone. Participate in community based event. Learn from professional actors and creatives. Have fun!” “The company and camaraderie of the team. The teamwork with the Birds. The challenge of adapting to different audiences, weather conditions, variations in timings etc.”
  - Fitzrovia Noir CiC – Mural celebrating Tommy Flowers: “many people came past during the installation to say it’s about time Tommy was properly recognised and how happy they were to see the mural being made.” “How can the likes of Bruce Forsyth get a Knighthood, when Tommy Flowers only got an MBE?”
  - LARG – Women in Focus Festival; “The interdisciplinary nature of the programme included workshops, talks, performances and open collaborations invited audience participation and resonated specifically with the people of Tower Hamletss across different ages, genders and ethnicities.”

#### **5. OTHER STATUTORY IMPLICATIONS**

- 5.1 This section of the report is used to highlight further specific statutory implications that are either not covered in the main body of the report or are required to be highlighted to ensure decision makers give them proper consideration. Examples of other implications may be:
- Best Value Implications,
  - Consultations,

- Environmental (including air quality),
- Risk Management,
- Crime Reduction,
- Safeguarding.

5.2 None of the above implications are relevant to this report.

## **6. COMMENTS OF THE CHIEF FINANCE OFFICER**

6.1 The community arts event fund is part of the Council's revenue budget and had an annual budget allocation of £52,500 in 2017/18.

6.2 Over the course of 2017/18 financial year, the Event Fund allocated £51,270 of its budget to 50 events out of the 67 events applications received whilst £1,000 was spent on workshops and outreach.

6.3 The Event Fund allocation in 2017/18 remained within its budget limit.

## **7. COMMENTS OF LEGAL SERVICES**

7.1. The grant agreements should include a clear monitoring process against defined parameters in order for the Council to demonstrate either: that delivery is in line with the application and, therefore, the grant achieved its purpose; or provide clear delineation where outcomes were not achieved and the reasons for such failure are apparent. Monitoring should therefore include measuring performance against the expected outcomes.

7.2. When making the grants, the Council must ensure that no part of the funds issued represents a profit element to any of the recipients, as this would be a procurement.

7.3. The proposed grants appear to fall under the *de minimis* threshold for the purposes of European restrictions on State aid.

7.4. When making grants decisions, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty). A proportionate level of equality analysis is required to discharge the duty and information relevant to this is contained in the One Tower Hamlets section of the report.

## **Linked Reports, Appendices and Background Documents**

### **Linked Report**

- Event Fund Report for Quarters 1 – 3, 2017-18
- Event Fund Report for Quarters 2-3 & Jo Cox Great Get Together

### **Appendices**

- Appendix A: Event Fund Applications And Monitoring Information For year 2017-2018
- Appendix B: Event Fund Guidelines And Criteria
- Appendix C: Venues and Wards

**Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012**

- None

**Officer contact details for documents:**

Alison Denning

Alison.denning@towerhamlets.gov.uk

This page is intentionally left blank



APPENDIX A: EVENT FUND APPLICATIONS AND MONITORING INFORMATION FOR YEAR 2017-18

EVENT FUND APPLICATIONS RECEIVED FOR QUARTER 1 2017-18

APP No	Organisation	EVENT NAME	EVENT Start Date	EVENT End Date	VENUE	VENUE WARD	NUMBER OF BENEFICIARIES	actual number	est or actual	White	African / Caribbean	Bangladeshi	Chinese / vietnamese	Somali	other Asian	other ethnic	Older people 65+	Adults 26-64	Young people 16-24	children 0 - 15	people with limited / sensory / learning disabilities	Award Amount	Brief Project Description	Number of Events	Themes
7789	Other Asias	<a href="#">DIY Cultures 2017</a>	14/05/2017	14/05/2017	RICH MIX	Weavers	1700	2112	mix	1101	441	209	34	131	224	55	19	1501	559	30	50	£ 1,000.00	DIY Cultures is a day festival and exhibition, consists of zine fair, exhibitions, workshops, panel discussions, video art, interactive art, films, poetry and music exploring DIY practice.	30	celebrating cultural diversity and community cohesion
7790	Neighbours In Poplar	<a href="#">Poplar History Week</a>	19/05/2017	26/05/2017	St. Matthias Community Centre, E14 Workhouse Leisure Centre, E14 Wigram House Community Centre, E14	Blackwall and Cubitt Town	200	618	mix	310	61	223	0	23	0	0	ns	ns	ns	ns	ns	£ 1,120.00	a week of activities and events, based on the history, reminisces and archive material about the area. collecting stories etc. from our older residents for several months.  a week of events from Friday 19th May - Friday 26th May included a dramatic presentation, an exhibition of photos, pictures and art work done by residents.	8	celebrating cultural diversity and community cohesion
7791	Rainbow Film Society	<a href="#">18th Rainbow Film Festival</a>	09/04/2017	16/04/2017	1. Genesis Cinema 2. Rich Mix Centre 3. Brady Arts Centre	Weavers, Spitalfields and Banglatown, Bethnal Green	700	851	mix	42	0	654	0	24	50	81	79	642	28	0	16	£ 2,000.00	18th edition of Rainbow Film Festival with films from different countries including Bangladesh, India, Australia, Italy, Iran etc. There will be around 15 films, inauguration and closing ceremony, minimum two Q/A	8	celebrating cultural diversity and community cohesion
7792	RadhaRaman Society	<a href="#">Baul and Vaishnav Music Festival</a>	29/04/2017	30/04/2017	Monofore Centre, Hanbury Street; Rich Mix; Kobi Nazrul Centre; Cafe Grill Bricklane; Sonar Gaon Brick lane ; Rich Mix	Weavers, Spitalfields and Banglatown, Bethnal Green	400	574	mix	187	3	0	6	20	220	0	ns	ns	ns	ns	ns	£ 1,750.00	Bengali secular philosophy that evolved from Hindu and Muslim (Sufi) faith through artistically exuberant music, meaningful dialogue which are set to propagate the deep humanism.	2	celebrating cultural diversity and community cohesion
7793	arebyte Gallery	<a href="#">Censorship</a>	21/06/2017	21/06/2017	1) Watermans TW8 0DS; 2) Cruise Boat on the Thames from Watermans to Limehouse; 3) A walking tour from Limehouse to Hackney Wick; 4) arebyte Gallery, E95EN	Bow East	50	0														£ -			
7794	Dash Arts	<a href="#">Dash Arts Dacha 2017</a>	12/06/2017	12/07/2017	The Dacha will be created at Rich Mix, E1 6LA.	Weavers	6200	2514	mix	1757	0	30	1	0	92	634	159	1871	409	75	10	£ 2,000.00	Dacha - a rural summer idyll, an oasis of cushions, rugs and home comforts, with performance, music, and a kitchen stocked with hot tea and snacks. In this year of the centenary of the Russian Revolution, the Dacha, explores life in the summer of 1917 through the eyes of the Popov family dacha in Vyntsa, several hours outside Petrograd. board games and cards, tea from the samovar, political discussion and live music and impromptu theatre performances	30	celebrating cultural diversity and community cohesion

EVENT FUND APPLICATIONS - JO COX GREAT GET TOGETHER

APP No	Organisation	EVENT NAME	EVENT Start Date	EVENT End Date	VENUE	VENUE WARD	NUMBER OF BENEFICIARIES	actual number	est or actual	White	African / Caribbean	Bangladeshi	Chinese / vietnamese	Somali	other Asian	other ethnic	Older people 65+	Adults 26-64	Young people 16-24	children 0 - 15	people with limited / sensory / learning disabilities	Award Amount	Project Description	Number of Events	Themes
7813	Approach Gardens	The Great Get Together - Approach Garden	09/07/2017	24.4.17	Approach Community Gardens	ST PETERS	140	63	EST	45	3	10	0	0	1	1	8	35	5	15	4	£ 250.00	garden party for local residents to enjoy community garden, allotments, wildlife garden, pond, bug hotel etc. folk music, food and drink	1	celebrating cultural diversity and community cohesion
7814	St Andrew's Health Centre part of the Bromley By Bow Health Partnership (BBBHP)	The Great St Andrews Village Get Together.	08/07/2017	27/04/2017	St Andrews Village (moved to Victoria Park)	BROMLEY SOUTH (moved to Bow West)	100	40	est	10	5	15	0	8	2	2	2	38	0	0	3	£ 250.00	street party for neighbours honouring British values and celebrating diversity. Bunting making, sing a long, school performances, interactive map showing community of TH.	1	celebrating cultural diversity and community cohesion
7815	Columbia School / Friends of Columbia / in support of the	The Big Ion Square Clean up Part 1 & 2	17/06/2017	27/04/2017	Ion Square Gardens	WEAVERS	80	51	part act	36	1	3	5	0	2	4	2	0	2	20	0	£ 250.00	graffiti cleaning, litter picking, prepare wall and shared refreshments day one, paint wall, clean up and more refreshments day 2	1	celebrating cultural diversity and community cohesion
7816	Columbia Tenants and Residents Association	East End Summer Gathering (As	15/07/2017	27/04/2017	Ravenscroft Park	WEAVERS	100	160	part act part	60	10	90	0	0	0	0	10	60	20	70	10	£ 250.00	community bring and share picnic, to build community relations and kick start future clean up and gardening schemes. Fun day for family	1	celebrating cultural diversity and community cohesion
7817	Globe Community Food Garden	Globe Community Food Garden's Jo Cox Get Together	18/06/2017 DATES CHANGED	27.4.17	Globe Community Garden	BETHNAL GREEN	52	104	est	46	23	33	2	0	0	0	3	4	3	15	4	£ 250.00	open garden, food to share, childrens games. Seed sowing, plant and preserves sale. Mindfulness and well-being workshops, band,	1	celebrating cultural diversity and community cohesion
7818	Leaders in Community (LIC)	Share in Sunday	09/07/2017	27.4.17	St Paul's Way Centre	MILE END	100	95		24	12	47	0	0	0	12	0	0	0	0	0	£ 250.00	celebration of cultural diversity in the area, food, conversation, art, intergenerational event.celebrating cultural diversity	1	celebrating cultural diversity and community cohesion
7819	Mohila Ongon Association	Street Party	16/07/2017	26.4.17	Dence House, Turin Street	WEAVERS	100	70	act	3	0	67	0	0	0	0	0	34	1	35	2	£ 250.00	street party for neighbours in Turin Street. Activities for kids, face painting, art and craft	1	celebrating cultural diversity and community cohesion
7821	St Hilda's East	Our Tower Hamlets	8.7.17	27.4.17	St Hilda's East & Cookham House Courtyard	WEAVERS	200		est	40	35	45	2	5	3	9	40	59	15	20	70	£ 250.00	tea party, craft stalls, face painting, mural and showing film by young disabled group Surjamuki	1	celebrating cultural diversity and community cohesion
7822	The Young Foundation	The Big Lunch with the Young	16/06/2017	27/04/2017	Young Foundation	BETHNAL GREEN	60	77	act	66	2	3	0	0	6	0	0	0	0	0	0	£ 250.00	lunch party by invitation only	1	celebrating cultural diversity and
7823	West Indian Over 50's Social Club	Great Get Together Event	08/07/2017	25/04/2017	Centurion Road, Bow	BOW EAST	150	50	EST	0	0	0	0	0	0	0	0	0	0	0	0	£ 250.00	Music, Sound system, dancing, bouncy castle, face painting and afro-caribbean food.	1	celebrating cultural diversity and
7824	Working Well Trust and Pritchards Day	Pritchards Centre Picnic	07/06/2017	27.4.17	Pritchard Centre	ST PETERS	50	29	act	8	6	9	1	0	2	3	4	14	3	6	2	£ 250.00	cup cake decorating & get together with neighbouring organisations	1	celebrating cultural diversity and

EVENT FUND APPLICATIONS RECEIVED FOR QUARTER 2 2017-18

APP No	Organisation	EVENT NAME	EVENT Start Date	EVENT End Date	VENUE	VENUE WARD	NUMBER OF BENEFICI	actual number	est or actual	White	African / Caribbean	Bangladeshi	Chinese / vietna	Somali	other Asian	other ethnic	Older people 65+	Adults 26-64	Young people 16-24	children 0 - 15	people with limited / sensory / learning	Award Amount	Brief Project Description	Number of Events	Themes	
7796	Friends of Tower Hamlets Cemetery Park	Summer Fair - celebrating steam	01/07/2017	01/07/2017	Tower Hamlets Cemetery Park	Mile End	800	0	not submitted	0	0	0	0	0	0	0	0	0	0	0	0	£ 2,000.00	Free, celebrating the wonder of Steam.	1	celebrating cultural diversity and community cohesion.	
7797	Neighbours In Poplar	Blackwall Road Show	30/07/2017	24/08/2017	5 Estate in Lap 7 - Poplar High Street E14	Poplar and Blackwall and Cubitt Town	700	1063		366	117	368	0	114	98	0	0	0	0	0	0	£ 1,000.00	6 Estate based FunDays in Poplar during August - tea parties and a Poplar's got talent "competition" at the end of the month, and a Sagacity! - London's annual celebration of older people's dance: 3rd, 4th July at Oxford House in Bethnal Green.	5	celebrating cultural diversity and community cohesion.	
7798	Green Candle Dance Company	Sagacity!	03/07/2017	04/07/2017	Oxford House	St Peter's	130	313	est	231	19	21	1	0	17	24	228	65	6	4	20	£ 1,000.00	PERICLES by William Shakespeare.	12	celebrating cultural diversity and community cohesion.	
7799	Cornucopia Theatre Company	Pericles	07/07/2017	30/07/2017	Glamis adventure playground	Shadwell	1,200	822	est	647	32	35	15	16	9	20	90	586	101	219	7	£ 1,500.00	Director Mark Duncan. A fun packed day for all the family - Dog show, come and try e.g. bell ringing, Live Bands, fitness and children's areas, food court, Park Life - Mile End Park Community Fair & Dog Show is a free event for people of all ages and includes face painting, t-shirt printing, Sbox	1	celebrating cultural diversity and community cohesion.	
7800	Limehouse Community Forum	LIMEFest	02/07/2017	02/07/2017	Ropermakers Fields	Limehouse	2,000	2,000		1000	180	500	80	0	0	240	260	730	590	400	20	£ 1,500.00	During three days of happenings across Tower Hamlets, Crowd Control invites youth groups, el	1	celebrating cultural diversity and community cohesion.	
7801	Friends of Mile End Park	Park Life - Mile End Park Community Fair &	09/07/2017	09/07/2017	Event Field, Haverfield Road, Mile End Park	Bow West	600	500	not submitted	0	0	0	0	0	0	0	0	0	0	0	0	£ 2,000.00	Femfest will be a week long event showcasing the work of 40 visual artists exploring themes of feminist issues in the workplace and the	1	celebrating cultural diversity and community cohesion.	
7802	arebyte Gallery	Crowd Control	21/07/2017	23/07/2017	arebyte Gallery + public spaces and other venues across Tower Hamlets	Bow East																£ -	Did NOT SCORE SUFFICIENTLY			
7803	Sweet 'Art	Femfest	04/09/2017	10/09/2017	Off Quay (E14)	Poplar																£ -	Did NOT SCORE SUFFICIENTLY			
7804	Kazzum Arts Project	MerryMaker Summer Tour	24/07/2017	31/08/2017	tour of different public locations each day - Housing Associations, Playcentres and Adventure Playgrounds. e.g.:	Bethnal Green	500	372	est	223	56	74	0	0	19	0	22	89	89	171	4	£ 2,000.00	Little or No experience, Dancing, Acting, Singing 25-99+ any age, London. Workshops. Did not sufficiently demonstrate benefit.	6	celebrating cultural diversity and community cohesion.	
7805	OffthePage	Offthe_page present - AmianActor	23/07/2017	23/07/2017	Chisenhale dance space OR Oxford House	Bow West																£ -	Did NOT SCORE SUFFICIENTLY			
7806	ArtCity Nights	Art Night 2017	01/07/2017	01/07/2017	The Cass, Whitechapel Gallery,	Whitechapel, Spitalfields	15,000	15,000	est	0	0	0	0	0	0	0	0	0	0	0	0	£ 1,000.00	Art Night is a free annual contemporary arts festival that transforms London for one	45	celebrating cultural diversity and community cohesion.	
7807	Certain Blacks	Arts Ensemble - Harlem	07/09/2017	11/09/2017	Rich Mix	Weavers																£ -	Did NOT SCORE SUFFICIENTLY			
7808	Sohaya Society Of India and Indian Cultural	Bangla Music Festival	02/09/2017	22/10/2017	Rich Mix, Kazi Nazrul Centre, Idea Store, Poplar Union,	Weavers, Spitalfields and Banglatown	1,500	1,196	est	216	70	440	0	50	320	100	210	650	130	0	80	£ 1,000.00	Showing the splendour of Bangla Music and its spectacular latitude through mind blowing performances	6	celebrating cultural diversity and community cohesion.	
7809	Surbanhan Society	Raaga Factory's Mughal to Modern - A	10/06/2017	22/07/2017	Brady Arts centre	Spitalfields and Banglatown																£ -	Did NOT SCORE SUFFICIENTLY			
7810	Hub Theatre Ltd	Summer Celebration	30/07/2017	30/07/2017	Hub67, The Yard Theatre	Bow East	400	900	mix	396	54	0	0	0	27	423	90	567	207	0	54	£ 1,000.00	Free performances and workshops for all ages, including spoken word, rangoli art, dance and live music, the Makers Market, food, drink and a chance to meet your neighbours.	1	celebrating cultural diversity and community cohesion.	
7811	Gospel Promotions	FRI: DEM	10/08/2017	25/08/2017	Bethnal Green Hall and Bow Road Methodist church halls	Bethnal Green																£ -	Did NOT SCORE SUFFICIENTLY			
7812	V&A Museum of Childhood	Museum of Childhood Summer Festival	23/07/2017	23/07/2017	V&A Museum of Childhood	Bethnal Green	2,800	3,535	mix	1,414	707	636	601	71	71	35	247	1,308	354	1,591	389	£ 1,000.00	The Museum's annual Summer Festival with a colourful mix of live entertainment. The Museum grounds will come alive with a buzzing	1	celebrating cultural diversity and community cohesion.	
<b>EVENT FUND APPLICATIONS RECEIVED FOR QUARTER 3 2017-18</b>																										
APP No	Organisation	EVENT NAME	EVENT Start Date	EVENT End Date	VENUE	VENUE WARD	NUMBER OF BENEFICI	actual number	est or actual	White	African / Caribbean	Bangladeshi	Chinese / vietna	Somali	other Asian	other ethnic	Older people 65+	Adults 26-64	Young people 16-24	children 0 - 15	people with limited / sensory / learning	Award Amount	Project Description	Number of Events	Themes	
7826	Bygrove Primary School	Black History Week	09/10/2017	20/10/2017	Within school	LANSBURY																£ -	focus on one person from history who inspires us in different ways, examples being Martin Luther King, Rosa Parks etc workshops in	1		
7827	Kayd Somali Arts & Culture	Somali Week Festival 2017	20/10/2017	28/10/2017	Oxford House, British Library Southbank Centre	ST PETER'S AND OUT OF BOROUGHS	4500	7876	est	255	0	0	0	7085	0	250	695	4140	3041	0	215	£ 1,750.00	SWF 2017 will take place over 10 days, offering 15 events, performances, panel discussions, workshops, family events, featuring 70 artists.	15	celebrating cultural diversity and community cohesion.	
7828	Bangladeshi Mental Health Forum	BMHF- World Mental Health Day 2017	10/10/2017	10/10/2017	London Muslim Centre,	Whitechapel	300-400	302	est	45	7	235	0	10	5	0	53	208	10	5	20	£ 500.00	A mental health awareness day which will take place on World Mental Health Day (10th October) to raise awareness of mental health.	1	celebrating cultural diversity and community cohesion.	
7829	Genesis Entertainmentm Ltd	Black History Month: The Assassination of James Baldwin	10/10/2017	14/11/2017	Genesis Cinema	Bethnal Green	400+	0	not submitted	0	0	0	0	0	0	0	0	0	0	0	0	£ 500.00	Five part course on the work of the iconic James Baldwin accompanied by a series of free screenings of related films - I Am Not Your Nigger	9	celebrating cultural diversity and community cohesion.	
7830	Half Moon Young People's Theatre	What Once Was Ours	10/10/2017	10/10/2017	Half Moon, 43 White Horse Road E1 0ND	St Dunstons	57	92	est	20	13	2	2	0	4	17	0	8	31	53	4	£ 800.00	A new show for teenagers about identity and belonging. 'What Once Was Ours' explores the relationship between half-siblings Katie and	1	celebrating cultural diversity and community cohesion.	
7831	Sohaya Visions	Silent Sisters-Brothers	06/11/2017	18/11/2017	Workshops / rehearsals / open playreading and rehearsal to invited audience at Brady	Spitalfields and	350	201	est	31	1	110	0	0	46	13	47	116	30	0	16	£ 500.00	Silent Sisters-Brothers Unhinged is a powerful new drama based on British Asian memories of	5	celebrating cultural diversity and community cohesion.	
7832	Purple Moon Drama	Side Effects	20/10/2017	27/10/2017	Poplar Union, Christian Street Centre, Brady Arts Centre,	LANSBURY, Whitechapel, Spitalfields and Banglatown	320	296	mix	106	87	53	0	0	25	25	0	180	112	0	0	£ 2,000.00	Side Effects is a play written by young writer Imran Qureshi. The cast has 11 local young people. The play centres around issues to do with race, heritage and science. The themes in the play are to do with race and heritage with a diverse cast. The project will also provide work for local artists in terms of technical and photographic assistance.	3	celebrating cultural diversity and community cohesion. YOUNG PEOPLE, BLACK HISTORY MONTH	
7833	Bishwa Shahitya Kendra Limited	Represents multiculturalism	04/11/2017	11/11/2017	Brady Arts Centre	Spitalfields and Banglatown																£ -	application withdrawn as 2 submitted	2	DID NOT SCORE SUFFICIENTLY	
7834	Udichi Shilpi Gosthi	Cultural Festival and Children's song Contest	01/10/2017	01/10/2017	Rich Mix	Weavers																£ -	The programme includes multicultural poetry session, children's song contest, photographic, painting exhibition and display of publication from the local writers and poets. INSUFFICIENT	2	DID NOT SCORE SUFFICIENTLY	
7835	Surbanhan Society	From Mughal to Modern: Raga Factory	04/11/2017	16/12/2017 performance date	Oxford House changed to Ecology Pavilion	St Peter's changed to Bow West	30,000	170	est	10	0	123	0	0	36	1	18	136	11	5	0	£ 1,250.00	Exploring, learning and appreciating raga music including the history of arts of the Mughal era, consisting of: -6 intensive workshops, performan	7	celebrating cultural diversity and community cohesion.	

7836	The Rokeya Project	'SOLD' presented by The Rokeya Project	22/11/2017	25/11/2017	Preview Sampled Performances: Crossrail Place Roof Gardens Main Performances (Matinee and Evening):	Canary Wharf & Island Gardens	325	146	mix	23	23	43	2	2	19	34	12	58	6	68	13	£	500.00	SOLD' is a highly visual Dance Theatre Production with strong elements of story telling, Poetry and Narration, which focuses on raising	4	celebrating cultural diversity and community cohesion.	
7837	Cause2Create	Beyond the Problem: Celebrating and	17/11/2017	18/11/2017	EXP Cantina - Stour Space Gallery Formans Smokehouse.	7 x Bow East, Grow Hackney out of	3000	336	actual & est	153	6	0	0	0	77	65	0	216	88	0	20	£	1,500.00	An annual celebration of Creativity for Good. This year's theme is Beyond the Problem: delving into the root issues of many of the	8	celebrating cultural diversity and community cohesion.	
7838	ice&fire Theatre Company	Asylum Monologues	24/10/2017	24/10/2017	Idea Store - Whitechapel	Spitalfields and Banglatown	1387	68	mix	19	35	4	0	0	1	0	0	0	0	0	0	£	1,000.00	Centering around AFHR's flagship script Asylum Monologues, a first-hand account of the UK asylum system in the words of people who have experienced it, performed by actors. This powerful, stripped-back reading will be followed by a short, complementary creative performance from an artist sourced by our Actors in Residence. The evening culminates in a short Q&A with a representative from a local refugee action charity	1	celebrating cultural diversity and community cohesion. All ages MIGRATION ANDY ASYLUM	
7839	Teatro Vivo	TWISTOV	09/10/2017	18/11/2017	multiple venues still in negotiation, but will include: Nomadic Community garden,	Spitalfields and Banglatown,	3164	2666	mix	1921	260	265	105	219	169	257	870	1781	612	123	10	£	1,500.00	TWISTOV, inspired by Charles Dickens' Oliver Twist, will be immersive theatre taking audiences into the world of immigrant life in	18	celebrating cultural diversity and community cohesion.	
7840	Spitalfields City Farm	Catalyst 10 - Roots and Wings	07/10/2017	07/11/2017	Spitalfields City Farm Buxton street London	Spitalfields and Banglatown	1500	199	est	50	2	12	28	3	5	2	14	20	6	12	6	£	1,500.00	The event is a free all-day Arts event located at Spitalfields City Farm in Tower Hamlets open to all members of the community featuring talks.	1	celebrating cultural diversity and community cohesion	
7841	Half Moon Young People's Theatre	Fun Palaces 2017	07/10/2017	07/10/2017	Half Moon Theatre 43 White Horse Road	St Dunstons	500	576	est	44	9	7	1	0	5	9	20	200	20	316	8	£	1,500.00	Third Fun Palaces day for families in Tower Hamlets focused on the theme of space and	1	celebrating cultural diversity and	
7842	Arts Initiative Limited	Beheld	03/10/2017	22/10/2017	Pennington Street Warehouse, Pennington Street, London E1W 2AD	St Katharine's and Wapping																£	-	This is a presentation of Graeme Miller's ongoing installation project Beheld at the Pennington Street Warehouse in Wapping, East	1	DID NOT SCORE SUFFICIENTLY	
7843	African Women's Welfare Association (Ayoka Project)	Theatre Focused Black History Workshops	29/09/2017	30/09/2017	St. Margaret's House, & 1 Lochnagar St., Poplar	ST PETER'S AND Lansbury	1200	251		60	125	32	4	26	0	4	52	83	72	38	18	£	500.00	This is a 2-days FREE event, featuring 3-presentations/sessions each day. Each session begins with a 30 minute speech delivered by	2	celebrating cultural diversity and community cohesion.	
7844	NARRATIVE EYE	YOUNG OTHELLO	05/11/2017	30/11/2017	THEATRE AND A COMMUNITY SPACES/SCHOOLS - not confirmed	TBC	162	0	not submit	0	0	0	0	0	0	0	0	0	0	0	0	£	500.00	Young Othello is a play based on the life of Shakespeare's Othello and explores the early	3	celebrating cultural diversity and	
7845	Cardboard Citizens	Music Lab Sharing	05/12/2017	05/12/2017	Cardboard Citizens, 77a Greenfield Road, London, E1 1EJ	Whitechapel	65		mix	24	20	0	0	0	5	7	2	34	22	0	13	£	2,000.00	End of term sharing event of Music Lab, a term of workshops for young people aged 16-25	1	celebrating cultural diversity and	
7846	Bishwo Shahitto Kendro London	The Cafe	03/11/2017	04/11/2017	The Brady Arts Centre 192-196 Hanbury Street	Spitalfields and	355	0	not submit	0	0	0	0	0	0	0	0	0	0	0	0	£	500.00	The Cafe - a new play by Bulbul Hasan based on the post Brexit socioeconomic events that	2	celebrating cultural diversity and	
<b>EVENT FUND APPLICATIONS RECEIVED FOR QUARTER 4 2017-18</b>																											
APP No	Organisation	EVENT NAME	EVENT Start Date	EVENT End Date	VENUE	VENUE WARD	NUMBER OF BENEFICIARIES	actual number	est or actual	White	African / Caribbean	Bangladeshi	Chinese / vietnamese	Somali	other Asian	other ethnic	Older people 65+	Adults 26-64	Young people 16-24	children 0 - 15	people with limited / sensory / learning disabilities	Award Amount	Project Description	Number of Events	Themes		
7860 9604 851	Open Book Theatre Ltd	Around the World in Eighty Days	10/02/2018	18/02/2018	Idea Store Bow Idea Store Canary Wharf Idea Store Chrissp Street Idea Store Watney Market Idea Store Whitechapel Cubitt Town Library Bethnal Green Library																				Our event is an original, faithful adaptation of Jules Verne's Around the World in Eighty Days, aimed at families with young children. The production will feature original music and will involve the audience throughout. It will be performed in all seven Tower Hamlets libraries in February half-term 2018, and tickets will be free to Tower Hamlets residents.		DID NOT SCORE SUFFICIENTLY
7861 9604 852	Mukul and Ghetto Tiggs	FREEDOM	12/02/2018	25/03/2018	Brady Arts Centre	Spitalfields and Banglatown	139	ns	not submitted	ns	ns	ns	ns	ns	ns	ns	ns	ns	ns	ns	ns	£	950.00	This application is for FREEDOM, a multi-lingual cultural event to celebrate the 46th anniversary of Bangladesh Independence Day involving 10 multidisciplinary, multinational artists.	1	celebrating cultural diversity and community cohesion.	
7862 9604 853	Lincoln Area Regeneration Group (LARG)	Women In Focus Festival	10/03/2018	11/03/2018	Poplar Union 2 Cotall Street Poplar E14 6TL	Lansbury	1000	197	est	18	128	9	9	0	10	23						£	1,200.00	Poplar Union will produce a two day festival in celebration of International Women's Day.	1	celebrating cultural diversity and community cohesion.	
7863 9604 854	The NATYS	NATYS: New Acts of the Year 2018	16/01/2018	11/02/2018	Rich Mix 35-47 Bethnal Green Rd, London E1 6LA	Weavers	900	ns	not submitted	ns	ns	ns	ns	ns	ns	ns	ns	ns	ns	ns	ns	£	500.00	New Acts of the Year is the long running professional development platform for emerging comedic performing artists, who will perform over 4 and 12 will be selected to perform at the season finale The audition shows will be open to the public and free to attend NATYS is an annual tradition for the comedy industry	5	celebrating cultural diversity and community cohesion.	
7864 9604 855	Trapped in Zone One	World War 1 Centenary Mural	06/01/2018	07/01/2018	Tower Hamlets Cemetery Park (THCP) The Soanes Centre Southern Grove Mile End London. E3 4PX																				Next year is the centenary year since the end of WW1, we and THCP would like to curate a mural within the park area and commemorate the forgotten workers of the First World War		DID NOT SCORE SUFFICIENTLY
7865 9604 856	Fitzrovia Noir Community Interest Company	Mural celebrating Tommy Flowers, designer of the Colossus Decoding Machine at Bletchley Park with related visual arts events in publicly accessible areas of Aberfeldy Estate	18/02/2018	10/03/2018	50 Aberfeldy Street, E14 0NU	Lansbury	250	751	est	74	37	102	12	23	2	501	86	146	47.00	63	35.00	£	2,000.00	Muralist James Cochran - who made the famous Bowie mural in Brkton - will paint a realist portrait of Tommy Flowers on the gable end.	8	celebrating cultural diversity and community cohesion.	
7866 9604 857	Daedalus Theatre Company	Gerrard Winstanley's True and Righteous Mobile Incitement Unit	26/03/2018	30/04/2018	Queen Mary University of London, Mile End Road, London E1 4NS Rich Mix, 35-47 Bethnal Green Road, London E1 6LA																				to create two public performances (one at the university, one at Rich Mix) to share the results of a residency we're doing at Queen Mary University with elders (invited to participate via local intergenerational organisation Magic Me		DID NOT SCORE SUFFICIENTLY

7867 9604 858	Art Catcher Ltd	In A Country Far Far Away	01/03/2018	17/03/2018	Art Pavilion, Mile End Park, Clinton Road, London E3 4QY	Bow West	1000	706	est	351	0	0	0	0	0	0	0	355	50	126	50.00	70	22.00	£	1,200.00	IN A COUNTRY FAR FAR AWAY: An exhibition of 80 artistic responses to fairytales, myths and legends from countries in war and crisis.	7	celebrating cultural diversity and community cohesion.
7868 9604 859	Yard Theatre Ltd	NOW 18 festival	16/01/2018	17/02/2018	The Yard Theatre, Unit 2A Queens Yard London E9 5EN; Hub67, 67 Rothbury Road London E9 5HA																					NOW 18 is a 5 week festival of new performance, with 10 shows in 5 night run double bills at The Yard Theatre.		DID NOT SCORE SUFFICIENTLY
7869 9604 860	Penstroke Publishing	Ruhleben: Black and Arab Civilians Interned in Germany During WW1	10/03/2018	24/03/2018	Poplar Union 2 Coptall Street London E14 6TL  The Queen Victoria Seamen's Rest 121-131 East India Dock Road London E14 6DF																					An overview of the experiences of approximately 250 black and Arab men (among whom were merchant seamen and music hall artistes), who happened to be in Germany at the outbreak of WW1.		DID NOT SCORE SUFFICIENTLY
7870 9604 861	Bow Arts Trust	Bow Arts & Bow Church: Story of The Stones ? community exhibition and launch event	08/01/2018	30/03/2018	Bow Church, Bow Road, E3 2SJ Bow Arts Nunnery Gallery, 183 Bow Road, E3 2SJ																					Story of the Stones. A community launch and exhibition of the Bow Church Restoration artist commission		DID NOT SCORE SUFFICIENTLY
7871 9604 862	Alternative Arts Projects; Alternative Arts Limited Liability Partnership	Women's History Month in East London	01/03/2018	31/03/2018	Maryam Centre E1 1DJ, Account 3 E2 6JY; Brady Arts Centre E1 5HU; Aberfeldy Neighbourhood Centre E14 0NU; Brownfield Community Cabin E14 0QU; St Hildas East Community Centre E2 7EY; St Peters North Community Centre E2 9AX; The Guild Rooms E14 6EZ, Montefiore Centre E1 5HZ Southern Grove Community Centre E3 4FX; St Paul's Way Community Centre E3 4AJ; Spitalfields City Farm E1 5AR; St Anne Street Centre E14 7HG; St Matthias Community Centre E14 0AE; Toyntee Studios E1 6AB; Rivington Place EC2A 3BA; Bishopsgate Institute EC2M 4QH Cass Foyer Gallery E1 7PF; Chisenhale Arts Place E3 5QZ; St Margaret's House E2 7DG; 4coose/Vyner St E2 9DG Hackney Central Library E8 1GQ Idea Store Bow E3 5ES, Idea Store Chrisp Street E14 6BT; Idea Store Watney Street E1 2FB; Parasol Unit N1 7RW, Rich Mix E1 6LA; Stratford East Picture House E15 1BX; Tower Hamlets Local History Library & Archives E1 7QX Women's Library @ the LSE WC2A 2HD Whitechapel Gallery E1 7QX; V&A Museum of Childhood E2 9PA; Four Corners E2 0QN	Various	12000	27466	est	14500	2525	8250	860	605	726	1000	12000	5000.00	150	150.00	£	2,000.00	During March 2018 WOMEN'S HISTORY MONTH will be following the theme of 'VOTES FOR WOMEN'	94	celebrating cultural diversity and community cohesion.			

## Tower Hamlets Event Fund Guidelines and Criteria 2017/18

### 1. Deadlines/timetable

Your event **MUST** take place in the quarter for which the application is submitted

Event Date	Quarter	Application Deadline	Evaluation Deadline
April-June 2017	1	12 noon 2 February 2017	30 September 2017
July-September 2017	2	12 noon 27 April 2017	31 December 2017
October-December 2017	3	12 noon 20 July 2017	31 March 2018
January-March 2018	4	12 noon 9 November 2017	30 June 2018

Applications must be received by **MIDDAY** of the deadline day (12:00). Late submissions **WILL NOT BE CONSIDERED**

### 2. Process

- Applicants will need to confirm that they are eligible prior to starting their application form by completing an eligibility quiz,
- You should answer the questions in your own words, giving evidence and examples where appropriate.
- If you choose to draft your answers in Word and copy and paste them into the form, please be aware that bullet points, tables, monetary symbols and unusual characters may cause a problem. Please use text only.
- We aim to assess applications as quickly as possible after the deadlines. However, please take into consideration that it can take up to a month for a decision to be made and a further month for you to receive the first 80% of funding.
- Applications will be assessed on how well the proposed event will meet the criteria and priorities listed below.
- Grants will be paid in two installments. 80% will be paid on acceptance of the offer of funding along with any required supporting documents. The final 20% will be paid on receipt of the event evaluation report. You must be aware that there will be time required for the Council to process your payment once documentation has been submitted.

### 3. Criteria

Applicants will need to demonstrate how the event meets **each** of the criteria listed below and how the event will address **at least one** of the Community Plan priorities. Be specific, use examples. Each answer should be no more than 100 words unless otherwise specified.

- **Benefit for the Community of Tower Hamlets** – how will local people benefit from this event or activity? Who will benefit and how will you know if the benefits you intend are achieved? How will you ensure that communities across the borough will be involved? We are particularly interested in whether your event will benefit young people, older

## APPENDIX B:

people, particular sections of the community and events which take place in the eastern and southern parts of the borough.

- **Partnership working** – are you working with local organisations or communities? How are they involved and how will your partnership(s) work?
- **Innovation** - is your organisation taking an unusual or adventurous approach to planning or programming? Are you bringing new audiences to the arts?

### AND

The activities must contribute directly to at least one of the priorities in the Tower Hamlets Community Plan and must mainly benefit people who live in Tower Hamlets. The Community Plan prioritises equality, cohesion and community leadership. For more information go to:

[http://www.towerhamlets.gov.uk/lgnl/community\\_and\\_living/community\\_plan/community\\_plan.aspx](http://www.towerhamlets.gov.uk/lgnl/community_and_living/community_plan/community_plan.aspx)

- **A Great Place to Live:** Promoting a wide range of free or affordable arts provision to residents of the borough, bringing together residents from different communities both as audience and participants to celebrate the richness, vibrancy and energy that our communities provide.
- **A Fair and Prosperous Community:** To have a Tower Hamlets in which everyone, regardless of their background and circumstances, has the aspiration and opportunity to achieve their full potential. At the heart of this theme is a focus on combating social exclusion, reducing poverty and improving the life chances of all residents. Working in partnership with large and small businesses, delivering activities for older people, young people and children.
- **A Safe and Cohesive Community:** To have a safer Tower Hamlets: a place where everyone feels safe, gets on better together and difference is not seen as a threat but a core strength of the borough.
- **A Healthy and Supportive Community:** To support residents to live healthier, more independent lives and reduce the risk of harm and neglect to vulnerable children and adults. Promoting healthy living and mental wellbeing through arts and events.

## 4. Things we won't fund

- Events with no art or cultural content.
- Core activities, i.e. rent/utilities/salaries/usual activities (unless directly related to the event).
- Profit making activities.
- Raising funds for a charity, religion or politics or to promote the interests of an individual.
- Events promoting a particular faith or religion.
- Events not open to the general public (e.g. within a school solely for the school community).
- Organisations in debt to the Council.
- Events where Tower Hamlets is the sole source of income for applications over £500. LBTH will expect to see an appropriate proportion of the total budget raised in cash from other sources including sponsorship, tickets sales and other funding.
- Events or activities which have already taken place.
- Individuals or personal bank accounts

## 5. Priorities

Priority will be given to events that:

- Are free to the public
- Offer opportunities for participation to the communities of Tower Hamlets
- Increase the geographic spread of events. For 2017-18 we wish to particularly encourage applications for events taking place in the east of Tower Hamlets.

## 6. Publicity and Promotion

Those organisations receiving an award must submit details of the event directly onto the Tower Hamlets Arts website and acknowledge the support of Tower Hamlets Council (including using the Tower Hamlets logo) in all digital and other publicity and promotional material. Details will be in your acceptance pack.

## 7. Evaluation

Evaluation – You will be required to submit an evaluation of the event/s. This must be returned by the end of the quarter after the event or activity has taken place.

- You will need to think about how you will evaluate your event BEFORE the event or activity takes place. Think beyond how many people turn up (and who they are), to consider how you know the event has been successful.
- We will expect you to use the information you have put on your application form to help you evaluate your event.
- We will expect you to ask participants to complete a 'Self-Monitoring Form' and to prepare a summary of the returned forms as part of your evaluation.
- If you do not complete your evaluation form in the time required, you will lose your second instalment, and it may have an effect on future funding bids.

## 8. Accessibility

- Events / activities must be open to the general public (i.e. not be restricted to closed groups such as members of an organisation or an educational establishment). Make sure you demonstrate how you will promote your event and how you will include the wider community. Give specific examples of promotional materials and methods you will use.
- Events / activities should take place in accessible venues and must demonstrate support for the Council's vision to improve the quality of life for everyone living or working in the borough by ensuring they are compliant with the Equality Act 2010 and not discriminating on grounds of Age, Disability, Gender Reassignment, Pregnancy and Maternity, Race, Religion or Belief (or lack of belief), Sex, Sexual Orientation, Marriage and Civil Partnership. For further guidance go to: [Equalities and Diversity](#)
- Events / activities charging a fee need to demonstrate that the event remains accessible to the wider community. The number of tickets and ticket prices must be clearly specified in the application and in the budget. Events or activities with a ticket price may not be eligible unless they can demonstrate adequate additional free content that is accessible to the wider community.



## 9. Finance

- You must complete the separate Event Fund Budget Spreadsheet template before you finish your application form. You will need to include the totals in your application. The budget spreadsheet must be uploaded when you submit your application. It can be downloaded from [here](#).
- The budgets you put into your application should be as realistic as possible. They are estimates, but you will need to tell us how much you actually spent in your evaluation report.
- You should show income in cash and *in kind* – this means things you get for free that would normally cost money, so a venue or equipment loaned for free and volunteer time. You should put a value on this kind of support and include it as income. Make sure you include the *in kind* items as part of your expenditure as well as income.
- All cash and in kind amounts should be included, as well as any projected income from ticket sales, if applicable.
- Events seeking more than £500 funding will be asked to demonstrate cash partnership funding or support of at least 10% of the total event budget.
- **Check your addition, make sure it all adds up and that income and expenditure are the same.**

## 10. Permissions and Insurances

- Applicants must take out appropriate and adequate public liability insurance for the event. Events / activities must comply with statutory requirements for entertainment licensing, health and safety, safeguarding children and vulnerable adults, copyright etc. Organisers must obtain all necessary consents. For further guidance regarding licensing go to: [Licensing](#). Evidence of compliance with regulations may be required as part of the grant offer.
- Organisations who are occupying Council facilities and applying for grants need to have entered into an appropriate property agreement for their use and occupation of land and buildings, which cover the entire period of grant award.
- Applicants must ensure that the appropriate permissions have been given before they promote an event in a venue or space.

## 11. False Information

Any payments granted to organisations supplying false information on their application forms are to be repaid in full to the Council.

## 12. Cancellation or Change of Plans

- Events / activities cancelled after receiving an award will require organisations to repay the award in full.
- Any substantial changes to the programme or timetable should be discussed with the Festivals & Events Officer prior to the event date, and we reserve the right to reconsider our funding commitment and to require repayment of any monies paid.



APPENDIX C: VENUES AND WARDS

By Venue	Wards
4cose/Vyner St E2 9DG	St Peter's
5 Estates in Lap 7, Poplar High St	Poplar
5 Estates in Lap 7, Poplar High St	Blackwall and Cubitt Town
50 Aberfeldy Street	Lansbury
Aberfeldy Neighbourhood Centre E14 0NU;	Lansbury
Account 3 E2 6JY	St Peter's
Approach Community Gardens	St Peter's
Art Pavilion, Mile End Park	Bow West
Brady Arts Centre	Spitalfields and Banglatown
Bromley By Bow Centre	Bromley North
Brownfield Community Cabin E14 0QU	Lansbury
Cardboard Citizens	Whitechapel
Cass Foyer Gallery E1 7PF	Whitechapel
Centurion Road, Bow (changed)	Bow East (Changed)
Chisenhale Arts Place E3 5QZ	Bow West
Christian Street Centre	Whitechapel
Cookham House Courtyard	Weavers
Crossrail Place Roof Gardens	Canary Wharf
Das Kino Pop Up Cinema	Bow East
Dence House, Turin Street	Weavers
Ecology Pavilion, Mile End Park	Bow West
EXP Cantina	Bow East
Formans Smokehouse	Bow East
Four Corners E2 0QN	Bethnal Green
Genesis Cinema	Bethnal Green
Glamis Adventure Playground	Shadwell
Glamis Adventure Playground	St Katharine's and Wapping (large number of participants)
Globe Community Garden	Bethnal Green
Half Moon Theatre	St Dunstan's
Hub 67	Bow East
Idea Store Bow E3 5ES	Bow East
Idea Store Chrisp Street E14 6BT	Lansbury
Idea Store Watney Street E1 2FB	Shadwell

By Ward	Venues
Bethnal Green	Four Corners E2 0QN
Bethnal Green	Genesis Cinema
Bethnal Green	Globe Community Garden
Bethnal Green	Tower Hamlets Local History Library & Archives
Bethnal Green	V & A Museum of Childhood
Bethnal Green	Young Foundation
Blackwall and Cubitt Town	5 Estates in Lap 7, Poplar High St
Bow East	Das Kino Pop Up Cinema
Bow East	EXP Cantina
Bow East	Formans Smokehouse
Bow East	Hub 67
Bow East	Idea Store Bow E3 5ES
Bow East	Stour Space Gallery
Bow East	The Atrium
Bow East	The Yard Theatre
Bow East	White Post Café
Bow East (Changed)	Centurion Road, Bow (changed)
Bow East / Bow West	Victoria Park
Bow West	Art Pavilion, Mile End Park
Bow West	Chisenhale Arts Place E3 5QZ
Bow West	Ecology Pavilion, Mile End Park
Bow West	Mile End Park, Haverfield Road
Bromley North	Bromley By Bow Centre
Bromley South.	Linc Centre
Canary Wharf	Crossrail Place Roof Gardens
Island Gardens	Mudchute Farm
Island Gardens	Mudchute Park
Island Gardens	The Space Theatre
Lansbury	50 Aberfeldy Street
Lansbury	Aberfeldy Neighbourhood Centre E14 0NU;
Lansbury	Brownfield Community Cabin E14 0QU
Lansbury	Idea Store Chrisp Street E14 6BT
LANSBURY	Poplar Union


Idea Store Whitechapel	Spitalfields and Banglatown
Ion Square Gardens	Weavers
Kobi Nazrul Centre	Spitalfields and Banglatown
Linc Centre	Bromley South.
London Dock	St Katharine's and Wapping
London Muslim Centre	Whitechapel
Maryam Centre E1 1DJ	Whitechapel
Middlesex Street Estate	Spitalfields and Banglatown
Mile End Park, Event Field	Mile End
Mile End Park, Haverfield Road	Bow West
Montefiore Centre E1 5HZ	Spitalfields and Banglatown
Mudchute Farm	Island Gardens
Mudchute Park	Island Gardens
Nomadic Community Garden	Spitalfields and Banglatown
Oxford House	St Peter's
Petticoat Lane	Spitalfields and Banglatown
Poplar Union	LANSBURY
Pritchard Centre	St Peter's
Ravenscroft Park	Weavers
Rich Mix	Weavers
Ropemakers Fields	Limehouse
Southern Grove Community Centre E3 4FX	Mile End
Spitalfields City Farm	Spitalfields and Banglatown
St Anne Street Centre E14 7HG	Mile End
St Hilda's East	Weavers
St Katherine's Dock	St Katherine's and Wapping
St Margaret's House E2 7DG	St Peter's
St Matthias Community Centre E14 0AE	Poplar
St Paul's Way Community Centre	Mile End
St Peters North Community Centre E2 9AX	St Peter's
Stepney City Farm	Stepney Green
Stour Space Gallery	Bow East
TH Cemetery Park	Mile End
The Atrium	Bow East
The Cass	Whitechapel

Limehouse	Ropemakers Fields
Mile End	Mile End Park, Event Field
Mile End	Southern Grove Community Centre E3 4FX
Mile End	St Anne Street Centre E14 7HG
Mile End	St Paul's Way Community Centre
Mile End	TH Cemetery Park
Mile End	The Guild Rooms E14 6EZ,
Poplar	5 Estates in Lap 7, Poplar High St
Poplar	St Matthias Community Centre E14 0AE
Shadwell	Glamis Adventure Playground
Shadwell	Idea Store Watney Street E1 2FB
Spitalfields and Banglatown	Brady Arts Centre
Spitalfields and Banglatown	Idea Store Whitechapel
Spitalfields and Banglatown	Kobi Nazrul Centre
Spitalfields and Banglatown	Middlesex Street Estate
Spitalfields and Banglatown	Montefiore Centre E1 5HZ
Spitalfields and Banglatown	Nomadic Community Garden
Spitalfields and Banglatown	Petticoat Lane
Spitalfields and Banglatown	Spitalfields City Farm
Spitalfields and Banglatown	Toynbee Studios E1 6AB
Spitalfields and Banglatown	Whitechapel Gallery
St Dunstan's	Half Moon Theatre
St Katharine's and Wapping	London Dock
St Katharine's and Wapping (large number of participants)	Glamis Adventure Playground
St Katherine's and Wapping	St Katherine's Dock
St Peter's	Account 3 E2 6JY
St Peter's	Approach Community Gardens
St Peter's	Oxford House
St Peter's	Pritchard Centre
St Peter's	St Margaret's House E2 7DG
St Peter's	St Peters North Community Centre E2 9AX
St Peter's	Weavers Adventure Playground
St Peter's	4cose/Vyner St E2 9DG
Stepney Green	Stepney City Farm
Weavers	Cookham House Courtyard

The Guild Rooms E14 6EZ,	Mile End
The Space Theatre	Island Gardens
The Yard Theatre	Bow East
Tower Hamlets Local History Library &	Bethnal Green
Toynbee Studios E1 6AB	Spitalfields and Banglatown
V & A Museum of Childhood	Bethnal Green
Victoria Park	Bow East / Bow West
Weavers Adventure Playground	St Peter's
White Chapel Building	Whitechapel
White Post Café	Bow East
Whitechapel Gallery	Spitalfields and Banglatown
Young Foundation	Bethnal Green

Weavers	Dence House, Turin Street
Weavers	Ion Square Gardens
Weavers	Ravenscroft Park
Weavers	Rich Mix
Weavers	St Hilda's East
Whitechapel	Cardboard Citizens
Whitechapel	Cass Foyer Gallery E1 7PF
Whitechapel	Christian Street Centre
Whitechapel	London Muslim Centre
Whitechapel	Maryam Centre E1 1DJ
Whitechapel	The Cass
Whitechapel	White Chapel Building

This page is intentionally left blank

<p><b>Grants Determination (Cabinet) Sub-Committee report</b></p> <p>7 November 2018</p>	
<p><b>Report of:</b> Ann Sutcliffe, Interim Corporate Director of Place</p>	<p><b>Classification:</b> Unrestricted</p>
<p><b>Payment of Historic Buildings Grant to St. Mary and Holy Trinity Church, Bow</b></p>	

<b>Lead Member</b>	<b>Councillor Rachel Blake, Deputy Mayor and Cabinet Member for Regeneration and Air Quality</b>
<b>Originating Officer(s)</b>	Sripriya Sudhakar – Place Shaping Team Leader
<b>Wards affected</b>	Bow East
<b>Key Decision?</b>	Yes
<b>Community Plan Theme</b>	A Great Place to Live

**Executive Summary**

This report relates to the payment of a London Borough of Tower Hamlets Historic Buildings Grant of £20,000 to St. Mary and Holy Trinity Church (St. Mary’s), 230 Bow Road, London, E3 3AH, for vital repair works to the exterior of the church west tower. The building is currently on Historic England’s Heritage at Risk register. This contribution is towards phase one of a multi-phase project. On completion of the second phase of work, which the church is preparing for now, the building can be removed from the Heritage at Risk register.

LBTH made a formal offer of £20,000 as a flat rate contribution to the overall cost of the works of £251,753. The majority of funding is made up by the Heritage Lottery Fund ‘Listed Places of Worship Grant Scheme’ (£184,300). The applicant reports that the restoration works have cost in excess of £252,887 to date.

Phase one of the restoration is now complete and the council is satisfied that the works have been carried out to an appropriately high standard. Payment of the grant has therefore become due.

## **Recommendations**

The Mayor is recommended to:

1. Approve the grant payment of grant of £20,000 to St. Mary and Holy Trinity, Bow, as a contribution to vital repair works to the exterior of the west tower.

### **1. REASONS FOR THE DECISIONS**

- 1.1 St Mary and Holy Trinity Church (also known as Bow Church) is a prominent Grade II\* Listed Building located in the Fairfield Road Conservation Area. The church is also an important community asset, which is currently used for religious services and volunteer activity. The building suffers from extensive dampness, stone decay and leaking roofs and, as a result is on the Historic England Register of Heritage at Risk. The building has been given a condition rating of 'very bad' (the worst of four categories).
- 1.2 Remedial and restoration work to the west tower (phase one) was completed on 29 June 2018 and the architect issue a letter of practical completion on 2 July 2018 (see appendix 2). The Heritage at Risk Projects Officer visited site on 24 May 2018 and found the work to be carried out to a good conservation standard. Photographic evidence of the visit can be found in appendix 3. The Heritage at Risk Projects Officer has reviewed the final cost of the project and found that it exceeds the anticipated cost, however there is no provision for an increase in the grant sum offered. The grant sum will remain at £20,000. The grant offered does not exceed the grant aiding maximum of 60% of total cost (including VAT) and is therefore eligible for payment.

### **2. ALTERNATIVE OPTIONS**

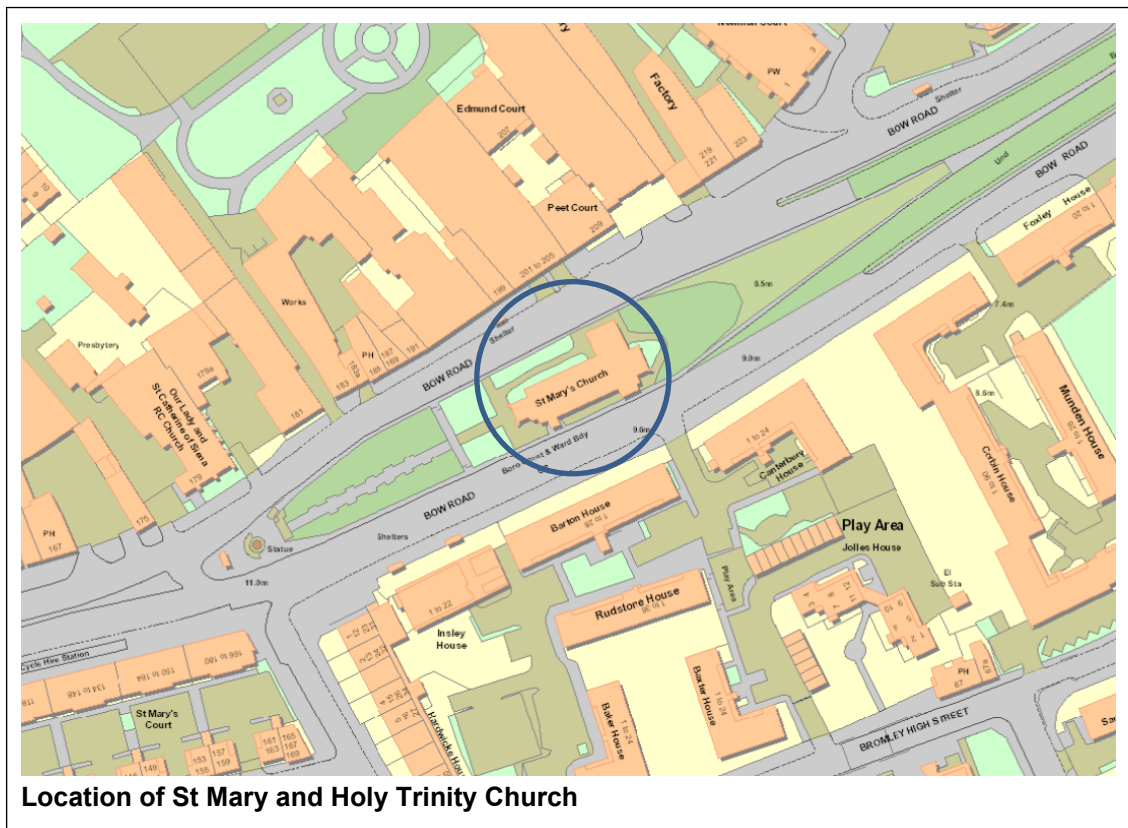
- 2.1 The council and the church have a contractual agreement (see appendix 4), signed by the former Rector Deborah Frazer and Heritage at Risk Projects Officer, Anna Zucchelli. As the applicant has met all conditions for grant payment, the council now has an obligation to make payment.

### **3. DETAILS OF REPORT**

- 3.1 The Council has in operation a Historic Buildings Grant Scheme to assist owners and occupiers of listed buildings and buildings in conservation areas,

in meeting their responsibilities for the care and maintenance of the irreplaceable cultural asset, which these buildings represent. The provision of this type of grant is in accordance with the National Planning Policy Framework (NPPF).

- 3.2 With over 50 conservation areas and approximately 2000 listed buildings, demand in the Borough for grant-aided assistance in meeting the costs of buildings repair is high.
- 3.3 St Mary's Church applied for a Historic Buildings Grant from the Council for remedial and restoration works to the Church of St Mary & Holy Trinity (St Mary's Church), 230 Bow Road, London E3 3AH on 22 June 2016. A formal offer of grant of £20,000 was made by letter on 28 September 2017. Works on site were complete on 29 June 2018. The church is now seeking payment of the grant.



- 3.4 The council's Historic Building Grant provides partnership funding towards a Heritage Lottery Fund '*Places of Worship*' grant-aided project. The extent of the work required has meant that the remedial and restoration work is split into two phases. The church is seeking payment for its first application of grant for its first phase of works. It has simultaneously submitted another application for grant from the HLF and LBTH for its second phase of works, which is dealt with separately.

- 3.5 St. Mary and Holy Trinity Church is a landmark building in a highly visible location on the Bow Road on the eastern edge of the borough. There has been a place of worship in this location since the fourteenth century, when Bow was a hamlet outside London, and is one of the last remaining medieval buildings in the Borough. The church in this location has survived in spite of the development and modernisation around it and therefore contributes to a sense of place and continuity. The church is a demonstration of change over time with additions, alterations and rebuilding over 700 years. Its persistent survival over this length of time, even following bomb damage during the Second World War, is remarkable.
- 3.6 St Mary's Church is a prominent Grade II\* Listed Building located in the Fairfield Road Conservation Area. The church is also an important community asset, which is currently used for religious services and volunteer activity. For a number of years, the building has been suffering from extensive dampness, stone decay and leaking roofs and, as a result is on the Historic England Register of Heritage at Risk in 2015. The building was given a condition rating of 'very bad' (the worst of four categories).
- 3.7 The LBTH grant makes a contribution towards the cost of alleviating problems relating mainly to water ingress and damp, resulting in deteriorating external appearance and the risk of loss of important historical features on the west tower, some of which date back to over 500 years ago, which include:
- Repairs to deteriorating bell-tower cupola and renewal of weather coatings
  - Repairs and renewals of gutters and rainwater goods
  - Renewal of stone weathering details which will throw rainwater off the surface of the historic stonework
  - Removal of Ordinary Portland Cement from Kentish rag-stone work and repointing in lime mortar to allow the wall to breathe and prevent further deterioration of historic stonework
- 3.8 The Place Shaping Team Leader presented a report to the Commissioners on 12 September 2017, which sought permission to send a letter to the Rector of St. Mary and Holy Trinity Church stating the Council's offer of a LBTH Historic Building Grant, subject to conditions, as a contribution towards the cost of repair works to the exterior of the church tower. At the meeting the Commissioners agreed that:
- The grant funding of £20,000 to the church as a contribution to vital repairs works to the exterior of the tower be approved.
  - The issue of a formal offer of grant to the church be approved.



- The council's contribution to the works be clearly publicised.
- 3.9 A letter was sent to Rev. Deborah Frazer at Bow Rectory, dated 28 September 2017 (appendix 4), stating the Council's offer of a grant of £20,000 towards the vital repair works to the exterior of the tower. A contract for the grant was sent, dated 14 September 2018 (appendix 5)
- 3.10 It was agreed in the previous report to the Grants Sub-Committee, dated 12 September 2017, that a further report would be prepared once work on site was completed. Historic Building Grant guidance states that "*Grant payment is conditional upon the approved works being carried out to the complete satisfaction of the Council.... The conservation officer dealing with the application will inspect the work to ensure it has been carried out satisfactorily and to a conservation standard. It is suggested that, the claim is adequately documented and all the paper-works are kept in order so that the payment can be made as quickly as possible*"
- 3.11 The work on site was completed on 29 June 2018 and the architect issued the Practical Completion Certificate on 2 July 2018 (attached in appendix 2).
- 3.12 The Heritage at Risk Projects Officer visited the site on 24 May 2018 to inspect the quality of the finished works. She found them to be of a good conservation standard and is satisfied with the quality of the work. Photographic evidence of the quality of the repair work can be found in Appendix 4, attached with this document.
- 3.13 The works to the church have enhanced its external appearance and provided for an opportunity to enhance the Fairfield Road Conservation Area. Whilst the condition and external appearance of the church has improved, it will not be until the second phase of work is complete that the church can be removed from the Heritage at Risk register.
- 3.14 The Heritage at Risk Projects Officer has reviewed the final cost of the project and found that it exceeds the anticipated cost, however there is no provision for an increase in the grant sum offered. The grant sum should remain at £20,000.
- 3.15 The grant is conditional on the building participating in London Open House for five years to ensure the best possible value for the Council. The church was open to the public for the 2018 Open House, 22 and 23 September.

#### **4. COMMENTS OF THE CHIEF FINANCE OFFICER**

- 4.1 The Grants Determination Sub-Committee approved the allocation of a Historic Buildings Grant of £20,000 towards the financing of restoration works to the west tower of St. Mary and Holy Trinity Church at its meeting on 12<sup>th</sup> September 2017. The report considered by that committee stated that once works were satisfactorily completed, further approval would be sought to authorise the release of the funding. This report requests that approval.
- 4.2 A second phase of repairs and restoration to the church has commenced, with a further Historic Buildings Grant allocation of £30,000 being approved by the Grants Determination Sub-Committee on 27<sup>th</sup> September 2018. Funding has been earmarked within the Council's Historic Buildings Grant allocation to fully finance both grants to St. Mary and Holy Trinity Church.

## **5. LEGAL COMMENTS**

- 5.1 The Church has complied with its obligations under the grant agreement except for the fact that the cost of the works exceeds the level of grant offered. However, the recommendation is to only pay the £20,000 originally agreed and the Council is legally obliged to also comply with the agreement. Therefore, the grant should be paid in accordance with the law.
- 5.2 The Council's Best Value duty was considered in the previous report. Compliance with the terms of the Agreement at no increased cost to the Council suggests that the Best Value obligations previously noted have been followed.  
The decision to comply with the Grant agreement terms and pay the grant does not give rise to any Equality Act considerations

## **6. ONE TOWER HAMLETS CONSIDERATIONS**

- 6.1 The works contribute to the preservation of a very significant Grade II\* listed cultural asset and the preservation and enhancement of the Fairfield Road Conservation Area.
- 6.2 The church is currently used for religious services and volunteer activity. Through the project, the intention is to extend local community engagement and to use the building for community purposes. This will see the church once again become a local focal point for residents.
- 6.3 The project thus contributes to the theme 'A Great Place to Live' in the Community Plan to build One Tower Hamlets.

## **7. BEST VALUE (BV) IMPLICATIONS**

- 7.1 The delivery of this project ensures the Council meets its commitment set out in the Council's Conservation Strategy.
- 7.2 The partial partnership funding contributed to securing a Heritage Lottery Fund grant.
- 7.3 The restoration of this listed cultural asset part funded through the grant benefits the whole community and is considered to offer considered excellent value for money.

## **8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT**

- 8.1 In line with other beneficiaries of grants from the Council, St Mary and Holy Trinity Church have been encouraged to consider taking appropriate steps to minimise negative impact on the environment when taking up the opportunities offered within the programme and on an ongoing basis.

## **9. RISK MANAGEMENT IMPLICATIONS**

- 9.1 Works have been completed to the complete satisfaction of the Council. Evidence of the quality of the work can be seen in appendix 4.
- 9.2 As there is a contract in place and the work has been completed to a satisfactory standard, the Council now have an obligation to pay the allocated funds.

## **10. CRIME AND DISORDER REDUCTION IMPLICATIONS**

- 10.1 Beyond the essential repairs to the church west end tower, the church is running an activity plan as part of the Heritage Lottery Fund Project which will encourage visitors to the church promoting positive neighbourhood engagement.

## **11. SAFEGUARDING IMPLICATIONS**

- 11.1 There are no safeguarding implications.

---

**Linked Reports, Appendices and Background Documents**

**Linked Report**

Grant sub-committee report 'Formal offer of Historic Buildings Grant to St. Mary and Holy Trinity Church, Bow', dated 12 September 2017

CABFP1 'Historic Buildings Grant – St. Mary's Church, Bow', dated 12 September 2017

**Appendices**

Appendix 1: Decisions 12 September 2017 Grants Determination Cabinet Sub-Committee

Appendix 2: Practical Completion Certificate from architect

Appendix 3: Photographic evidence

Appendix 4: Signed offer letter

Appendix 5: Grant contract

**Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012**

None

**Officer contact details for documents:**

N/A

**LONDON BOROUGH OF TOWER HAMLETS**

**RECORD OF THE DECISIONS OF THE GRANTS DETERMINATION (CABINET) SUB-COMMITTEE**

**HELD AT 5.35 P.M. ON TUESDAY, 12 SEPTEMBER 2017**

**COUNCIL CHAMBER, 1ST FLOOR, MULBERRY PLACE, LONDON E14 2BG**

**Members Present:**

Mayor John Biggs (Chair)	(Executive Mayor)
Councillor Sirajul Islam (Member)	(Statutory Deputy Mayor and Cabinet Member for Housing)
Councillor Asma Begum (Member)	(Cabinet Member for Community Safety)

**Other Councillors Present:**

(Chair of Grants Scrutiny Sub Committee)

**Officers Present:**

Ludovica Orlando	– Strategy, Policy and Performance Officer
Zena Cooke	– (Corporate Director, Resources)
Alison Denning	– (Festivals and Events Officer, Communities Localities and Culture)
Barbara Disney	– (Service Manager, Strategic Commissioning, Adults Health & Wellbeing)
Janet Fasan	– (Divisional Director, Legal)
Emily Fieran-Reed	– (Service Manager, Community Cohesion, Engagement and Commissioning, Strategy, Policy and Equality)
David Freeman	– (Voluntary and Community Sector (VCS) Strategy Manager)
Michael Ritchie	– (Principal Officer - Place Shaping)
Karen Sugars	– (Acting Divisional Director, Integrated Commissioning)
Antonella Burgio	– (Democratic Services)

**1. APOLOGIES FOR ABSENCE**

There were no apologies for absence from members of the Sub Committee.

**2. DECLARATIONS OF INTERESTS**

No declarations of disclosable pecuniary interests were made.

**3. UNRESTRICTED MINUTES**

The unrestricted minutes of the meeting held on 10<sup>th</sup> July were approved as a correct record of proceedings.

**4. CONSIDERATION OF PUBLIC SUBMISSIONS**

The Clerk informed the Sub Committee that no public written representations had been received that related to items to be discussed at the meeting.

**SUBMISSIONS FROM GRANTS SCRUTINY SUB-COMMITTEE**

Mayor Biggs welcomed Councillor Woods who had recently been appointed Chair of Grants Scrutiny Sub-Committee (GSSC). Councillor Woods advised that GSSC had discussed the grants reports and agreed that GSSC Members' comments would be given during the discussion of the items respectively.

**CHAIR'S NOTE**

Mayor Biggs noted that the current grants programme would shortly end and a new programme would need to be considered. To this end agenda item 6.2 would discuss thoughts for the new programme and the transition from the old.

**5. EXERCISE OF DISCRETIONS / INDIVIDUAL MAYORAL DECISION**

The Mayor advised that an Individual Mayoral Decision was taken after the publication of the agenda for this meeting. He reported that he had agreed to provide funding to the organisers of the Shuffle Festival in the form of a loan. The organisers have subsequently declined to accept the support; however the option presently remained should they wish to re-engage with officers.

**6. REPORTS FOR CONSIDERATION**

**6.1 Event Fund - Annual Report 2016-17**

The Festival and Events Officer presented the report which reported applications and events funded from the Event Fund during 2016/17 and also reported quarter four data in this period. The grants made were approved by the Divisional Director Sports, Leisure, Culture & Youth under delegated powers.

Grants Scrutiny Sub-Committee and Members of Grants Determination Sub-Committee broadly supported the operation of the fund, noting that there were some matters to address around effective advertising to the local community and a reduction in applications following the move towards on-line applications. The Mayor asked that work to address the communications issues highlighted be taken forward.

## **DECISION**

1. That the annual report of Event Fund grant applications submitted for Quarter 4 and the year as a whole from April 1<sup>st</sup> 2016 to March 31<sup>st</sup> 2017, and awards approved by the Divisional Director, Sports, Leisure, Culture & Youth be noted.
2. That work to address communications issues identified by Grants Scrutiny Sub Committee be taken forward.

### **6.2 Extension of Mainstream Grants and Corporate Grants Policy**

The Service Manager, Community Cohesion, Engagement & Commissioning and Voluntary and Community Sector (VCS) Strategy Manager presented the report which asked the Sub-Committee to extend the current Main Stream Grants programme on a case by case basis for projects that were performing satisfactorily while a new programme was developed through a process of co-production. Members were informed that Tower Hamlets CVS supported the proposed approach as this gave time for engagement with groups and projects

At the Chair's invitation the comments of GSSC were received stating that the proposals were supported. GSSC also wished to receive further information about outputs as the programme development progressed.

Members of the Sub-Committee also endorsed the proposals put forward noting that bidding for the new programme would begin in the summer of 2018 and the programme launched on 1<sup>st</sup> April 2019.

## **DECISION**

1. That the current three year MSG be extended by seven months to 31 March 2019 for those projects which receive grants and which are also performing satisfactorily, and
2. That the proposed arrangements to develop a new corporate grants policy through a process of co-production be noted.

### **6.3 Historic Buildings Grant - St. Mary's Church, Bow**

The Place Shaping Team Leader presented the report which concerned a contribution of £20,000 funding from the Historic Buildings Grant to St Mary and Holy Trinity Church (Bow Church) - 'the church'. In December 2016 Commissioners had informally agreed that a letter be sent to the Rector of the church stating the Council's intentions to offer a grant in principle subject to the submission of all necessary documents including three tenders. The remainder of the monies for repair works would be provided by Heritage

Lottery Fund, the Grocer's Company, the National Churches Fund, the Heritage of London Trust and the church's own funds.

At the Chair's invitation the comments of GSSC were received stating that the proposals were supported. Members of the Sub-Committee noted the historical and community value of the church and that there had been practical issues around congestion which had delayed the works. Members also wished the Council's contribution to the works to be clearly conveyed.

## **DECISION**

1. That the grant funding of £20,000 to the church as a contribution to vital repair works to the exterior of the tower be approved.
2. That the issue of a formal offer of grant to the church be approved.
3. That the Council's contribution to the works be clearly publicised.

### **6.4 Ageing Well Small Grants - 2017/18**

The Acting Divisional Director, Integrated Commissioning and Service Manager, Strategic Commissioning presented the report. This asked the Sub-Committee to:

- approve the reassignment of the previous 'Small Grants for Pensioner's Groups' fund, (following a review), as the Ageing Well Small Grants fund (following the approval of the Ageing Well Strategy by Cabinet in May 2017)
- note that the value of the fund in 2017/18 be £25,000 less £3,435 recommended to be retained for outstanding awards from previous years,
- approve the process for inviting applications and monitoring
- approve an increase of grant payable from a maximum of £500 to a maximum of £600 and
- to delegate the responsibility for approving future awards from this fund to the Divisional Director Integrated Commissioning.

At the Chair's invitation the comments of GSSC were received stating that the proposals were supported however there were concerns around whether the methods of publicity proposed for the new grant would inadvertently exclude some sectors of the community. Members of the Sub-Committee:

- echoed the concerns of GSSC and asked officers to ensure that methods of communication were broad, diverse and effective in reaching the intended recipients.
- were concerned that recipients of this grant should reflect the demographics of the community

Following discussion, the Sub Committee agreed the following revised recommendations:



## **DECISION**

1. That the reassignment of the previous 'Small Grants for Pensioner's Groups' fund as the Ageing Well Small Grants fund be approved.
2. That it be noted that the value of the fund in 2017/18 is £25,000 less £3,435 recommended to be retained for outstanding awards under previous years' Small Grants for Pensioners scheme.
3. That it be approved that awards of eleven outstanding grants, totalling £3,435, from the 2015/16 and 2016/17 under Small Grants scheme be made from the newly formed fund.
4. That the process for inviting applications for the Ageing Well Small Grants fund 2017/18 be approved.
5. That the process for awarding the grant funding and subsequent monitoring arrangements be approved.
6. That responsibility for approving future awards from this fund be delegated to the Divisional Director Integrated Commissioning.
7. That an increase of grant payable from a maximum of £500 to a maximum of £600 be approved.

### **6.5 MSG Theme 5 Closure Report**

The Corporate Director for Resources presented the report which informed the Sub-Committee:

- of the closure of the stream of funding under Theme 5 of the MSG programme and an assessment of outcomes.
- that future funding in this theme was intended to be commissioned via co-production on an interim basis until the conclusion of the extended MSG programme.

At the Chair's invitation the comments of GSSC were received stating that the achievements and feedback were supported however Members considered that:

- it was necessary to ensure that training and empowerment was continued
- success messages needed to be neutrally worded to avoid political bias or misinterpretation
- it was necessary to clarify if the programme/project was intended to support the immediate or wider community.

Members of the Sub Committee indicated that they had no comments they wished to make on this report.

**DECISION**

1. That the achievements of the MSG Theme 5 programme be noted.
2. That the above from GSSC as set out in the preceding paragraph be noted.

**6.6 ESF Community Employment Programme - Organisations Based in Council Buildings**

The Corporate Director for Resources presented the report which informed the Sub-Committee of proposals to ensure that the principle established by Commissioners that organisations in receipt of funding and which operated from Council owned buildings must have an appropriate property agreement in place is applied to recipients of this grant thus applying the same principles across all areas of grant funded activity.

At the Chair's invitation the comments of GSSC were received stating that Members accepted the recommendation, however the legal comments referenced disposals which did not appear to be relevant. Members were informed that legal officers would review the legal comments.

Members of the Sub-Committee indicated that they had no comments that they wished to make on the report.

**DECISION**

That it be agreed that organisations funded through the ESF Community Employment Programme and are based in or using a Council building must have an appropriate property agreement in place before payments can be released to them, as is the case with all new grant programmes going forward.

**7. FORWARD PLAN**

**DECISION**

That the forward plan be noted.

**8. ANY OTHER UNRESTRICTED BUSINESS CONSIDERED TO BE URGENT**

Nil items.

The meeting ended at 6.30 p.m.

Mayor John Biggs (Chair),  
Grants Determination (Cabinet) Sub-Committee

Issued by: Thomas Ford & Partners  
address: 177 Kirkdale, London SE26 4QH

# Practical Completion Certificate

Employer: PCC of Bow, St Mary & Holy Trinity Church  
address: The Rectory, 28 Coborn Street, London E3 2AB

Job reference: 649501

Contractor: Universal Stone Ltd  
address: Grange Farm Business Centre  
Woodham Road, Battlebridge

Certificate no: 1

Works: St Mary's Bow Church, Western Tower Repairs  
situated at: 230 Bow Road  
Stratford, London E3 3AH

Issue date: 02 July 2018

Contract dated: -

Under the terms of the above-mentioned Contract,

I/we hereby certify that in my/our opinion

practical completion of the Works has been achieved

and the Contractor has complied with the contractual requirements in  
respect of information of the health and safety file

on 29 June 2018

The Rectification Period in respect of the Works

is 12 Months



To be signed by or  
for the issuer named  
above

Signed \_\_\_\_\_

## Distribution

- |  |   |   |   |
|--|---|---|---|
| <input checked="" type="checkbox"/> Employer   1   | <input checked="" type="checkbox"/> Structural Engineer   1 | <input type="checkbox"/> Planning Supervisor / CDM<br>Coordinator | <input type="checkbox"/>                      |
| <input checked="" type="checkbox"/> Contractor   1 | <input type="checkbox"/> M&E Consultant                     | <input type="checkbox"/>  | <input checked="" type="checkbox"/> Other   0 |
| <input type="checkbox"/> Quantity Surveyor         | <input type="checkbox"/> Clerk of Works                     | <input type="checkbox"/>  | <input checked="" type="checkbox"/> File   1  |

## Transmittal sheet for: St Mary's Bow Church, Western Tower Repairs

**Practice name:** Thomas Ford & Partners

**Job ref:** 649501

**Practice address:** 177 Kirkdale, London SE26 4QH

**Issue date:** 02 July 2018

Form code	Form title	Form number
	Practical Completion	1

### Issued to:

	Name	No. of copies
Employer	PCC of Bow, St Mary & Holy Trinity Church	1
Contractor	Universal Stone Ltd	1
Structural Engineer	The Morton Partnership	1
CDM Co-ordinator	Pierce Hill Project Services Ltd.	0
File Copy	Thomas Ford & Partners	1

**Issue Reason:** For Construction

**Contact Person:** Mr. Doug Evans

## Appendix 2: Photographic evidence of work

- Repairs to deteriorating bell-tower cupola and renewal of weather coatings



Figure 1: Bell-tower cupola replacement weather coating in weathered copper to match colour of cupola. Timber elements of bell tower repaired or replaced where necessary and painted.

- Repairs and renewals of gutters and rainwater goods



**Figure 2: Renewal and width extension of moulding with lead flashing to throw water away from the tower. Lead work carried out to BS 6915:2001**

- Renewal of stone weathering details which will throw rainwater of the surface of the historic stonework



**Figure 3: Soot cleaned from cornice and renewed lead flashing done to BS 6916:2001. Repointing of open joints in brick work with lime mortar. Beeswax on window louvres to shed water.**



**Figure 4: Replacement stone with weathering detail to buttress**





Figure 5: Replacement stone moulding over window arch



Figure 6: Repairs to window lights. Lime shelter coat applied to stone.



- Removal of Ordinary Portland Cement from Kentish rag-stone work and repointing in lime mortar to allow the wall to breathe and prevent further deterioration of historic stonework



**Figure 7: Light clean of Kentish ragstone to remove sulphate crust, remove cement pointing and point with lime mortar where necessary. This will enable the building to evaporate moisture externally.**

This page is intentionally left blank

**Place Directorate**

Tower Hamlets Town Hall  
2<sup>nd</sup> Floor Mulberry Place  
5 Clove Crescent  
London E14 2BG

**The Rev Deborah Frazer**  
Bow Rectory  
28 Coborn Street  
London  
E3 2AB

28 September 2017

Dear Rector

**London Borough of Tower Hamlets Historic Buildings Grant**  
**The Church of St Mary & the Holy Trinity Bow**

Thank you for submitting an application to the London Borough of Tower Hamlets requesting a Historic Buildings Grant.

St Mary's is listed at Grade II\*, it is one of the Borough's most important historic churches and is a notable landmark within the east of Borough. It is currently included on Historic England's Register of Heritage at Risk.

We acknowledge the hard work and effort put in by the church to raise funds for vital works to the exterior of the tower, including securing a Heritage Lottery Fund Places of Worship grant.

The matter has been carefully considered by LBTH and I am pleased to say that, in light of the available budget, we are able to offer St. Mary's Bow a grant of £20,000 (subject to contract) towards to cost of the works.

The grant is subject to general conditions, which are contained in the contract document, together with the specific condition that the building should be open as part of London Open House event for five years following payment of the grant. This is a pre-condition for the grant monies to be paid. It is important that the contract is read carefully, and if necessary, seek advice from your advisor/ solicitor.

Once you are happy that you are able to comply with the contract, please contact the Heritage at Risk Projects Officer, Anna Zucchelli, on 0207 364 6602 or email her at [anna.zucchelli@towerhamlets.org.uk](mailto:anna.zucchelli@towerhamlets.org.uk) so arrangements can be made to get the contracts signed.

The Contract is a legally binding and enforceable document.

Please note: starting work after receipt of the letter of offer, is assumed to mean acceptance of the terms of the contract.

Please contact Anna Zucchelli by telephone or email if you have any questions about this grant offer.

Yours sincerely



Owen Whalley  
Divisional Director, Planning & Building Control

Date: 14 September 2017

**The London Borough of Tower Hamlets**

And

**Rev. Deborah Frazer**

for/on behalf of

**The Church of St. Mary & the Holy Trinity Bow  
230 Bow Road  
London E3 3AH**

Contract for a grant in respect of facade improvement works to: The Church of St. Mary & the Holy Trinity Bow, 230 Bow Road, London E3 3AH.

To be read in conjunction with the offer letter  
**THIS CONTRACT** is made on the **fourteenth** day of **September** 2017

**BETWEEN**

**(1) THE LONDON BOROUGH OF TOWER HAMLETS** of Mulberry Place, 5 Clove Crescent, London E14 2BY  
(Development & Renewal) (“the Grantor”)

and

**(2) Rev. Deborah Frazer for/on behalf of The Church of St. Mary & the Holy Trinity Bow, 230 Bow Road, London E3 3AH** (“the Grantee”)

**WHEREAS**

- (A)** The Grantee has applied to the Grantor for a grant for the approved Purposes (as hereinafter defined)
- (B)** The Grantor has agreed to make a grant for an amount and on terms and conditions set out in this contract.

**NOW IT IS HEREBY AGREED** as follows:

**1. In this contract:**

- 1.1 “the Application” means the Grantee’s application for a Grant seeking assistance towards the cost of external repairs to the tower of The Church of St. Mary & the Holy Trinity Bow, 230 Bow Road, London E3 3AH from the Grantor varied by subsequent correspondence (if any) with the Grantor
- 1.2 “the Approved Purposes” means the purposes for which the Grantee has Purposes” been offered the Grant and the method and manner in which it proposes to carry out the works as set out in Appendix 1.
- 1.3 “Connected Person” means any:  
Person” (a) spouse, co-habitee, child, step-child, or business partner, of the Grantor or any employer of the Grantor or the Grantee; (b) body corporate with which any employee of the Grantor or Grantee is “associated”

- |      |   |  |
|------|---|--|
| 1.4  | “Eligible Works”  | means works to the Grantee’s property of the type set out in Appendix 1.   |
| 1.5  | “the Grant”   | means the sum of up to five thousand pounds only. (£5,000.00).   |
| 1.6  | “the Grantee”   | means the property identified in the Grantee’s application upon which the Grant is to be spent.  |
| 1.7  | “the Works”   | means the repair and enhancement works identified in the Eligible Works as set out in Appendix 1.  |
| 1.8  | “the Grantee”   | means an applicant who has a legal interest in the relevant property or an equitable interest in the property for a term with not less than five years remaining unexpired on the lease. |
| 1.9  | Words importing persons shall include corporations, and singular shall include the plural and vice versa.   |  |
| 1.10 | The headings in this Contract have been inserted for convenience only and shall not affect its construction |  |

## **2. General Grant Conditions**

2.1 The Grantee will apply the Grant solely for the Approved Purposes as set out in Appendix 1 and will not deviate in any respect from the Approved Purposes without prior approval in writing to the Grantor.

2.2 The Grantee acknowledges that the Grant is the total amount of funds to be provided by the Grantor for the Approved Purposes and shall not be taken to imply that further funds will be provided to fulfill the Approved Purposes in the event of any shortfall or to fund the operational costs (if any) of the property.

2.3 The Grantee will at all times; use a properly qualified professional to advise Him on the works to his property.

2.4 The Works to the Grantees property must be carried out to a standard appropriate to property of importance to the national heritage, and where applicable in accordance with the standards set out in Appendix 1.

2.5 The building should be open as part of the London Open House event for five years following payment of the grant.

## **3. Administration of Approved Purposes in relation to Grantees Property**

3.1 The Grantor will not make the grant to the Grantee if the Eligible Works

were commenced prior to the submission of the application to the Grantee or if such works commence thereafter without the Grantors prior consent

3.2 The Grantor will not pay any sums to the Grantee unless:

(a) the Grantee accepts the grant offer within two weeks of its being made (and signs the offer at the Council's offices at a mutually agreed date); ;

(b) the Grantee completes the work within six months of the offer being made, or such longer period as may be agreed to by the Grantor's Heritage at Risk Project Officer;

(c) prior to commencing the works, the Grantee acknowledges that he is bound in a manner enforceable by law, to observe and perform the terms and conditions of his grant as prescribed by clauses 2.4, 4, 5, and 6 and in breach of such terms and conditions to repay to the Grantor such sums as the Grantee received from the Grantor to carry out the Eligible works to his property.

#### **4. Additional Works to be binding upon the Grantees**

4.1 Prior to commencing any Eligible Works, the Grantee shall prepare a detailed specification and (where appropriate) drawings (including any proposed alterations) and shall submit the same to the Grantor for approval. Thereafter the Grantee shall carry out the works to their property only in accordance with the specification and drawings approved by the Grantor (a "Design"). The Grantee must obtain the Grantor's prior written approval for any material changes to his Design, and produce additional drawings if considered necessary by the Conservation Officer.

4.2 Unless the Grantor agrees otherwise in writing, the Grantee must obtain at least three tenders for any contract required to enable him to carry out or procure any Eligible Works.

4.3 The Grantor may reduce a grant to the Grantee by such amount as it thinks fit up to an amount which bears the same proportion to the difference between the lowest tender price and the price of the tender accepted by the Grantee as his grant bore to the original estimate of the cost of the Eligible Works to their property if the Grantor, acting reasonably, disagrees with the reason given by the Grantee for not accepting the lowest of the tenders submitted.

4.3 Prior to commencing any works to its property the Grantee must have secured to the Grantor's satisfaction all necessary planning permissions building consents and other statutory approvals.

4.4.1 While Eligible Works to the Grantees Property are in progress, the owner of that property must maintain adequate insurance cover on that property, the works executed to it and any unfixed materials and goods delivered to it, against any loss or damage arising as a consequence of the Eligible Works being undertaken. Insurance should be held in the joint names of the owner of the property and its contractor unless otherwise agreed in writing by the Grantee. The proceeds of all claims under the insurance must be applied towards the cost of the reinstatement of the Eligible Works and the relevant property, the rectification of any loss or damage caused to the Eligible Works and the replacement of any goods or materials damaged, as necessary.



4.4.2 If, in the Grantor's opinion, such reinstatement rectification or replacement is not reasonably practical due to the extent of the damage then, at the request of the Grantor, the Grantee must apply the proceeds of all claims under the insurance to the repayment to the Grantor of any sums received from the Grantor towards the Eligible Works.

4.5 The Grantee will allow the Grantor to have such access to his property as it may require; in order to inspect and monitor the progress of any Eligible Works.

4.6 The Grantee should take account of any representations which the Grantor may make with regard to carrying out the works to his or her property.

4.7 The Grantee will take appropriate steps to monitor his success in carrying out any Eligible Works and provide to the Grantor any information it reasonably requires to satisfy itself that such works have been properly carried out in accordance with the Design.

4.8 If the Grantee completes the Eligible Works without spending the full amount of his grant, such part of his grant as remains unspent must be repaid to the Grantor. For the avoidance of doubt his grant shall be deemed to have been spent pro rata with funds agreed by the Grantee to be provided for the Eligible Works from the other sources.

## **5. Continuing obligations to be binding upon the Grantee**

5.1 Following the completion of works to the Grantee's Property funded by the Grantor, the Grantee will maintain his property in a manner consistent with the character, appearance and amenity of the area.

5.2 The Grantee funded by the Grantor must insure his property to the same standard and in relation to such risks as is reasonable and appropriate in all of the relevant circumstances.

## **6. Payments to the Grantees**

6.1 The Grantor will not release payment of the grant to the Grantee except in arrears in response to an application by the Grantee for reimbursement for goods or services received, and upon the production to the Grantor by the Grantee of either invoices for such goods or services (certified as appropriate by a suitably qualified person) or a professional supervisor's certificate indicating the cost of the goods or services received.

6.2 The Grantor will only release payment of the grant to the Grantee if:

- a. The invoice or certificate are for Eligible Works;
  - b. Such works have been carried out in full and to the required standard;
- and

## **7. Disposal**

7.1 The Grantee will retain the Grantee's Property in his ownership and possession and will not sell, let, pledge, mortgage, charge or otherwise encumber the Property or any interest therein for a period of three years from the payment of the grant without the prior written approval of the Grantor, whose approval, if

given, may be given subject to such terms and conditions as it thinks fit, and may include a requirement for the repayment to the grantor of a share of the net proceeds of the sale of the Grantee's property.

7.2 If, in breach of Clause 7.1, the Grantee sells or otherwise disposes of the Grantee's Property or in some other way is in receipt of monies as a result of a breach, the Grantee shall forthwith pay to the Grantor the greater amount of the Grant and a share of the net proceeds of the sale of the Grantee's Property (such share to be in direct proportion to the share of the relevant costs made from the Grant).

7.3 The Grantee shall notify the Grantor in writing of any intended sale within the period specified above, so that the question of recovery may be considered. The Grantor also reserves the right to place a caution on the proprietorship Register, in order to protect its interests.

## **8. Monitoring**

8.1 The Grantee will supply to the Grantor such financial or other information as the Grantor may from time to time reasonably require in respect of their Grant and the Property. In particular, the Grantee should keep and make available to the Grantor upon reasonable request any correspondence, specifications, plans, drawings, bills of quantities and schedule of works relating to the property of the Grantee.

8.2 The Grantee shall supply coloured transparencies and photographs to the Grantor during the course of the works, to include pictures taken before, during and after the repair or restoration works, and general locations. A minimum of two shall be produced at each stage.

8.3 The Grantee hereby grants to the Grantor a perpetual royalty – free copyright licence to make or allow such use of the transparencies and photographs supplied in terms of cl.8.2 as the Grantor shall think fit. The Grantee warrants that it has, or will have, the right to grant such a licence and that no such use of transparencies or photographs will infringe the rights of any third parties.

## **9. Publicity**

9.1 The Grantor reserves the right to have displayed on the Grantee's property, during the course of the works, a sign indicating that the Council has granted the works. The sign will be supplied by the Council.

9.2 The Grantor may make public the purpose and amount of the Grant in whatever manner it shall think fit.

## **10. Severability**

If any provision of this Contract is held by any competent authority to be invalid, unlawful, or unenforceable in whole or in part, the validity, lawfulness, and enforceability of the other provisions of this Contract and the remainder of the provision in question shall not be affected thereby.

## **11. Jurisdiction**

The Contract shall be governed and construed in accordance with the

Laws of England.

**12. Language**

Even though this Contract may be translated into another language to assist the Grantee, the only version which is legally enforceable is the one in the English language.

**For and on behalf of LBTH**

**Signed by the Grantee**

Authorised Signatory

Authorised Signatory

Signed.....

Signed.....

Printed Name.....

Printed Name.....

Title.....

Title.....

Date.....

Date.....

Witnessed by:

Signed.....

Name.....


Title.....

Date.....

**APPENDIX 1:**

**1. Eligible Works:** Eligible works comprise external repairs to the tower of The Church of St. Mary & the Holy Trinity Bow, 230 Bow Road, London E3 3AH. Scope of work as per submitted document 'Specification and Schedule of Work for Western Tower Repairs at Bow, St. Mary's Church. Universal Stone Ltd', dated 16/12/2017.

This page is intentionally left blank

<b>Cabinet Decision – Grants Determination Sub-Committee</b>  7 <sup>th</sup> November 2018	
<b>Report of:</b> Denise Radley, Director, Health, Adults and Community	<b>Classification:</b> Unrestricted
<b>Approve the Change Note and subsequent changes that deviate from the initial PID that was approved in November 2017 of grant funding £3,119,421 to NHS Tower Hamlets CCG to deliver increased capacity, access and service provision in primary care and maintain continuity of local GP services.</b>	

<b>Originating Officer(s)</b>	Matthew Phelan, Programme Lead for Healthy Environments, Public Health
<b>Wards affected</b>	Lansbury, Limehouse, Poplar and Blackwall & Cubitt Town Wards
<b>Key Decision?</b>	Yes
<b>Community Plan Theme</b>	A healthy and supportive community

**Executive Summary:**

This report outlines a ‘Change Note’ of the ‘Aberfeldy Village Health Centre’ PID of August 2017. There have been significant delays to the programme due to the programme vision being revised with health partners; new delivery partners (NHS East London Foundation Trust) being identified replacing NHS Property Services as well as new leaseholder arrangements (Poplar Harca), formerly NHS Property Services, therefore this change note outlines new ways of working, updated governance arrangements and revised timescales.

This project sets out proposals for the relocation of the Aberfeldy General Practice, in the South-East Locality, to the Aberfeldy New Village Development in Tower Hamlets. Rapid population growth, stimulated by new residential development, is driving increased demand for healthcare provision in the Locality. The proposed new health facility at Aberfeldy Village will help build the extra clinical capacity that will be required to meet the increased demand for primary care.

**Recommendations:**

The Grants Determination Sub-Committee is recommended to:

1. Approve the grant funding of £3,119,421 to NHS Tower Hamlets CCG to deliver increased capacity, access and service provision in primary care and maintain continuity of local GP services.

## **1. REASONS FOR THE DECISIONS**

- 1.1 Tower Hamlets is one of the most deprived boroughs in the country and the population is expected to reach nearly 315,000 by 2020<sup>1</sup>. Both NHS Tower Hamlets Commissioning Strategic Plan 2012 – 2015 and the Tower Hamlets 2016 - 2020 Health and Wellbeing Strategy highlight the development of health premises and the refurbishment of facilities as key to supporting both the integration and localisation of services linked with local area partnerships. The Commissioning Strategic plan describes the course of action to improve health outcomes for the local population and has a commitment to improve the quality of life for everyone in the borough by working in partnership with key stakeholders including the London Borough of Tower Hamlets.
- 1.2 Rapid population growth, stimulated by new residential development, is driving increased demand for healthcare provision in the affected localities. The proposed new health facilities and expansion will help build the extra clinical capacity that will be required to meet the increased demand for primary care.
- 1.3 Given the difficulties in obtaining new premises and the space and financial constraints on primary care services, the capital investment will enable GP Practices to increase their appointments and clinical capacity.
- 1.4 The projects will allow a greater level of service to be offered to patients; including 86,400 new patient appointment slots in the South-East Locality, 21 new clinical rooms, capacity for 17,000 registered patients (the existing practice premises has capacity for a maximum of 9,000 patients), and new IT equipment, hydraulic examination couches, cabinetry, task chairs and other furnishings required for a fully equipped primary care medical facility.
- 1.5 Finances will be spent in accordance with the s106 obligation and will deliver projects identified and agreed with the contributors in compliance with the s106 agreement.
- 1.6 Funding of the Project was approved by cabinet in September 2017.

## **2. ALTERNATIVE OPTIONS**

- 2.1 Do nothing, this would not achieve the objective to increase capacity, access and service provision in primary healthcare and additionally lead to the impact of development across the Borough upon health services to be unmitigated.

## **3. DETAILS OF REPORT – Aberfeldy Village**

- 3.1. The Aberfeldy Practice will occupy a gross internal area of 1,181m<sup>2</sup> spread across the ground and first floors of the Aberfeldy New Village development at East India Dock Road, E14 0HR, which is situated less than 500 metres from the existing Aberfeldy Practice premises at 2A Ettrick Street, E14 0PU.

---

<sup>1</sup> GLA Population Project, 2014 round , Short Term Trend

As well as providing a new health facility, the Aberfeldy New Village development will comprise residential units, retail, a community centre and a faith centre. The development is being led by Aberfeldy New Village LLP, a joint venture partnership between Poplar HARCA and Willmott Dixon.

- 3.2. The existing Aberfeldy Practice premises are severely under-sized and lack the physical capacity to accommodate the additional doctors and nurses that will be needed to meet the future needs of the population in the South-East Locality. The Aberfeldy Practice's current clinical workload, measured by GP and nurse contacts is approximately 57,500 contacts per annum, and the utilisation rate of clinical space is now running at 100% during opening hours, with only very limited room for further expansion within the footprint of the existing practice premises.

#### Approach to Delivery and On-going Maintenance/Operation

- 3.3. NHS Property Services will no longer lead the delivery of this project due to the GP preferring an alternative delivery model in partnership with community providers. East London Foundation Trust (ELFT) has been identified by NHS Tower Hamlets CCG to lead the delivery of this project and will apply effective public procurement, prioritising good design outcomes to maximise the social, environmental and economic benefits of the development.
- 3.4. The health facility will be in the ownership of Poplar HARCA as a virtual freehold. Poplar HARCA will be responsible for external repairs, whilst it is expected that maintenance of internal furnishings and equipment, utilities, rates and insurances will be the responsibility of the Aberfeldy Practice, in accordance with the terms of their lease agreement with Poplar HARCA. IT equipment will be maintained by Tower Hamlets CCG.
- 3.5. All on-going revenue costs arising from this project will be funded by the NHS. NHS Tower Hamlets CCG has agreed to fund the revenue costs for the increased charges for rent, business rates and IT licences. The Aberfeldy Practice will meet the increased costs for service charges.

#### Procurement

- 3.6. The proposed contractual arrangements in this procurement are as follows:
- East London Foundation Trust (ELFT) is an NHS body with which Tower Hamlets CCG works in partnership with via the Alliance Contract for the provision of Community Health Services. The value of the Client Project Management services that ELFT will provide to Tower Hamlets CCG in connection with the Aberfeldy project are estimated at £13,794 i.e. 0.75% of the value of the main works contract. A Tower Hamlets CCG procurement exercise is not required in this case given the cost quoted by ELFT has been benchmarked against that of NHS Property Services (NHSPS) i.e. the ELFT cost is lower than NHSPS. ELFT will procure the sub-consultant services, main works contract etc. in line with NHS procedures i.e. as per NHS procurement regulations.

- East London Foundation Trust (ELFT) will procure the scheme design and fit-out works and manage the construction of this development, with capital funding provided via a Section 106 capital grant. Construction works are expected to be procured via a traditional form JCT tender, with invitations issued to a selected list of contractors who are proven at this scale and scope of ELFT fit-out, in accordance with the ELFT tendering guidelines. ELFT will appoint a professional design team, including a contract administrator who will be responsible for compliance in terms of valuations, payments and acceptance of practical completion prior to handover.
- Poplar HARCA will purchase a lease for the entire shell and core health premises at the Aberfeldy New Village Development for a term of 125 years at premium agreed between Aberfeldy New Village LLP and NHSPS
- Poplar HARCA will sub-let the fully fitted out medical suite to the Aberfeldy Practice via a full repairing, insurance lease agreement for an initial 30-year term
- NHS Tower Hamlets CCG will procure furnishings and IT equipment for the fitted out medical suite, with capital funding provided via a Section 106 capital grant
- The lease agreement for the existing Aberfeldy Practice premises will be assigned to Aberfeldy New Village LLP when the practice takes up occupation of the new facility. Under this agreement, Aberfeldy New Village LLP will assume full responsibility for all future liabilities associated with the disposal of the existing Aberfeldy Practice premises. The portakabin could potentially be relocated as a temporary provision at another site.
- The East London Foundation Trust (ELFT) and CCG procurements will be undertaken in accordance with NHS Standing Financial Instructions

3.7. The s106 contributions funding the project are outlined in the attached PID and are set out below.

Description	Amount	Funding Source	Funding (Capital/ Revenue)
Construction costs	£1,810,000	s106	Capital
Project contingency / optimism bias	£206,600	s106	Capital
Professional fees	£272,000	s106	Capital
Furniture & equipment	£250,000	s106	Capital
IT	£90,000	s106	Capital
Project development & legal	£50,000	s106	Capital
VAT (less estimate for VAT recovery)	£439,821	s106	



Description	Amount	Funding Source	Funding (Capital/ Revenue)
<b>Total</b>	<b>£3,119,421</b>		

3.8 The expected timelines are as below;

<b>Project Outputs/Milestone and Spend Profile</b>			
ID	Milestone Title	Baseline Spend	Baseline Delivery Date
1	NHS Business Case	54,250	Nov-18
2	Contractors appointed (contract Signed)	172,750	Jul-19
3	Contractors Start on site	44,750	Oct-19
4	Contractors end on site	1,551,593	Apr-20
5	NHS commissioning process start	883,796	Jul-20
6	Facilities open to Public	192,613	Oct-20
7	Project final account	219,669	Mar-21
<b>Total</b>		<b>3,119,421</b>	

3.9 The funding will only be released to TH CCG once confirmation is received that the works have been satisfactorily completed. The oversight for the delivery of this project and general monitoring of healthcare capacity will be undertaken by the Tower Hamlets Together Capital and Estates group, which has representatives from the Council, TH CCG, Barts Health and the East London Foundation Trust.

#### **4. COMMENTS OF THE CHIEF FINANCE OFFICER**

4.1 This report outlines a change note to the Aberfeldy Village Health Centre capital scheme previously agreed as part of a wider request to Cabinet in September 2017.

4.2 The change relates to the arrangements for the delivery partner and the leaseholder of the Aberfeldy Village Health Centre. Previously NHS Property Services were responsible for both roles, however it is now intended that NHS East London Foundation Trust are the delivery partner, and Poplar Harca

become the leaseholder for the health centre. These changes have no direct financial implications for the Council, as increases in on-going revenue costs will be funded by the NHS.

- 4.3 Overall funding for the project continues to be £3,119,421 from section 106 resources and will only be released to NHS Tower Hamlets CCG once satisfactory completion of works is confirmed.

## **5. LEGAL COMMENTS**

- 5.1 The Council is not under any legal duty to make any grant payment to anyone, it however has general power of competence under Section 1 of the Localism Act 2011 to do anything that individuals generally may do and that includes giving a gift to anyone in the form of a grant, subject of course to specified restrictions and limitations imposed by other statutes. The Council therefore has discretion under the 2011 Act, and under the Council's constitution the *Grants Determination Sub-committee* has power delegated from the Mayor, as to whom a grant may be made, whether this is made and for what purpose.
- 5.2 As the grant fund is only intended for release upon completion of the relevant works, the risk of the grant fund being used for other purposes is eliminated. The corporate director is advised to ensure the grant agreement includes an obligation on the CCG to ensure that procurement of the works and services are carried out in a manner that is consistent with law and that the Council will not be obliged to increase the grant on account of any increased project cost.
- 5.3 When considering whether to approve the grant, consideration should be given to the arrangements in place to ensure that the power that is exercised is consistent with the Council's best value arrangements. The Council is obliged as a best value authority under section 3 of the Local Government Act 1999 to "make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness" (the Best Value Duty). Paragraph 7 below considers this in further detail.
- 5.4 When making grant decisions, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty). A proportionate level of equality analysis is required to discharge the duty and information. This report suggests approval of this grant will enhance resources for public health services in a way that will tackle health inequalities and improve outcomes for local residents.

## **6. ONE TOWER HAMLETS CONSIDERATIONS**

- 6.1. The proposed building and improvements will increase capacity and access to provide more clinical appointments to all service users in the local population. These enhancements will benefit service users, in particular those who are more reliant upon health services including families with children, older people and those with complex health issues (including the disabled).
- 6.2. The project will not adversely affect people with protected characteristics.

## **7. BEST VALUE (BV) IMPLICATIONS**

- 7.1. The delivery of this project ensures the Council meets its s106 obligations and spends funds in accordance with the agreement.
- 7.2. The project directly supports the HWB strategy to improve and develop local services; it also supports the Tower Hamlets' Commissioning Strategic Plan 2012 – 2015.
- 7.3. Additionally, through investing in primary care services, preventative steps are being taken to reduce demand upon hospital services which can often be more costly, thus supporting best value.

## **8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT**

- 8.1. There are no implications.

## **9. RISK MANAGEMENT IMPLICATIONS**

- 9.1. There is a risk that if the project is not approved, the benefits identified for the project relating to increased and improved access to local services, improved patient experience, increased GP registrations in the area will not be realised.
- 9.2. In addition if this is not approved then as it is proposing the delivery of works in accordance with S106 requirements then there is a risk of non-fulfilment of S106 requirements, particularly those which are time sensitive.

## **10. CRIME AND DISORDER REDUCTION IMPLICATIONS**

- 10.1 There are no crime or disorder implications.

## **11. SAFEGUARDING IMPLICATIONS**

11.1 There are no safeguarding implications

---

### **Linked Reports, Appendices and Background Documents**

#### **Linked Report**

- NONE

#### **Appendices**

- NONE

#### **Background Documents**

- PID Aberfeldy (2017)

#### **Officer contact details for documents:**

Matthew Phelan – Programme Lead for Healthy Environment, Public Health

## **PROJECT INITIATION DOCUMENT**

**(August 2017)**

**Aberfeldy Village Health Centre**

## Version Control

*[Please log the versions of the PID as it moves through the IDF process. This is to ensure that the correct/final version is signed and submitted for reporting.]*

<b>Version Number</b>	<b>Author and Job Title</b>	<b>Purpose/Change</b>	<b>Date</b>
0.1	Robert Lee	Version 4	23.8.17

## Project Initiation Document (PID)

<b>Project Name:</b>	Aberfeldy Village Health Centre		
<b>Project Start Date:</b>	January 2018	<b>Project End Date:</b>	October 2020
<b>Relevant Heads of Terms:</b>	Health		
<b>Responsible Directorate:</b>	Adults Services		
<b>Project Manager:</b>	Abigail Knight Associate Director Public Health (Children & Families)		
<b>Tel:</b>		<b>Mobile:</b>	
<b>Ward:</b>	Poplar / Blackwall & Cubitt Town		
<b>Delivery Organisation:</b>	NHS Tower Hamlets Clinical Commission Group / NHS Property Services		
<b>Funds to be passported to an External Organisation? ('Yes', 'No')</b>	Yes		
<b>Does this PID involve awarding a grant? ('Yes', 'No' or 'I don't know')</b>	Yes		
<b>Supplier of Services:</b>	Aberfeldy General Practice / NHS		
<b>Is the relevant Lead Member aware that this project is seeking approval for funding?</b>			
<b>Is the relevant Corporate Director aware that this project is seeking approval for funding?</b>	Yes		
<b>Does this PID seek the approval for capital expenditure of up to £250,000 using a Recorded Corporate Director's</b>	No		

<b>Action (RCDA)? (if 'Yes' please append the draft RCDA form for signing to this PID)</b>	
<b>Has this project had approval for capital expenditure through the Capital Programme Budget-Setting process or through Full Council? ('Yes' or 'No')</b>	Yes
<b><u>S106</u></b>	
<b>Amount of S106 required for this project:</b>	<b>£3,119,421</b>
<b>S106 Planning Agreement Number(s):</b>	PA/10/02093 PA/06/02068 PA/13/02644 PA/09/02100 PA/06/02101 PA/07/03282 PA/11/00798 PA/11/01120 PA/11/00829 PA/07/02193 PA/10/02340 PA/11/01640 PA/10/00925 PA/12/02023 PA/09/00326 PA/10/02769 PA/13/02938 PA/13/02108 PA/11/03388
<b><u>CIL</u></b>	
<b>Amount of CIL required for this project:</b>	<b>£0</b>
<b>Total CIL/S106 funding sought through this project</b>	<b>£3,119,421</b>
<b>Date of Approval:</b>	



**This PID will be referred to the Infrastructure Delivery Steering Group (IDSG):**

Organisation	Name	Title
LBTH – Place	Ann Sutcliffe	Divisional Director Property and Major Programmes ( <i>Interim Chair</i> )
LBTH – Place	Owen Whalley	Divisional Director Planning & Building Control
LBTH – Resources	Paul Leeson	Business Manager
LBTH – Place	Andy Scott	Acting Service Head for Economic Development
LBTH – Place	Matthew Pullen	Infrastructure Planning Manager
LBTH – Governance	Fleur Francis	Team Leader, Planning Legal
LBTH – Governance	Marcus Woody	Planning Lawyer
LBTH – Governance	Andy Simpson	Business Improvement & S106 Programme Manager
LBTH – Governance	Vicky Allen	S106 Portfolio Coordinator
LBTH – Governance	Tope Alegbeleye	Strategy, Policy & Performance Officer
LBTH – Governance	Oscar Ford	Service Manager - Strategy, Performance & Resources
LBTH – Health, Adults and Community	Flora Ogilvie	Associate Director of Public Health
LBTH – Children’s	Janice Beck	Head of Building Development
LBTH – Place	Marissa Ryan-Hernandez	Strategic Planning Manager
LBTH – Place	Paul Buckenham	Development Manager
LBTH – Place	Alison Thomas	Head of Housing Strategy, Partnerships and Affordable Housing Strategy, Sustainability and Regeneration
LBTH – Place	Richard Chilcott	Head of Asset Management
LBTH – Place	Jonathan Taylor	Sustainable Development Team Leader
LBTH – Place	Abdul J Khan	Service Manager, Energy & Sustainability
LBTH – Place	Christopher Horton	Infrastructure Planning Team Leader

### Related Documents

ID	Document Name	Document Description	File Location
<b>If copies of the related documents are required, contact the Project Manager</b>			

## CONTENTS

1.0	Purpose of the Project Initiation Document .....	8
2.0	Section 106/CIL Context .....	8
3.0	Equalities Considerations .....	14
4.0	Legal Comments.....	14
5.0	Overview of the Project.....	16
6.0	Business Case.....	18
7.0	Approach to Delivery and On-going Maintenance/Operation.....	24
8.0	Infrastructure Planning Evidence Base Context .....	25
9.0	Opportunity Cost of Delivering the Project .....	25
10.0	Local Employment and Enterprise Opportunities .....	26
11.0	Financial Programming and Timeline .....	26
12.0	Project Team .....	29
13.0	Project Reporting Arrangements.....	29
14.0	Quality Statement .....	30
15.0	Key Risks.....	30
16.0	Key Project Stakeholders.....	31
17.0	Stakeholder Communications .....	32
18.0	Project Approvals.....	33

## 1.0 Purpose of the Project Initiation Document

- 1.1 This project initiation document sets out proposals for the relocation of the Aberfeldy General Practice, in the South-East Locality, to the Aberfeldy New Village Development in Tower Hamlets. Rapid population growth, stimulated by new residential development, is driving increased demand for healthcare provision in the Locality. The proposed new health facility at Aberfeldy Village will help build the extra clinical capacity that will be required to meet the increased demand for primary care.
- 1.2 Within the context of increasing financial challenges it is becoming ever more difficult for health services to fund new facilities and alternative funding sources are being pursued to cross-subsidise. The NHS in Tower Hamlets has a successful record in delivering health infrastructure initiatives aided by S106 contributions in partnership with the Council and a one-off capital investment to bring this scheme to completion is therefore appropriate through this route.
- 1.3 This Project Initiation Document (PID) will define the Aberfeldy Village Health Centre project and bring together the key components needed to start the project on a sound basis. It also provides the basis for building the principles of project management into the project right from the start by confirming the business case for the undertaking, ensuring that all stakeholders are clear of their role, agreeing important milestones, and ensuring that any risks involved have been assessed. The primary purposes of this PID are to:
- Justify the expenditure of S106 contributions on the named project which will provide the IDSG with a sound basis for their decision;
  - Provide a baseline document against which the Project Team, Project Manager (and in some cases) the Project Board can assess progress and review changes.

## 2.0 Section 106/CIL Context

### Background

- 2.1 Section 106 (S106) of the Town and Country Planning Act 1990 allows a Local Planning Authority (LPA) to enter into a legally-binding agreement or planning obligation with a developer over a related issue. Planning Obligations/S106 agreements are legal agreements negotiated between a LPA and a developer, with

the intention of making acceptable development which would otherwise be unacceptable in planning terms.

- 2.2 CIL is a £ per square metre charge on most new development. In April 2015, the council adopted its own CIL Charging Schedule. CIL must be spent on the provision, improvement, replacement, operation or maintenance of infrastructure, where a specific project or type of project is set out in the [Council's Regulation 123 List](#).
- 2.3 On the 5<sup>th</sup> January 2016, the Mayor in Cabinet agreed the implementation of a new Infrastructure Delivery Framework which will help ensure the process concerning the approval and funding of infrastructure using CIL/S106 will be appropriately informed and transparent.

#### S106

- 2.4 The Section 106 (S106) of the Town and Country Planning Act 1990 allows a LPA to enter into a legally-binding agreement or planning obligation with a developer over a related issue. Planning Obligations/S106 agreements are legal agreements negotiated, between a LPA and a developer, with the intention of making acceptable development which would otherwise be unacceptable in planning terms.
- 2.4 This S106 PID is part of the Tower Hamlets Council S106 Delivery Portfolio and is aligned with the agreed Heads of Terms (HoT) for the Deed creating Planning Obligations and undertakings for the development at Obligations and undertakings for the following developments as listed below:



Planning Application	Site Address	Date Received	Expiry Date	Expiry Date Note	Funding Requirements	PA Amount Received	Amount Requested
PA/13/02108	Suttons Wharf South	08/07/2014	no expiry date	no expiry date	Health care facilities in the borough	10,157.00	10,157.00
PA/11/00829	Greenheath Business Centre, 31 Colts Lane	23/10/2012	23/10/2022	10 years from date of practical completion of the development	Provision of additional health facilities	57,240.00	57,240.00
PA/13/02938	Suttons Wharf, Palmers Road	15/10/2014	no expiry date	no expiry date	Towards health care facilities in the borough	£40,182.00	£19,082.50
PA/07/02193	32 -42 Bethnal Green Road	10/05/2012	10/05/2022	10 years from date of receipt	Mitigate the demand of the additional population on healthcare facilities	313,548.00	313,548.00
PA/11/01640	16-23 Salter Street	08/03/2013	08/03/2023	10 years from date of practical completion of the development	Provision of additional health facilities	22,185.00	22,185.00
PA/10/00925	Fulneck 150 Mile End Road	08/08/2012	08/08/2022	10 years from date of practical completion of the development	To mitigate the demand for additional healthcare facilities in the borough	68,821.61	68,821.61
PA/12/02023	Limehouse Basin Moorings	01/05/2013	01/05/2023	10 years from date of commencement (i.e. when permission is first implemented)	Health facilities in the borough	24,355.00	24,355.00
PA/09/00326	Gun Wharf, 241 Old Ford Road, London, E3	12/06/2014	12/06/2024	10 years from date of receipt	Provision of health facilities within LBTH	231,582.68	231,582.68
PA/10/02769	Oakfield House, Gale street	21/06/2013	21/06/2023	10 years from date of practical completion of the development	Additional healthcare facilities in the borough	14,730.94	14,730.94
PA/11/03388	25-77 Knapp road	27/06/2013	27/06/2023	10 years from date of practical completion of the development	Provision of additional health facilities	£8,611.00	£6,577.21
PA/10/02340	64 Tredegar Road	26/02/2015	26/02/2025	10 years from date of practical completion of the development	Provision of healthcare in the borough	£37,800	£37,800
PA/11/00798	45 Millharbour	09/01/2015	09/01/2020	5 years from date of practical completion of the development	Additional healthcare facilities in the borough	£172,260.00	£172,260.00

PA/08/01120	Land bounded by Limehouse Cut and St Annes Row	03/06/2015	03/06/2025	10 years from date of payment	Mitigate the demand of the additional population on healthcare facilities	£591,578.46	£591,578.46
PA/06/02101	Building C, Providence Tower	01/04/2015	01/04/2020	5 years after payment made	Towards mitigating the impact and effects of the development on providing new medical facilities in the administrative area of the PCT and will use its reasonable endeavours to ensure that the medical facilities contribution is expended within the Blackwall and Cubitt Town Ward	£524,096.39	£524,096.39
PA/09/02100	Brownfield Estate	24/07/2013	24/07/2023	10 years from date of payment	Provision of or the improvement to health and social care facilities within the councils administrative areas	£170,052.00	£64,823.09
PA/07/03282	Indecon Court - Phase 2	04/02/2014	04/02/2024	10 years from date of payment	Mitigate the demand of additional population on health care facilities in the borough	76,973.12	76,973.12
PA/06/02068	Crossharbour	02/06/2017	13/06/2022		The Council covenants to use the Medical Facilities Contribution towards mitigating the impact and effects of the Development on existing medical facilities in the administrative area of the Primary Health Care Trust and will use its reasonable endeavours to ensure that the Medical Facilities Contribution is expended within the Blackwall and Cubitt Town ward	2,838,343.56	714,160.00
PA/10/02093	Tweed house, Teviot Street	26/02/2015	TBC	10 years from practical completion	Additional health care facilities in the councils administrative area (which shall be prioritised by the Council towards	£100,974	£100,974

					schemes in the East India & Lansbury & BBB wards)		
PA/13/02644	Former London Arena, 26 Limeharbour	13/06/2017	13/06/2022	5 years after payment has been made	"The Council covenants to use the Medical Facilities Contribution towards mitigating the impact and effects of the Development on existing medical facilities in the administrative area of the Primary Health Care Trust and will use its reasonable endeavours to ensure that the Medical Facilities Contribution is expended within the Blackwall and Cubitt Town ward."	163,375.00	163,375.00

2.5 The CCG has explored various options for developing additional clinical capacity in the Blackwall and Cubitt Town Ward within the South East Locality. However, only one of the two GP surgeries that are located in the ward, the Island Health Practice, was able to successfully adapt its premises to create a new treatment room, as part of the Maximising Existing Health Infrastructure Project. The CCG was unable to identify any potential sites within the ward to accommodate a new health facility that would have sufficient capacity to meet future demand resulting from the rapid population growth in the Locality. However, the proposed development of the Aberfeldy Health Centre in the neighbouring Lansbury Ward will have the capacity to register patients who reside in Blackwall and Cubitt Town Ward.

2.6 The Aberfeldy Practice's existing catchment area already covers part of Blackwall and Cubitt Town Ward and the surgery's registered list includes a significant proportion of residents from that ward. The Practice's current catchment area boundary is shown at Figure 1 below.





Figure 1: Aberfeldy Practice Boundary

2.7 Despite the current capacity pressures, the Practice will continue to register new residents who move into Blackwall and Cubitt Town Ward. A significant number of the residents at the New Providence Wharf development, for example, have now registered with the Practice. The current distribution of the Aberfeldy's Practice population is shown at Figure 2, where each number represents the number of patients registered with the Practice. The intensity of the colour purple represents areas with the highest proportion of patients.

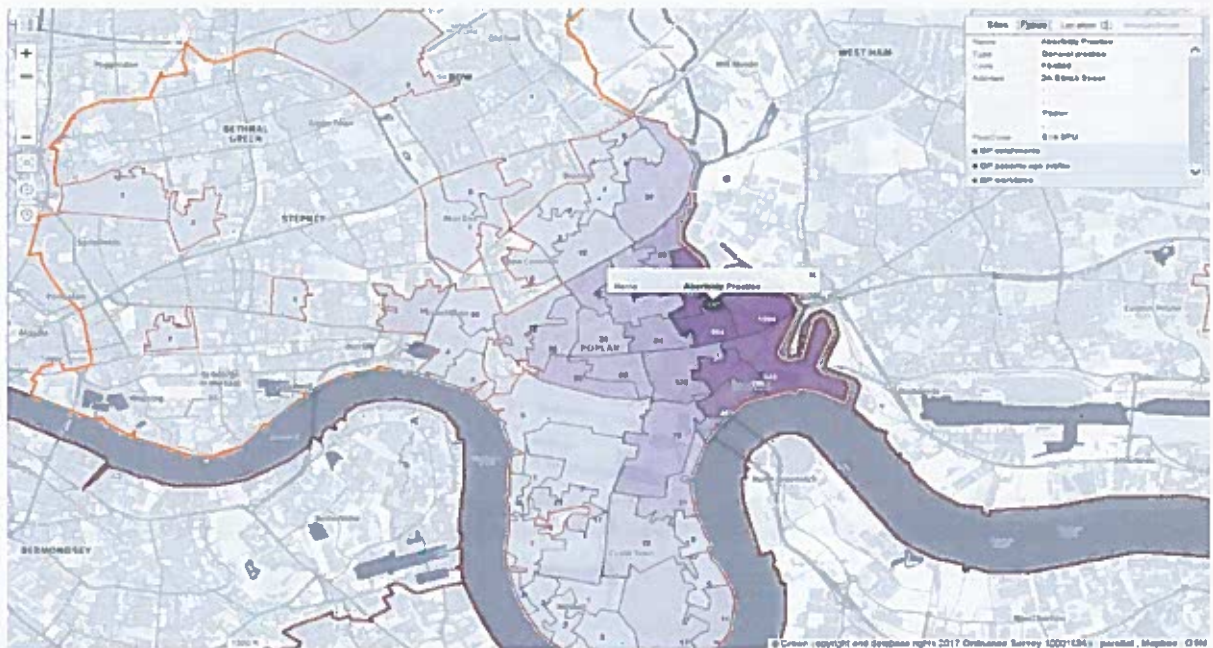


Figure 2: Scatter and Heat Map with patients registered at the Aberfeldy Practice

- 2.8 It is the intention that the Aberfeldy Practice will continue to register patients from areas with significant population growth within its catchment boundary, given the lack of capacity elsewhere. This will include patients from planned residential developments that lie within Blackwall and Cubitt Town Ward.

### CIL

- 2.10 This PID does not seek approval for the expenditure of CIL funding.

### **3.0 Equalities Analysis**

- 3.1 When making decisions, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public-sector equality duty). A proportionate level of equality analysis is required to discharge the duty.
- 3.2 Tower Hamlets has one of the lowest healthy life expectancies for both men and women in the country and health inequalities particularly for BME people are a significant challenge for our communities. Additional infrastructure for GP services will provide additional resource for the council's Public Health service (through commissioning) and local health partners to tackle these health inequalities and improve outcomes for local residents, see section 6 for further information.
- 3.3 The proposed health facility at the Aberfeldy New Village development will be designed to facilitate a greater focus on prevention, rather than simply curing disease, providing inclusive healthcare services for both mental and physical health which meets the needs of different communities and delivers improved clinical outcomes.
- 3.4 The Aberfeldy Health Centre will be fully compliant with the requirements and philosophy of the 2010 Equality Act and the Disability Equality Duty contained within the Disability Discrimination Act. All referenced standards and planning guidance within these documents will be adhered to.

### **4.0 Legal Comments**

- 4.1 The majority of the agreements require the contributions to be used towards providing health and social care facilities in the borough. The project overview at section 5 helpfully explains that the contributions will be used to undertake the fit

out of the shell and core premises of the new Aberfeldy Village Health Centre which shall replace the Aberfeldy General Practice. The effect of this will not only increase capacity but enable the NHS to provide more services than it is able to at the current premises. It is therefore clear that this project is aligned with the terms of the majority of the s106 agreements.

- 4.2 It is noted that the contributions to be drawn from the s106 agreements for PA/07/02193, PA/08/00042 and PA/07/03282 all require the money to be spent on mitigating the demand of the additional population on healthcare facilities. Given that the purpose of S106 is to address impacts arising from developments to allow planning permission, our view is that it was intended the monies be used to provide for facilities to address the increased number of residents generated by these schemes. As such we recommend that further justification is given as to how this project will actually mitigate the impacts on current facilities caused by those specific developments; or, if that is not possible, there could be a risk that the Council is not using the monies in accordance with those agreements. If this project will not address those impacts then we would advise that funding is sourced from other sources.
- 4.3 Officers should be advised that the contributions to be drawn from PA/06/02101, PA/06/02068 and PA/13/02644 all require the Council to use reasonable endeavours to ensure that the medical facilities contribution is expended within the Blackwall and Cubitt Town Ward. Whereas, Legal Services notes that the Aberfeldy Village Health Centre will be located in the Lansbury Ward. Unless it can be demonstrated that the Council has exhausted such endeavours, it could be vulnerable to risk of challenge that it is not using the contribution for the purpose for which it was intended. As stated, expenditure in the Lansbury Ward is not an absolute requirement but is qualified by the Council using reasonable endeavours to ensure the contribution is used in the required way. Legal Services has been advised that NHS Property Services has not scheduled any health schemes to be brought forward before these contributions are due to expire and so whilst the money will not be spent in the stipulated ward, it shall still be used towards providing new medical facilities. Furthermore, Lansbury is the neighbouring ward to Blackwall & Cubitt Town and so it would not be unreasonable to expect residents living in these developments to use the Aberfeldy Village Health Centre. It is recommended that the Council discusses its intentions for the contributions with the developers who were the original parties to the s106 agreements. This will alert the Council as to whether there are likely to be any challenges made as to how the contributions are spent.



- 4.4 It is noted that these contributions are to be paid directly to an external organisation (NHS). The terms of these agreements do not specify that the contributions can be paid to NHS; therefore such payments are considered to constitute grants. Therefore, as the Council is under no legal obligation or duty to provide this payment, it is discretionary and considered to be a grant. As such, approval must first be sought from the Grants Determination (Cabinet) Sub-Committee before any payment is made.
- 4.5 Subject to the above comments, we consider the funding for this PID to be in accordance with the purposes for the contributions under the S106 agreements.
- 4.6 When approving this PID, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty). A proportionate level of equality analysis is required to discharge the duty.
- 4.7 These comments are limited to addressing compliance with the terms of the S106 agreements mentioned above (as based on the information detailed in the PID) and advice on any other legal matters (such as advice on procurement) should be sought separately if appropriate.

## 5.0 Overview of the Project

- 5.1 The shell and core health facility within the Aberfeldy New Village development is scheduled for completion and hand over to the NHS in June 2019. S106 funding is sought to undertake the fit out of the shell and core premises to enable a reprovision for the Aberfeldy GP Practice. The fit-out works are expected to take approximately 12 months.
- 5.2 The Aberfeldy Practice will occupy a gross internal area of 1,181 m<sup>2</sup> spread across the ground and first floors of the Aberfeldy New Village development at East India Dock Road, E14 0HR, which is situated less than 500 metres from the existing Aberfeldy Practice premises at 2A Etrick Street, E14 0PU. As well as providing a new health facility, the Aberfeldy New Village development will comprise residential units, retail, a community centre and a faith centre. The development is being led by Aberfeldy New Village LLP, a joint venture partnership between Poplar HARCA and Willmott Dixon. The map below shows the locations of the new health facility and the existing Aberfeldy Practice premises.

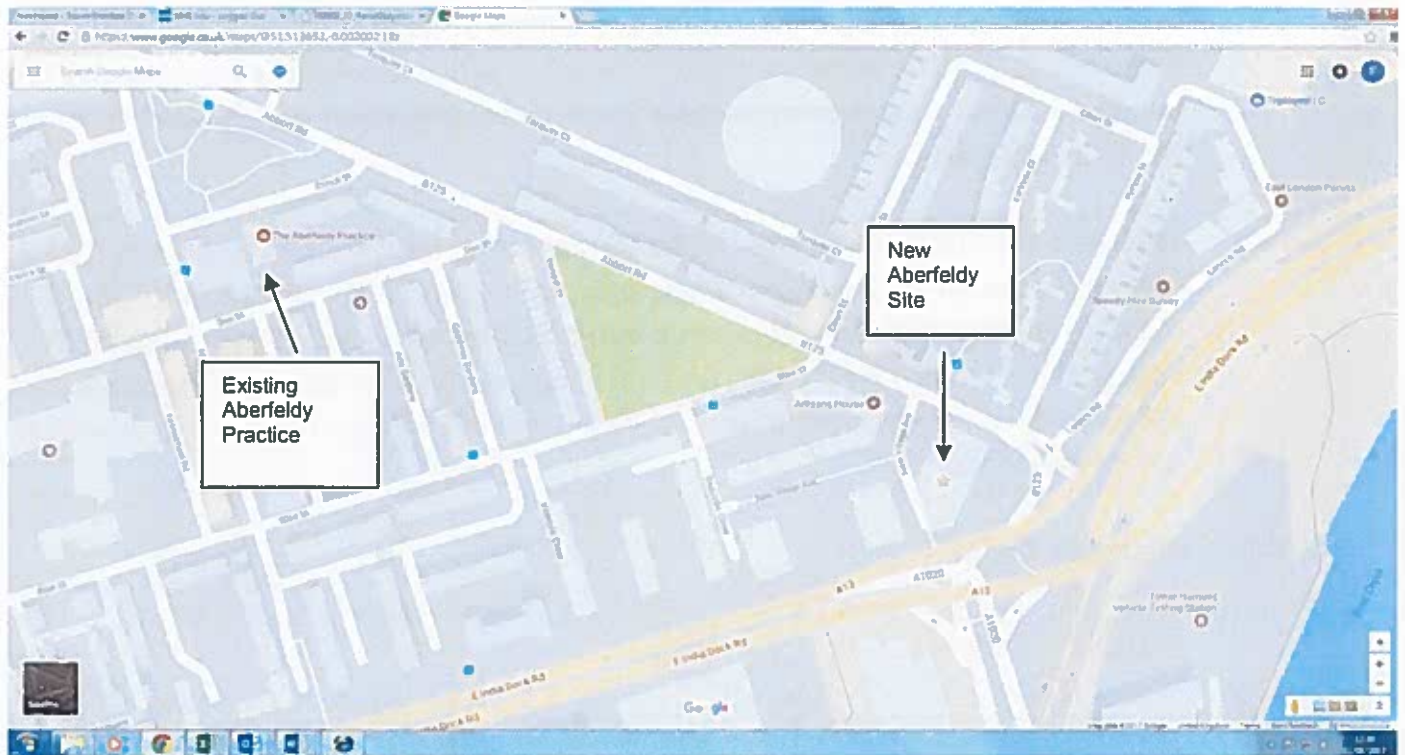


Figure 3: Locations of existing Aberfeldy Practice premises and the new health facility

- 5.3 The existing Aberfeldy Practice premises is severely under-sized and lacks the physical capacity to accommodate the additional doctors and nurses that will be needed to meet the future needs of the population in the South-East Locality. The Aberfeldy Practice's current clinical workload, measured by GP and nurse contacts is approximately 57,500 contacts per annum and the utilisation rate of clinical space is now running at 100% during opening hours, with only very limited room further expansion within the footprint of the existing practice premises.
- 5.4 To ease the immediate pressures on the Aberfeldy GPs, there are currently plans to carry out alteration works to create a new consulting room within the existing Etrick Street building and to install a portacabin to provide a second clinic room in the grounds of the premises. Two additional clinical rooms will enable the Practice to continue to take on new patients over the next two years, rather than having to close the patient list. The planned alteration works and portacabin are being funded as part of the maximising existing health infrastructure project. However, the provision of two more consulting rooms at Etrick Street is a temporary, short term solution only. Additional health infrastructure will be required to meet rising demand resulting from rapid population growth in the Locality over the next five years and beyond.
- 5.5 The proposed new health centre would provide the modern facilities and clinical

capacity needed to enable the Aberfeldy Practice to register new patients who will move into the catchment area over the next five years, serving the population of the Lansbury, Limehouse, Poplar and Blackwall and Cubitt Town Wards, within the South-East Locality.

- 5.6 The fitted-out Aberfeldy Village Health Centre premises will provide up to 21 clinical rooms, compared to nine rooms at the existing surgery. A counselling/interview room and a large multi-purpose group room will also be provided at the Aberfeldy Village site. The new facility will serve as a key resource for the local community for public health and health promotion activities, and will be accessible in the evenings and at weekends.

## 6.0 Business Case

### Overview/General

- 6.1 The South-East Locality in Tower Hamlets is forecast to experience the largest population growth in the Borough. This anticipated growth will present significant challenges for primary care services that are already facing pressures in meeting the healthcare needs of the existing population. There is now an urgent need to develop new healthcare infrastructure to meet the needs of the growing population within the Locality.
- 6.2 Aberfeldy is one of nine GP practices situated in the South-East locality which comprises the GP networks 7 and 8. The Aberfeldy Practice sits within the Poplar and Limehouse Network (Network 7). This area has high levels of deprivation and poor health. Network 7 is expected to see significant population growth of up to 10,000 additional residents by 2021/22. Projected population growth in Network 7 in the 0-19 age range is higher than across the borough as a whole<sup>1</sup>.

The Aberfeldy Practice has a registered list size of 6,953<sup>2</sup> patients accommodated in 370m<sup>2</sup> of space. The current list growth is approximately 6% per annum, but this is set to rise rapidly by approximately 20% to more than 8,500 over the next 18 months when the first phase of the Aberfeldy New Village redevelopment is completed. With current utilisation being at full capacity, the existing premises lack the facilities for further expansion of the clinical workforce.

<sup>1</sup> South East locality maternity and child health profile

<sup>2</sup> Registered Patient List at 31<sup>st</sup> January 2017, recorded by THCCG

- 6.3 With the anticipated rise in population and increased demand for new patient registrations, a premises solution is essential to enable the Aberfeldy Practice to provide primary care on a sustainable basis over the next five to ten years. It is vitally important that this practice is relocated to modern, fit for purpose premises given the anticipated increase in its list size.
- 6.4 The strategic need can be identified as follows:
- The Aberfeldy Practice has high excess demand in comparison to current capacity
  - The Practice is operating out of cramped premises which impacts on the Practice resources and primary care services
  - The population of the area is set to increase by approximately 10,000 additional residents by 2021/22
  - The size of the current premises does not comply with recommended NHS guidance with respect to the number of patients registered with the Practice
  - The area is one of significant deprivation and life expectancy in Network 7 is lower than the rest of Tower Hamlets.<sup>3</sup>

#### Demand Modelling

- 6.5. NHS Tower Hamlets Clinical Commissioning Group has developed a model with clinicians to enable projection of future demand for primary care services. The modelling methodology, which takes account of population growth and planned shifts in outpatient activity from hospital to primary care, has identified a requirement for the provision of twenty-seven additional clinical rooms in primary care to meet demand within the South-East Locality by 2021/22<sup>4</sup>.
- 6.6 Predicted future capacity requirement is mainly driven by population growth, as the CCG's modelling projects relatively minimal infrastructure growth being required from shifting activity out of hospital into primary care.
- 6.7 Tables 1 and 2 below shows the population growth forecast for Network 7 and the South-East Locality.<sup>5</sup> Figure 1 shows the net increase in population in Tower Hamlets Wards to 2025<sup>6</sup>.

<sup>3</sup> South East locality maternity and child health profile

<sup>4</sup> Transforming Services Together Estate Options, WEL CCGs

<sup>5</sup> LBTH Report, Potential Future Primary Healthcare Infrastructure, 2016

<sup>6</sup> Ibid



Table 1: Network 7 Population Growth Projection by Ward

Aberfeldy Health Centre Development Poplar and Limehouse Network (Network 7) Population Growth Projection by Ward				
Ward	2015/16	2018/19	2021/22	2024/25
Lansbury	16,957	18,569	22,005	24,256
Limehouse	6,758	6,863	7,190	7,306
Poplar	7,746	9,239	12,559	15,234
<b>Total</b>	<b>31,461</b>	<b>34,671</b>	<b>41,754</b>	<b>46,796</b>

Table 2: South-East Locality Population Growth Projection by Ward

Aberfeldy Health Centre Development South East Locality (Networks 7 & 8) Population Growth Projection by Ward				
Ward	2015/16	2018/19	2021/22	2024/25
Lansbury	16,957	18,569	22,005	24,256
Limehouse	6,758	6,863	7,190	7,306
Poplar	7,746	9,239	12,559	15,234
Canary Wharf	13,565	19,858	28,436	33,013
Blackwall & Cubitt Town	16,235	23,446	30,850	34,709
Island Gardens	15,236	15,912	16,418	16,533
<b>Total</b>	<b>76,497</b>	<b>93,887</b>	<b>117,458</b>	<b>131,051</b>

Figure 1: Net increase in Population in Tower Hamlets Wards to 2025



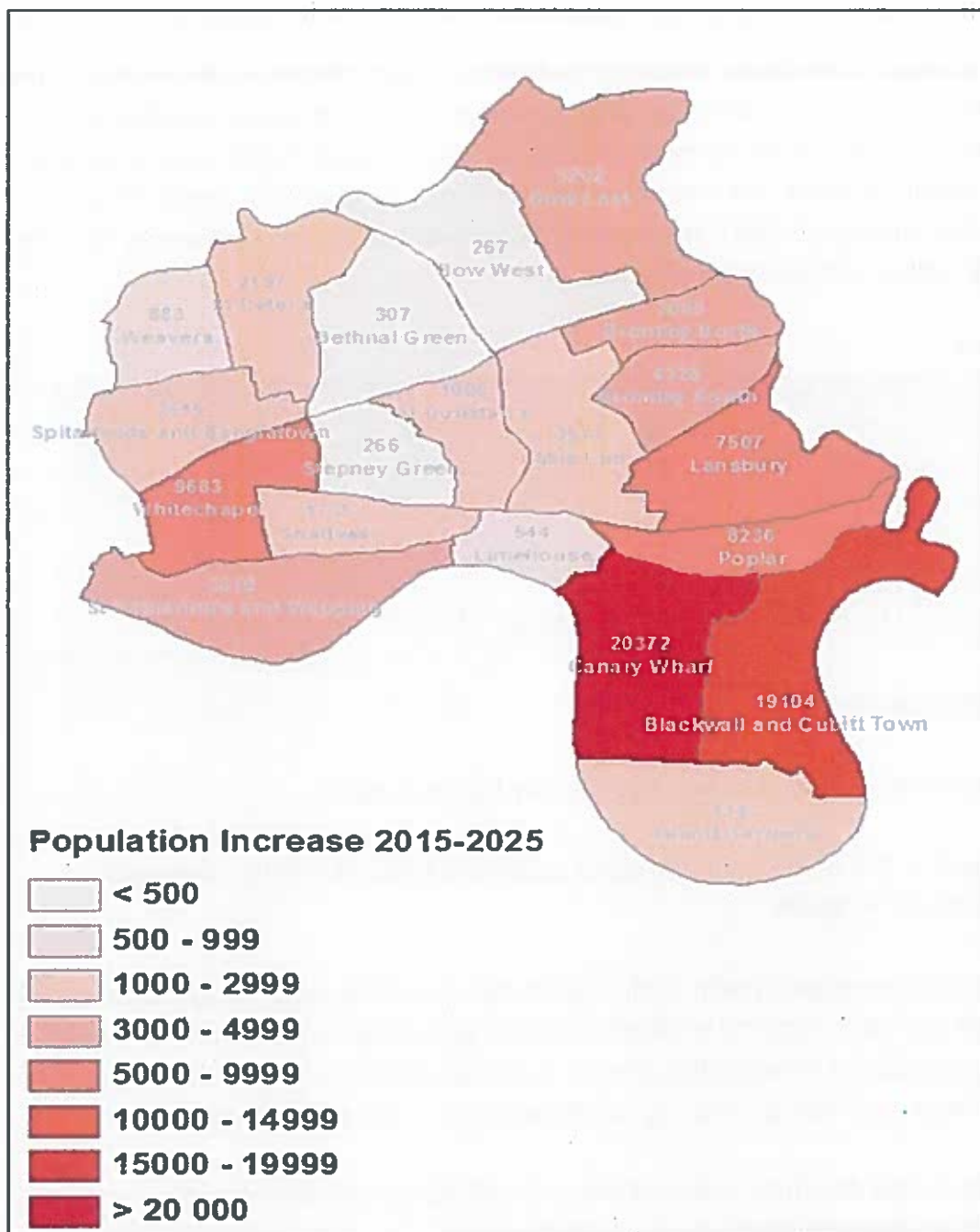


Figure 4: Population Growth in Tower Hamlets 2015-2025

- 6.8 The Aberfeldy Village Health Centre would deliver 12 of the twenty-seven clinical rooms that are required for the South-East Locality by 2022.
- 6.9 Tower Hamlets Council is working closely with NHS Tower Hamlets CCG and other stakeholders to develop further initiatives to build primary care capacity in the South-East Locality, including outline proposals to develop a new health facility at

Wood Wharf.

6.10 On a borough wide basis, there are currently enough GPs to accommodate current demand. However, the borough is expected to be the subject of significant population growth over the next 15 years which will result in the need to deliver more health facilities, such as the project proposed in this PID. Table 3 below describes that by 2030/31, the borough will have a deficit in provision of 38 GPs unless further provision is delivered.

Table 3

Year	Provision (GP's - FTE)	Projected Population	Demand (GP's)	Deficit / Surplus	Deficit / Surplus (% of Provision)
2015/16	182.13	284,106	157.84	24.29	13.34
2020/21	182.13	344,196	191.22	-9.09	-4.99
2025/26	182.13	384,166	213.43	-31.30	-17.18
2030/31	182.13	396,977	220.54	-38.41	-21.09

Project Objectives

6.11 The following objectives have been set by for the project:

- Replace the existing, under-sized accommodation currently housing the Aberfeldy Practice
- Provide a modern health facility within the Aberfeldy New Village development with sufficient capacity to meet projected population demand and support the introduction of new models of care to deliver a broader range of integrated primary care and community health services to the local community
- Ensure the Aberfeldy Health Centre development represents value for money and is affordable to the local health economy

Project Drivers

6.12 The Improving Health and Well Being Strategy, first developed in 2006 and refreshed in 2010 and 2012, sets, out an ambitious programme to improve and develop local services and underpins the borough's vision to improve the quality of life for everyone who grows up, lives and works in Tower Hamlets. As part of the original HWB strategy, a number of capital schemes were proposed across the Borough for new health and wellbeing centres. One of the proposed schemes was

the Aberfeldy Village Health Centre development.

- 6.13 The NHS Tower Hamlets CCG Estates Strategy identifies a requirement to development new facilities in the South-East Locality to meet future demand for primary care services. The Aberfeldy Village Health Centre development will contribute to delivery of the extra clinical capacity that is required in the Locality.

#### Deliverables, Project Outcomes and Benefits

6.14 This project will:

- deliver a new, fully equipped modern health facility with up to 21 clinical rooms in the South-East Locality. The purchased equipment will include IT equipment, hydraulic examination couches, cabinetry, task chairs and other furnishings required for a fully equipped primary care medical facility.
- deliver new health infrastructure with capacity for up to 17,000 registered patients (the existing practice premises has capacity for a maximum of 9,000 patients)
- provide 86,400 new patient appointment slots in the South-East Locality, based on a utilisation rate of 60%
- enable an expansion of the primary care workforce in the South-East Locality, equivalent to 1 GP per 1,800 new patients

6.15 It is expected that the new facility will be operational by October 2020

#### Other Funding Sources

- 6.16 £2,200,000 will be sourced from NHSPS capital to fund the purchase of a 125-year lease for the shell and core premises from Aberfeldy New Village LLP.

#### Related Projects

6.17 This project builds on other capital projects that are being implemented to expand and upgrade primary care healthcare facilities in Tower Hamlets:

- Re-provision of the St Paul's Way Medical Centre to a new facility within the William Cotton Place development PID which was approved at IDB in April

2014)

- Re-provision of the Merchant Street and Stroudley Walk GP practices at the refurbished Wellington Way Health Centre PID which was approved in October 2016 and proposed new build extension PID which is being considered along with this PID.
- Maximising existing health infrastructure PID which was approved in 2016; a project that involves alterations to GP practice premises to create extra clinical capacity, including two temporary consulting rooms at the existing Aberfeldy Practice

## **7.0 Approach to Delivery and On-going Maintenance/Operation**

- 7.1 NHS Property Services and NHS Tower Hamlets CCG will apply effective public procurement, prioritising good design outcomes to maximise the social, environmental and economic benefits of the development.
- 7.2 The health facility will be in the ownership of NHSPS as a virtual freehold. NHSPS will be responsible for external repairs, whilst it is expected that maintenance of internal furnishings and equipment, utilities, rates and insurances will be the responsibility of the Aberfeldy Practice, in accordance with the terms of their lease agreement with NHSPS. IT equipment will be maintained by Tower Hamlets CCG.
- 7.3 All on-going revenue costs arising from this project will be funded by the NHS. NHS Tower Hamlets CCG has agreed to fund the revenue costs for the increased charges for rent, business rates and IT licences. The Aberfeldy Practice will meet the increased costs for service charges.

### Procurement

- 7.4 The proposed contractual arrangements in this procurement are as follows:

NHS Property Services will procure the scheme design and fit-out works and manage the construction of this development, with capital funding provided via a Section 106 capital grant. Construction works are expected to be procured via a traditional form JCT tender, with invitations issued to a selected list of contractors who are proven at this scale and scope of NHS fit-out, in accordance with the NHSPS tendering guidelines. NHSPS will appoint a professional design team, including a contract administrator who will be

responsible for compliance in terms of valuations, payments and acceptance of practical completion prior to handover.

- NHS Property Services will purchase a lease for the entire shell and core health premises at the Aberfeldy New Village Development for a term of 125 years at premium agreed between Aberfeldy New Village LLP and NHSPS
- NHSPS will sub-let the fully fitted out medical suite to the Aberfeldy Practice via a full repairing, insurance lease agreement for an initial 30-year term
- NHS Tower Hamlets CCG will procure furnishings and IT equipment for the fitted out medical suite, with capital funding provided via a Section 106 capital grant
- The lease agreement for the existing Aberfeldy Practice premises will be assigned to Aberfeldy New Village LLP when the practice takes up occupation of the new facility. Under this agreement, Aberfeldy New Village LLP will assume full responsibility for all future liabilities associated with the disposal of the existing Aberfeldy Practice premises. The portacabin could potentially be relocated as a temporary provision at another site.
- The NHSPS and CCG procurements will be undertaken in accordance with NHS Standing Financial Instructions

## **8.0 Infrastructure Planning Evidence Base Context**

8.1 Twenty healthcare projects have been identified in the current Evidence Base (2016) to help meet the need for primary healthcare facilities in the borough. This includes the provision of a new healthcare facility to rehouse the Aberfeldy Practice. This project is a top officer priority as it will meet increasing need in the shorter term.

8.2 See also section 6.5 illustrating Demand Modelling, to illustrate evidence base.

## **9.0 Opportunity Cost of Delivering the Project**

9.1 The project is fulfilling a specific S106 obligation to provide additional healthcare facilities in the borough. The funds provided are ring-fenced for healthcare facilities



and cannot be used for anything else. This project is one of a number of other healthcare facilities improvement projects being delivered through S106 monies – spread around the borough and decided according to need, see section 6 above.

## 10.0 Local Employment and Enterprise Opportunities

10.1 NHS Tower Hamlets CCG and NHS Property Services as statutory public-sector bodies will use their procurement procedures to secure any required contracts. The existing or appointed contractor will be requested to work with the council's Economic Development Team who can support them in delivering any economic and community benefits associated with any contract.

## 11.0 Financial Programming and Timeline

### Project Budget

11.1 Table 4 below sets out the details of the project's budget and funding sources.

<b>Table 4</b>			
<b>Financial Resources: Cost Plan at July 2017</b>			
<b>Description</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Funding (Capital/ Revenue)</b>
Construction costs	£1,810,000	s106	Capital
Project contingency / optimism bias	£206,600	s106	Capital
Professional fees	£272,000	s106	Capital
Furniture & equipment	£250,000	s106	Capital
IT	£90,000	s106	Capital
Project development & legal	£50,000	s106	Capital
VAT (less estimate for VAT recovery)	£439,821	s106	/
<b>Total</b>	<b>£3,119,421</b>		

11.2 The cost estimate for construction works have been forecast by recognised cost

consultants i.e. RICS quantity surveyors. The pricing indices for are as per current RICS Building Cost Information Service (BCIS) information. The estimate is based at "Present Day" prices with adjustment to the estimated total to allow for "Market Trends" up to the mid-point of the construction period. No adjustment for location has been made as this is assumed to be within the Price and Design Risk percentage. Any monies not spent will be used for the purchase of additional equipment within the development.

#### NHS VAT Liability

- 11.3 With regards to VAT liabilities for this project, the CCG has received advice from Bauer VAT Consultants Ltd, as follows:
- Whereas 'normal businesses' are entitled to recover VAT on goods/services used in the course of business, the NHS is severely restricted on precisely what services it is able to recover VAT on; the specifics of which are included in the COS guidance. To give some context, local authorities, under the Section 33 of the VAT Act 1994, are unrestricted on VAT recovery, however the NHS are dictated by different Section 41 (Contracted Out Services) and face restrictions on what they are entitled to recover VAT on. In conjunction with the COS Guidance, the NHS must have an 'in-house-ability' to conduct the services; an example where this would not occur would be on statutory building inspections, the NHS could not conduct this service in-house therefore they would be unable to recover the VAT on the inspection.*

Taking account of further advice received from Quantity Surveyors, Currie & Brown Holdings Ltd, we estimate that 3.58% of the total project cost will be VAT recoverable. A sum equivalent to this percentage has been deducted from the estimated VAT total in Table 4 above. It should be noted that it is the CCG's standard practice to draw down S106 grant monies on a quarterly basis in arrears against actual expenditure, but only after any VAT liabilities have been calculated.

#### Project Management

- 11.4 The Project will be managed by NHGS Tower Hamlets Clinical Commissioning Group. The CCG has established robust programme management arrangements to ensure consistent design and completion of S106 healthcare infrastructure schemes within the required programme and budget parameters. The programme is managed by NHS Tower Hamlets System Wide Estates and Capital Strategy Group, which is led by the Deputy Director of Commissioning Development and meets monthly. The membership of the Estates Strategy Group includes a representative from the Borough.
- 11.5 The operational delivery of this project will be managed by the Aberfeldy Village Health Centre Project Board, which reports into and is accountable to NHS Tower Hamlets System Wide Estates and Capital Strategy Group. Membership of the

Project Board comprises officers from NHS Tower Hamlets CCG, NHS England, the London Borough of Tower Hamlets, NHS Property Services and representatives from the Aberfeldy Practice, including patient representatives.

11.6 The Project Board will manage project delivery against programme milestones and the benefits realised against project objectives and the benefits sought. Project evaluation will be an integral part of the overall project management, contract management and commissioning processes.

11.7 Table 5 below sets out the details of the project's cost plan structure.

<b>Table 5</b>			
<b>Cost plan structure</b>		<b>% of works</b>	<b>% of total</b>
Construction cost	1,810,000		56.31%
Professional fees	272,000	15.03%	8.46%
Equipment, IT, project development & legal costs	390,000	21.55%	12.13%
Optimism bias contingency	206,600	11.41%	6.43%
VAT	535,720	29.60%	16.67%
<b>Total</b>	<b>3,214,320</b>		

### Financial Profiling

11.8 Table 6 below sets out the profile of the project's expenditure over its lifetime.

<b>Table 6</b>												
<b>Financial Profiling</b>												
<b>Description</b>	<b>Year 2018/19</b>				<b>Year 2019/20</b>				<b>Year 2020/2021</b>			
	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>	<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>
Construction cost including prelims							362,000	724,000		543,000	90,500	90,500
Professional fees		27,200	27,200	54,400	81,600	13,600	13,600	13,600		13,600		27,200
Equipment, IT, project and legal costs	10,000	10,000	10,000	10,000	30,000	30,000	30,000	30,000		120,000	50,000	30,000
Contingency and inflation							50,000	50,000		50,000	50,000	6,600
VAT							115,000	240,000		170,000		10,720
<b>Total</b>												
	47,200				213,200				43,600			
design	stage 1	stage 2	stage 3	stage 4	tender			1,628,200		896,600	190,500	195,020
works						stage 5						
defects liability period and retention release									stage 6			

### Outputs/Milestone and Spend Profile

11.9 Table 7 below sets out key events (milestones) as the projects moves through its



lifecycle.

<b>Table 7</b>			
<b>Project Outputs/Milestone and Spend Profile</b>			
<b>ID</b>	<b>Milestone Title</b>	<b>Baseline Spend</b>	<b>Baseline Delivery Date</b>
1	NHS Business Case	47,200	Sep-18
2	Contractors appointed (contract Signed)	213,200	Jul-19
3	Contractors Start on site	43,600	Oct-19
4	Contractors end on site	1,628,200	Apr-20
5	NHS commissioning process start	896,600	Jul-20
6	Facilities open to Public	190,500	Oct-20
7	Project final account	195,020	Mar-21
<b>Total</b>		<b>3,214,320</b>	

## 12.0 Project Team

12.1 Information regarding the project team is set out below:

- Project Sponsor: Somen Banerjee, Director of Public Health
- Project Manager: Abigail knight, Associate Director Public Health (Children & Families)

## 13.0 Project Reporting Arrangements

13.1 Direct progress reporting will be dealt with via NHS Project Board; the Council's Project Manager will be a member of the Project Board. In addition, progress reporting will be provided to the Council as follows:

**Table 8**

Group	Attendees	Reports/Log	Frequency
IDSG Sub Group	Numerous – defined in ToR.	Monitoring Report	Quarterly
IDSG	Numerous – defined in ToR.	Monitoring Report	Quarterly
IDB	Numerous – defined in ToR	Monitoring Report	Quarterly

## 14.0 Quality Statement

14.1 For quality assurance, the Aberfeldy Health Centre will be developed in accordance with all relevant NHS guidance for healthcare building design, technical requirements and good practice in stakeholder engagement, including the following:

- Health Building Note 00-01 General design guidance for healthcare buildings. HBNs give best practice guidance on the design and planning of new healthcare buildings and on the adaptation or extension of existing facilities.
- Health Technical Memoranda (HTMs) give comprehensive advice and guidance on the design, installation and operation of building and engineering technology used in the delivery of healthcare.
- BREEAM Healthcare sets the standard for best practice in sustainable building design, construction and operation and has become one of the most widely recognised measures of a building's environmental performance. The aim is for this development to achieve a BREEAM rating of 'very good', in accordance with BREEAM Criteria for fitted out premises.
- Design Quality Indicator (DQI) is a facilitated process that takes the form of structured workshops to assess and evaluate the quality of building design. The Design Quality Indicator empowers the building's stakeholder community by providing a structured way to talk about their new building. By encouraging effective communication between suppliers and the eventual users of the building, the process helps suppliers deliver excellent buildings attuned to the users' needs.

## 15.0 Key Risks

15.1 The key risks to this project are set out in the Table 9 below:

**Table 9**

Risk No.	Risk	Triggers	Consequences	Controls	Likelihood	Impact	Total
1	Building Control / Development control approvals are required		Delay while permissions obtained	Confirm these are not required before commencement of work	1	2	2
2	Cost overrun on building works	Additional works requirement not foreseen in quotes	Costs exceed budget	Extensive planning and quotes obtained for building work. Learning from previous experiences.	1	1	1
3	Service disruption	Inability to provide normal GP function from the existing site when works are being undertaken	Alternative premises requirement or reduction of service provision	Project management discussion with developer in order to minimise disruption of service	1	1	1
4.	Slippage on building works causing overrun		Project overrun	Project management and penalties built in	1	1	1
5.	ICT equipment not required specification / incompatible with existing infrastructure		Inability to fully utilise new equipment	Only equipment meeting the necessary specification will be ordered	1	2	2

## 16.0 Key Project Stakeholders

16.1 The principal stakeholders are shown in Table 6 below and will be engaged from the earliest stages of the project and through to project closure. The key stakeholders will be engaged as required, after delivery is completed.

<b>Table 10</b>			
<b>Key Stakeholders</b>	<b>Role</b>	<b>Communication Method</b>	<b>Frequency</b>
NHS Tower Hamlets CCG	Supplier	Project Board	Monthly
Aberfeldy Practice	Service Provider	Project Board	Monthly
NHS Property Services	Building Client	Project Board	Monthly

## 17.0 Stakeholder Communications



17.1 As part of its remit, the Aberfeldy Health Centre Project Board will develop a communications strategy that will aim to:

- provide clear, consistent information to stakeholders at key stages of the project
- issue and publish the key messages to patients and key stakeholders
- ensure that the parties delivering the project are aware of their communications responsibilities
- raise awareness of the project via the local media
- ensure patients and key stakeholders of the Aberfeldy Practice are fully informed in a timely manner about the arrangements for the relocation to the new premises at Aberfeldy New Village Development

### Target audience

- Staff at the Aberfeldy Practice
- Registered patients of Aberfeldy Practice
- Aberfeldy Practice Patient Participation Group
- Tower Hamlets Healthwatch
- London Borough of Tower Hamlets
- Ward Councillors
- Tower Hamlets CVS
- NHS England
- GP practices in the South-East Locality
- Local MP
- Local Medical Committee
- Local Pharmaceutical Committee
- Tower Hamlets CCG
- NHS Property Services
- Local media

## 18.0 Project Approvals

The PID has been reviewed and approved by the Chair of the IDSG and the Divisional Director for the Directorate leading the project.			
Role	Name	Signature	Date
IDSG Chair	Ann Sutcliffe		25/9/17
Divisional Director	Somen Banerjee		27/11/17.

### Project Closure

*[Please note that once this project has been completed a Project Closure Document is to be completed and submitted to the Infrastructure Planning Team and the S106 Programme Manager.]*

## **Appendices**

*[Amend as necessary]*

Appendix A: Recorded Corporate Director's Action Form;

Appendix B: Risk Register;

Appendix C: Project Closure Document




## Project Closure Document

<b>Project Closure Document</b>			
<b>1.</b>	<b>Project Name:</b>		
<b>2a.</b>	<b>Outcomes/Outputs/Deliverables</b> I confirm that the outcomes and outputs have been delivered in line with the conditions set out in the any Funding Agreement/PID including any subsequently agreed variations.		<b>Please Tick ✓</b>
	<b>Yes</b>	<b>No</b>	
<b>2b.</b>	<ul style="list-style-type: none"> <li>• Key Outputs <i>[as specified in the PID]</i></li> <li>• Outputs Achieved <i>[Please provide evidence of project completion/delivery e.g. photos, monitoring returns / evaluation]</i></li> <li>• Employment &amp; Enterprise Outputs Achieved <i>[Please specify the employment/enterprise benefits delivered by the project]</i></li> </ul>		
<b>3a.</b>	<b>Timescales</b> I confirm that the project has been delivered within agreed time constraints.		<b>Please Tick ✓</b>
	<b>Yes</b>	<b>No</b>	
<b>3b.</b>	<ul style="list-style-type: none"> <li>• Milestones in PID <i>[as specified in the PID]</i></li> <li>• Were all milestones in the PID delivered to time <i>[Please outline reasons for any slippage encountered throughout the project]</i></li> <li>• Please state if the slippage on project milestone has any impacts on the projects spend (i.e. overspend) or funding (e.g. clawback)</li> </ul>		
<b>4a.</b>	<b>Cost</b> I confirm that the expenditure incurred in delivering the project was within the agreed budget and spent in accordance with PID		<b>Please Tick ✓</b>
	<b>Yes</b>	<b>No</b>	
<b>4b.</b>	<ul style="list-style-type: none"> <li>• Project Code</li> <li>• Project Budget <i>[as specified in the PID]</i></li> <li>• Total Project Expenditure <i>[Please outline reasons for any over/underspend]</i></li> <li>• Was project expenditure in line with PID spend profile <i>[Please outline reasons for any slippage in spend encountered throughout the project]</i></li> </ul>		
<b>5.</b>	<b>Closure of Cost Centre</b> I confirm that there is no further spend and that the projects cost centre has been closed.		<b>Please Tick ✓</b>
	<ul style="list-style-type: none"> <li>• Staff employment terminated</li> <li>• Contracts /invoices have been terminated/processed</li> </ul>		<b>Yes</b>
			<b>No</b>
		<b>Yes</b>	<b>No</b>
<b>6.</b>	<b>Risks &amp; Issues</b> I confirm that there are no unresolved/outstanding Risks and Issues		<b>Please Tick ✓</b>
	<b>Yes</b>	<b>No</b>	

7.	<b>Project Documentation</b>		<b>Please Tick ✓</b>
	I confirm that the project records have been securely and orderly archived such that any audit or retrieval can be undertaken.		Yes <input type="checkbox"/> No <input type="checkbox"/>
These records can also be accessed within the client directorate using the following filepath: <i>[Please include file-path of project documentation]</i>			
8.	<b>Lessons learnt</b>		
	• <b>Project set up</b> <i>[Please include brief narrative on any issues faced/lessons learned project set up]</i>		
	• <b>Outputs</b> <i>[Please include brief narrative on any issues faced/lessons learned in delivering outputs as specified in the PID, including the management of any risks]</i>		
	• <b>Timescales</b> <i>[Please include brief narrative on any issues faced/lessons learned in delivering project to timescales specified in PID]</i>		
	• <b>Spend</b> <i>[Please include brief narrative on any issues faced/lessons learned regarding project spend i.e. sticking to financial profiles specified in the PID, under or overspend]</i>		
	• <b>Partnership Working</b> <i>[Please include brief narrative on any issues faced/lessons learned re: internal / external partnership working when delivering the project]</i>		
	• <b>Project Closure</b> <i>[Please include brief narrative on any issues faced/lessons learned project closure]</i>		
9.	<b>Comments by the Project Sponsor including any further action required</b> <i>[Use to summarise project delivery and any outstanding actions etc]</i>		
10.	The Project Sponsor and Project Manager are satisfied that the project has met its objectives and that it can be formally closed.		
	Sponsor (Name)	Date	
	Project Manager (Name)	Date	



<b>Cabinet Decision – Grants Determination Sub-Committee</b>  7 November 2018	
<b>Report of:</b> Denise Radley, Director, Health, Adults and Community	<b>Classification:</b> Unrestricted
<b>Approve the Change Note and subsequent changes that deviate from the initial PID that was approved in April 2016 of grant funding £1,871,948 to NHS Tower Hamlets CCG to deliver increased capacity, access and service provision in primary care and maintain continuity of local GP services.</b>	

<b>Originating Officer(s)</b>	Matthew Phelan, Healthy Environments Programme Lead, Public Health
<b>Wards affected</b>	Borough wide
<b>Key Decision?</b>	Yes
<b>Community Plan Theme</b>	A healthy and supportive community

**Executive Summary:**

This report provides an update on the Maximising Healthcare Infrastructure PID that was agreed in 2016 for improvements in Tower Hamlets healthcare infrastructure to mitigate the impact of current and future increases in population. It aims to provide a progress update on the different elements of the PID, and to seek approval for changes to the scope of the project.

The project aimed to increase capacity, access and service provision in primary care and will maintain continuity of local GP services. Primary care has been tasked with the role to help reduce the funding gap across the NHS by providing more personalised, accessible community based services that will reduce avoidable pressures on hospital resources. An investment in primary care premises was necessary in order to respond to this requirement and to allow an increase in consultations with primary healthcare professionals.

This report provides additional rationale for the Island Medical Centre PID (2018) that intends to utilise an underspend within the Maximising Healthcare Infrastructure (MHI) budget. It has also been noted that there have been delays to this work programme and some projects identified within the MHI PID such as ‘Harford’ and ‘Whitechapel’ schemes have not proceeded beyond feasibility study and surveys due to it not being possible to obtain the necessary approvals.

The reduced total cost of the Maximising Health Infrastructure PID Programme is £1,871,948.

## **Recommendations:**

The Grants Determination Sub-Committee is recommended to:

1. Approve the change note that grant funds £1,871,948 to NHS Tower Hamlets CCG to deliver increased capacity, access and service provision in primary care and maintain continuity of local GP services.

### **1. REASONS FOR THE DECISIONS**

- 1.1 Tower Hamlets is one of the most deprived boroughs in the country and the population is expected to reach nearly 315,000 by 2020<sup>1</sup>. Both the NHS Tower Hamlets Commissioning Strategic Plan 2012 – 2015 and the Tower Hamlets 2016 - 2020 Health and Wellbeing Strategy highlight the development of health premises and the refurbishment of facilities as key to supporting both the integration and localisation of services linked with local area partnerships. The Commissioning Strategic plan describes the course of action to improve health outcomes for the local population and has a commitment to improve the quality of life for everyone in the borough by working in partnership with key stakeholders including the London Borough of Tower Hamlets.
- 1.2 Rapid population growth, stimulated by new residential development, is driving increased demand for healthcare provision in the affected localities. The proposed new health facilities and expansion will help build the extra clinical capacity that will be required to meet the increased demand for primary care.
- 1.3 Given the difficulties in obtaining new premises and the space and financial constraints on primary care services, the capital investment will enable GP Practices to increase their appointments and clinical capacity.
- 1.4 Funding of the Project was initially approved by Cabinet in 2016.

### **2. ALTERNATIVE OPTIONS**

- 2.1 Do nothing; this would not achieve the objective to increase capacity, access and service provision in primary healthcare, and would additionally leave the impact of development across the Borough upon health services unmitigated.
- 2.2 Tower Hamlets has one of the lowest healthy life expectancies for both men and women in the country and health inequalities particularly for BME people are a significant challenge for our communities. Additional infrastructure for GP services will provide additional resource for the council's Public Health service (through commissioning) and local health partners to tackle these health inequalities and improve outcomes for local residents.

---

<sup>1</sup> GLA Population Project, 2014 round , Short Term Trend

### 3. DETAILS OF REPORT – Maximising Health Infrastructure

3.1. Tower Hamlets CCG undertook an exercise to identify any additional capacity that could be provided in existing premises, primarily by converting non clinical space to clinical space. 11 GP Practices (following feasibility this dropped to 9 practices) were identified that could make improvements to their premises in order to increase capacity and access to provide more clinical appointments to the local population. A one off capital investment is sought to allow these Practices to undertake the necessary improvement works.

3.2. Primary care premises are a key enabler to improving access to primary care services and the Tower Hamlets Commissioning Strategy Plan and Improving Health and Wellbeing Strategy, owned by various partners including Tower Hamlets CCG and Tower Hamlets Council, have given a commitment to support the development and refurbishment of facilities to enable services to be integrated and localised, reducing the need for hospital visits.

#### 3.3. Deliverables, Project Outcomes and Benefits

The table below provides an update on intended outcomes and progress towards delivery:

Practice	Proposed Works	Proposed equipment	Benefit	Estimated Total Cost £ including contingency	Update
Aberfeldy Practice	-Conversion of office space into clinical space  -creation of an enclosed section in the waiting area to house a patient pod to allow patients to record medical data including BP, BMI etc that will save appointment time.	-Patient pod	-Clinical appointments to be increased by up to 40 per day  -Patient pod will free up consultation time for clinicians to focus on specific health areas	£393,431	Completed  This scheme has cost £160,581 more than the initial estimate due to the complexity of the works and additional IT costs.

<b>Practice</b>	<b>Proposed Works</b>	<b>Proposed equipment</b>	<b>Benefit</b>	<b>Estimated Total Cost £ including contingency</b>	<b>Update</b>
Barkantine Health Centre	-Creation of 5 new consulting/ treatment rooms		-Provision of all services on one site  -Clinical appointments to be increased by up to 200 per day	£426,018	Completed  This scheme has cost £254,818 more than the initial estimate due to the complexity of the works and additional IT.
Blithehale Health Centre	-Conversion of available space into clinical consulting room		-Clinical appointments to be increased by up to 40 per day  -Increase in space to accommodate GP trainee	£53,061	Project due to be completed in 2018/19  This project is forecast to cost £30,461 more than the initial estimate due to additional IT.
Hartford Health Centre	Works no longer planned subsequent to further feasibility discussions.			Fees and surveys associated with the feasibility: £15,698	The project will not now progress because surveys indicated that it would not be feasible to undertake as planned. This project has underspent by £94,302

<b>Practice</b>	<b>Proposed Works</b>	<b>Proposed equipment</b>	<b>Benefit</b>	<b>Estimated Total Cost £ including contingency</b>	<b>Update</b>
Island Health	<p>-Creation of better functioning clinical rooms</p> <p>-Conversion of coffee room into counselling room</p> <p>-Creation of meeting room space to facilitate clinical discussions and multidisciplinary meetings</p>		<p>-Clinical appointments to be increased by up to 120 per day</p> <p>-Dedicated area for counselling services</p> <p>-Dedicated area for team meetings and clinical discussions</p> <p>-Services will be provide on one floor which will improve communication, morale and impact positively on patient care</p>	£112,229	<p>Completed</p> <p>This project has cost £133,971 less than the initial estimate due to value engineering and cost savings.</p>
Jubilee Street Practice	<p>-Conversion of large community room into clinical area to undertake telephone triage and / or face to face consultations</p>		<p>-Consultations to be increased by up to 160 per day to include both face to face and telephone consultations</p> <p>-Practice will have the ability to expand to expand their list by up to 5,000 patients</p>	£133,962	<p>Completed</p> <p>This project has cost £13,362 more than the initial estimate because of additional IT.</p>

<b>Practice</b>	<b>Proposed Works</b>	<b>Proposed equipment</b>	<b>Benefit</b>	<b>Estimated Total Cost £ including contingency</b>	<b>Update</b>
Limehouse Practice	<ul style="list-style-type: none"> <li>-Restructure of current premises to create additional clinical space</li> <li>-rehouse teams within the Practice to increase efficiency and economies of scale</li> <li>-create a more welcoming environment for patients</li> </ul>	Fit out of clinical space	<ul style="list-style-type: none"> <li>-Increase in consultations by up to 40 additional appointments per day</li> <li>-Increased capacity to accommodate surgery needs</li> <li>-Improved staff moral which will impact positively on patient care</li> </ul>	£199,370	<p>Project due to be completed in 2018/19</p> <p>This project is forecast to cost £29,370 more than the initial estimate due to the project requiring decant and phasing of the works.</p>
Mission Practice	<ul style="list-style-type: none"> <li>-Creation of new consulting room by relocating communication room</li> <li>- Installation of multimedia equipment</li> </ul>	-multimedia equipment	<ul style="list-style-type: none"> <li>-clinical appointments to be increased by up to 40 per day</li> <li>-dedicated area for educational sessions, clinical discussions and multidisciplinary meetings</li> </ul>	£249,521	<p>Completed</p> <p>This project has cost £118,921 more than the initial estimate due to the complexity of the works and IT.</p>

Practice	Proposed Works	Proposed equipment	Benefit	Estimated Total Cost £ including contingency	Update
Spitalfields Practice	<ul style="list-style-type: none"> <li>-Conversion of a large room into two clinical rooms</li> <li>-Conversion of a store room into a therapy room</li> </ul>	<ul style="list-style-type: none"> <li>-Digital recording equipment to assist in training of doctors</li> <li>-Health assessment machine to measure height, weight and BP</li> </ul>	<ul style="list-style-type: none"> <li>-clinical appointments to be increased by up to 80 per day</li> <li>-Provision of additional services eg. Diagnostics</li> <li>-improved health and wellbeing with dedicated onsite therapy room</li> <li>-health assessment machine will free up consultations for clinicians to spend time on other specific areas</li> <li>-Less waiting times for patients</li> </ul>	£167,525	<p>Project due to be completed in 2018/19</p> <p>This project is forecast to cost £39,475 less than the initial estimate due to value engineering and cost savings.</p>
Wapping Group Practice	<ul style="list-style-type: none"> <li>-Extension of a room to undertake minor surgery, warfarin clinics and patients BMI</li> </ul>	<ul style="list-style-type: none"> <li>-Health assessment machine</li> </ul>	<ul style="list-style-type: none"> <li>-Clinical appointments to be increased by up to 40 per day</li> <li>-Extension of services to patients to reduce onward referrals to hospital</li> <li>-Health assessment machine will free up consultations for clinicians to spend time on other specific areas</li> </ul>	£104,641	<p>Project due to be completed in 2018/19</p> <p>This project is forecast to cost £32,674 less than the initial estimate due to value engineering and cost savings.</p>

Practice	Proposed Works	Proposed equipment	Benefit	Estimated Total Cost £ including contingency	Update
Whitechapel Health	-Conversion of office to a clinical room  -Ground floor baby changing facility			Fees and surveys associated with the feasibility: £16,483	Project will not now progress because growth will be supported via the Goodman's Fields project. This project has underspent by £132,017.

3.4. The s106 contributions funding the project are outlined in the attached PID and are set out below.

<b>Table 1</b>			
<b>Financial Resources</b>			
Description	Amount	Funding Source	Funding (capital/revenue)
Construction Cost	£832,177	S106 Contribution	Capital
Furniture & Fixings	£95,925	S106 Contribution	Capital
Equipment incl ICT	£242,571	S106 Contribution	Capital
Legal costs	£35,000	S106 Contribution	Capital
Project Management, Design and Surveys	£329,245	S106 Contribution	Capital
Contingency (3.9%)	£73,000	S106 Contribution	Capital
VAT	£264,030	S106 Contribution	Capital
<b>Total</b>	<b>£1,871,948</b>		

3.5 The expected timelines are as below;

<b>Table 3</b>	
Milestones	Key Date
Contracts tendered	Q2 2017
Contracts for remaining works awarded	Q3 2018/19
Remaining building works commence on site	Q3 2018/19
Project completion	Mar 2019



#### **4. COMMENTS OF THE CHIEF FINANCE OFFICER**

4.1 This report outlines a change note to the Maximising Health Infrastructure project. Funding of £2,603,358 for the project using section 106 resources was originally agreed at Grants Determination Sub-Committee in March 2017 and Cabinet in 2016.

4.2 The change note requests the funding requirement reduces to £1,871,948, which will continue to be funded from section 106 resources. The unused section 106 resources will be utilised for other relevant capital projects.

4.3 Funding will only be released once satisfactory completion of works is confirmed. The project budget contains a contingency item of £73,000 which will only be utilised if officers are fully satisfied with the evidence provided to support the claim. Any unused contingency sum will be available for reallocation to other projects.

#### **5. LEGAL COMMENTS**

5.1 The Council is obliged as a best value authority under section 3 of the Local Government Act 1999 to “make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness” (the Best Value Duty). The recommendations in this report appear to be in accord with that obligation.

#### **6. ONE TOWER HAMLETS CONSIDERATIONS**

6.1. The proposed buildings and improvements will increase capacity and access to provide more clinical appointments to all service users in the local population. These enhancements will benefit service users, in particular those who are more reliant upon health services including families with children, older people and those with complex health issues (including the disabled).

6.2. The project will not adversely affect people with protected characteristics.

#### **7. BEST VALUE (BV) IMPLICATIONS**

7.1. The delivery of this project ensures the Council meets its s106 obligations and spends funds in accordance with the agreement.

7.2. The project directly supports the Health and Wellbeing Board strategy to improve and develop local services; it also supports the Tower Hamlets Commissioning Strategic Plan 2012 – 2015.

7.3. Additionally, through investing in primary care services, preventative steps are being taken to reduce demand upon hospital services which can often be more costly, thus supporting best value.

## **8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT**

8.1. There are no implications.

## **9. RISK MANAGEMENT IMPLICATIONS**

9.1. There is a risk that if the project is not approved, the benefits identified for the project relating to increased and improved access to local services, improved patient experience, increased GP registrations in the area will not be realised.

9.2. In addition if this is not approved then as it is proposing the delivery of works in accordance with S106 requirements then there is a risk of non-fulfilment of S106 requirements, particularly those which are time sensitive.

## **10. CRIME AND DISORDER REDUCTION IMPLICATIONS**

10.1. There are no crime or disorder implications.

## **11. SAFEGUARDING IMPLICATIONS**

11.1. There are no safeguarding implications

---

## **Linked Reports, Appendices and Background Documents**

### **Linked Report**

- NONE

### **Appendices**

- NONE

## **Background Documents**

### **Officer contact details for documents:**

#### Author

Matthew Phelan – Healthy Environment Programme Lead, Public Health


E: [matthew.phelan@towerhamlets.gov.uk](mailto:matthew.phelan@towerhamlets.gov.uk)

#### Programme Sponsor

Somen Banerjee – Director of Public Health

E: [somen.banerjee@towerhamlets.gov.uk](mailto:somen.banerjee@towerhamlets.gov.uk)

This page is intentionally left blank

<p><b>Cabinet Decision – Grants Determination Sub-Committee</b></p> <p>7<sup>th</sup> November 2018</p>	
<p><b>Report of:</b> Denise Radley, Director, Health, Adults and Community</p>	<p><b>Classification:</b> Unrestricted</p>
<p><b>Healthcare ICT Infrastructure: Approval of the allocation of S106 and CIL Funding, totalling £1,502,608, for improvements to ICT infrastructure to improve access to and capacity of health facilities.</b></p>	

<b>Originating Officer(s)</b>	Dominic Hinde, National Management Trainee, Public Health Matthew Phelan, Healthy Environments Programme Lead, Public Health
<b>Wards affected</b>	Borough-wide
<b>Key Decision?</b>	Yes
<b>Community Plan Theme</b>	A healthy and supportive community

**Executive Summary:**

This report relates to the release of up to £1,502,608 of section 106 and CIL resources to NHS Tower Hamlets Clinical Commissioning Group (CCG) to deliver ICT infrastructure in primary care and digital access for health services. This funding is divided into:

1. £827,594.63 of CIL
2. £675,013.37 of s106

Population growth in Tower Hamlets will increase demand for primary care services. The primary care workload is around 33% more than current funding can pay for, and 86% of GP staff believe general practice will need to change to meet current and future demands<sup>1</sup>. This project will aim to manage demand for face-to-face GP appointments, through infrastructure to increase efficiency in practices, and the development of a Tower Hamlets health app to enable patients to access more services remotely through digital mediums. The project will also tackle health inequalities by targeting increased ease of access to GP services, including full online registration in multiple languages.

Within the context of increasing financial challenges it is becoming ever more difficult for health services to fund this type of project, and alternative funding sources are

---

<sup>1</sup> EQUIP Tower Hamlets CCG <https://www.health.org.uk/programmes/innovating-improvement/projects/using-live-operational-data-and-improvement-science-help>

being pursued. The NHS in Tower Hamlets has a successful record in delivering health infrastructure initiatives aimed at increasing the capacity and accessibility of primary care services, funded through CIL and S106 contributions in partnership with the Council. As such, a capital investment is appropriate through this route.

### **Recommendations:**

The Grants Determination Sub-Committee is recommended to:

1. Approve the grant funding of £1,502,608 to NHS Tower Hamlets CCG to provide digital access for healthcare services and to increase capacity in primary care through ICT infrastructure.

### **1. REASONS FOR THE DECISIONS**

- 1.1 Tower Hamlets is one of the most deprived boroughs in the country and the population is expected to rise from 297,800 in 2016 to 364,500 in 2026<sup>2</sup>, increasing the demand for GP services. Tower Hamlets GPs are already facing unprecedented levels of stress, leading to recruitment and retention challenges. To meet future capacity without requiring the delivery of numerous new facilities, primary care services in the borough will need to work differently.
- 1.2 Public consultation, carried out by Tower Hamlets CCG in 2016, outlined the differing needs of the majority of the population who are generally healthy, and those with more complex needs. The healthier residents prioritised speed and responsiveness of primary care services, requesting more online access. This project aims to allow those with less complex needs to interact with primary care online where appropriate, thus freeing up capacity for face-to-face appointments for those residents with more complex health needs. This type of service redesign will be important in meeting future capacity, given the cost and difficulties in obtaining new premises.
- 1.3 The project aims to tackle Tower Hamlets' significant health inequalities by ensuring easy access to primary care services. The project will enable online GP registration in multiple languages without the need to attend the surgery, and will provide tablets on which to register at GP surgeries and urgent care centres. It will also use the app and technology installed at GP surgeries to signpost to LBTH-commissioned health improvement services.
- 1.4 The project is funded partially through S106 and partially through CIL. The

---

<sup>2</sup> GLA Population Project, 2014 round , Short Term Trend

elements funded through S106 will be spent in accordance with the individual S106 obligations, as agreed with the contributors. The elements funded through CIL align to the council's Regulation 123 list and the Annual Infrastructure Statement.

- 1.5 The project is aligned with the strategic priorities for improved health facilities to enable more people in Tower Hamlets to live healthily, and ICT investment to facilitate smarter, integrated working. Delivering an integrated health system was identified as a priority within the Health and Wellbeing Strategy 2017-2020, and the project is aligned to the desired outcomes of the Tower Hamlets Together Outcomes Framework.

## **2. ALTERNATIVE OPTIONS**

- 2.1 Do nothing; this would not achieve the objective to increase capacity and accessibility in primary healthcare and would leave the impact of development across the Borough upon health services unmitigated.
- 2.2 Tower Hamlets has one of the lowest healthy life expectancies for both men and women in the country and health inequalities particularly for BME people are a significant challenge for our communities. Improving capacity and accessibility to GP services will provide additional resource for the council's Public Health service (through commissioning) and local health partners to tackle these health inequalities and improve outcomes for local residents.

## **3. DETAILS OF REPORT**

- 3.1 Tower Hamlets CCG identified through consultation a need for primary care to be delivered differently in order to meet demand. It has outlined several areas in which capacity and access can be improved, both through improvements to GP surgeries and through increased online access to services. A one-off capital investment is requested to allow the CCG to deliver these key improvement works.
- 3.2 The Tower Hamlets Commissioning Strategy Plan and Improving Health and Wellbeing Strategy, owned by various partners including Tower Hamlets CCG and London Borough of Tower Hamlets, have given a commitment to support the improvement of facilities to enable services to be integrated and localised, reducing the need for hospital visits.

### ICT Infrastructure Programme

- 3.3 The project has five components:

- Improving the ease of registering for GP services in Tower Hamlets through online access: this will create a single point of access where patients can register with their GP in multiple languages, targeting the large unregistered population and improving health outcomes by facilitating access to GP services.
- Creating a Tower Hamlets health mobile app: this will be an integrated central hub for Tower Hamlets health services, allowing patients to find and book appointments, take online video appointments, answer health questionnaires, receive signposting to other services, and request repeat prescriptions. It will give residents ownership over their own health, improve access to information and services, and reduce the pressure on GP time.
- Provision of surgery pods in practices: this will allow patients to check their own vital signs, including weight and blood pressure, and to answer a series of clinical questionnaires, increasing the capacity of GP practices. This will also provide us with the opportunity to embed health promotional advice and referral into LBTH-commissioned lifestyle services such as smoking cessation and adult weight management.
- Provision of laptops equipped with 'EMIS Anywhere' and Skype to GP surgeries: this will provide GPs with remote access to view and edit patient records, allowing more flexible working arrangements for GPs, and helping to alleviate a growing recruitment and retention crisis.
- Improving the front-line technology at GP surgeries: this will include installing new phone systems, check-in screens and bespoke tablets, allowing GPs to better manage demand, improve patient flows and efficiency, promote health improvement services, and ensure that those patients engaging with the health system are signposted appropriately.

3.4 The funding breakdown for the project is set out below:

<b>Table 1</b>			
<b>Financial Resources</b>			
<b>Description</b>	<b>Amount</b>	<b>Funding Source</b>	<b>Funding (Capital/ Revenue)</b>
EMIS Anywhere	£195,330	S106/CIL	Capital & Revenue
Webcams	£2,880	S106/CIL	Capital
Skype for Business Licensing	£93,000	S106/CIL	Revenue
Surgery POD	£134,480	S106/CIL	Capital & Revenue
Patient Information Screen	£39,850	S106/CIL	Capital
Arrival Screens	£27,450	S106/CIL	Capital



Mounted tablets	£76,000	S106/CIL	Capital
Telephone System	£80,000	S106/CIL	Capital
Online Registration Development	£56,000	CIL	Capital & Revenue
Patient Access Mobile App Development	£650,000	CIL	Capital & Revenue
Senior IT Change Project Manager Band 8a Full time 18 months 3 days/week	£81,852	CIL	Revenue
Data scientist Band 7 Spine 27 Full time 18 months 3 days per week	£65,766	CIL	Revenue
<b>Total</b>	<b>£1,502,608</b>		

3.5 The expected timescales are outlined below:

<b>Table 2</b>			
<b>Project Outputs/Milestone and Spend Profile</b>			
<b>ID</b>	<b>Milestone Title</b>	<b>Baseline Spend</b>	<b>Baseline Delivery Date</b>
1	<b>GP Hardware/licensing</b>		
2	Confirm hardware allocation with practices and set up a supplier project management team	N/A	December 2018
	<ul style="list-style-type: none"> <li>Procurement of EMIS anywhere from Egton (Accredited Supplier)</li> </ul>	£195,330	January 2018
	<ul style="list-style-type: none"> <li>Procurement of Patient information Screens from Egton (Accredited Supplier)</li> </ul>	£39,850	January 2018
	<ul style="list-style-type: none"> <li>Procurement of Arrival Screen from Egton Accredited Supplier</li> </ul>	£27,450	January 2018
4	Procurement of Webcams	£2,880	December 2018
5	Purchase Licensing for Skype for Business	£93,000	February 2019
	Training for practices using Skype	N/A	February 2019
6	Procurement of the pods	£134,480	March 2019
7	Procurement of tablets	£76,000	May 2019
	Training for tablet usage and security profile check	N/A	April 2019
8	Procurement of telephone system suppliers	£80,000	April 2019
9	Online registration form development	£56,000	November 2018
	Pilot registration form in practices and finalise roll out	N/A	December 2018
10	Patient access Mobile application development procurement	£650,000	March 2019
	Pilot utilisation/ Quality check/ Large Scale roll out in collaboration with multi stakeholders i.e. council and local business	N/A	January 2020
	Promote Patient Access Mobile App in local borough through Comms and Engagement	N/A	February - April 2019
11	Senior IT Change Project Manager Project coordination and provider supervision ("hands on" project management)	£81,852	February 2019 - July 2019

12	Data scientist Support the team in their day to day work with data analysis and inform the decision making process.	£65,766	February 2019 - July 2019
<b>Total</b>		<b>£1,502,608</b>	

#### **4. COMMENTS OF THE CHIEF FINANCE OFFICER**

- 4.1 This report relates to the release of up to £1,502,608 of section 106 and CIL resources to NHS Tower Hamlets Clinical Commissioning Group (CCG) to deliver ICT infrastructure in primary care and digital access for health services.
- 4.2 Funding for the request and inclusion in the current Capital Programme has been included in the Quarter 2 Revenue and Capital Budget Monitoring report being considered by Cabinet on 31<sup>st</sup> October 2018.
- 4.3 The request for use of revenue and capital funds is compliant with section 106 and CIL terms of use.

#### **5. LEGAL COMMENTS**

- 5.1 The Council is not under any legal duty to make any grant payment to anyone, it however has general power of competence under Section 1 of the Localism Act 2011 to do anything that individuals generally may do and that includes giving a gift to anyone in the form of a grant, subject of course to specified restrictions and limitations imposed by other statutes. The Council therefore has discretion under the 2011 Act, and under the Council's constitution the *Grants Determination Sub-committee* has power delegated from the Mayor, as to whom a grant may be made, whether this is made and for what purpose.
- 5.2 The corporate director is advised to ensure the grant agreement includes an obligation on the CCG to ensure that procurement of the works and services are carried out in a manner that is consistent with law and that the Council will not be obliged to increase the grant on account of any increased project cost.
- 5.3 When considering whether to approve the grant, consideration should be given to the arrangements in place to ensure that the power that is exercised is consistent with the Council's best value arrangements. The Council is obliged as a best value authority under section 3 of the Local Government Act 1999 to "make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness" (the Best Value Duty). Paragraph 7 below considers this in further detail.
- 5.4 When making grant decisions, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty). A proportionate level of equality analysis is required to discharge the duty and information. This report suggests approval of this grant

will enhance resources for public health services in a way that will tackle health inequalities and improve outcomes for local residents.

## **6. ONE TOWER HAMLETS CONSIDERATIONS**

- 3.6 The proposed improvements will increase capacity and access to provide more primary care services to all service users in the local population. These enhancements will benefit service users, in particular those who are more reliant upon health services including families with children, older people and those with complex health issues (including the disabled).
- 3.7 The project will not adversely affect people with protected characteristics.
- 3.8 An Equalities Impact Assessment of the proposal has been completed and can be found in the background documents.

## **7. BEST VALUE (BV) IMPLICATIONS**

- 7.1. The delivery of this project ensures the Council meets its Section 106 obligations and spends funds in accordance with the agreement.
- 7.2. The project directly supports the HWB strategy to improve and develop local services; it also supports the Tower Hamlets' Commissioning Strategic Plan 2012 – 2015.
- 7.3. Additionally, best value principles are being supported through investing in access to primary care services. In this way, preventative steps are being taken to reduce demand upon hospital services which can often be more costly.

## **8. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT**

- 8.1. There are no implications.

## **9. RISK MANAGEMENT IMPLICATIONS**

- 9.1. There is a risk that if the project is not approved, the benefits identified for the project relating to increased and improved access to local services, improved patient experience, increased GP registrations in the borough, and increased GP capacity will not be realised.
- 9.2. In addition if this is not approved then as it is proposing the delivery of works in accordance with S106 requirements then there is a risk of non-fulfilment of S106 requirements, particularly those which are time sensitive.

## **10. CRIME AND DISORDER REDUCTION IMPLICATIONS**

10.1. There are no crime or disorder implications.

## **11. SAFEGUARDING IMPLICATIONS**

11.1. There are no safeguarding implications

---

### **Linked Reports, Appendices and Background Documents**

#### **Linked Report**

- NONE

#### **Appendices**

- NONE

#### **Background Documents**

- Healthcare ICT Infrastructure Equalities Impact Assessment

#### **Officer contact details for documents:**

##### Author

Dominic Hinde – National Management Trainee, Public Health

E: [dominic.hinde@towerhamlets.gov.uk](mailto:dominic.hinde@towerhamlets.gov.uk)

##### Programme Lead

Matthew Phelan – Healthy Environment Programme Lead, Public Health

E: [matthew.phelan@towerhamlets.gov.uk](mailto:matthew.phelan@towerhamlets.gov.uk)

##### Programme Sponsor

Somen Banerjee – Director of Public Health

E: [somen.banerjee@towerhamlets.gov.uk](mailto:somen.banerjee@towerhamlets.gov.uk)

## EQUALITY ANALYSIS QUALITY ASSURANCE CHECKLIST

<b>Name of 'proposal' and how has it been implemented</b> (proposal can be a policy, service, function, strategy, project, procedure, restructure/savings proposal)	<b>Healthcare ICT Infrastructure</b> Proposals for the development of online access to GP services and for an upgrade to ICT hardware in GP surgeries and urgent care.
<b>Directorate / Service</b>	<b>Public Health</b>
<b>Lead Officer</b>	<b>Dominic Hinde</b>
<b>Signed Off By (inc date)</b>	<b>Matthew Phelan</b> <b>Somen Banerjee</b> 31 August 2018
<b>Summary – to be completed at the end of completing the QA (using Appendix A)</b> (Please provide a summary of the findings of the Quality Assurance checklist. What has happened as a result of the QA? For example, based on the QA a Full EA will be undertaken or, based on the QA a Full EA will not be undertaken as due regard to the nine protected groups is embedded in the proposal and the proposal has low relevance to equalities)	<div style="display: flex; align-items: center; margin-bottom: 10px;"> <div style="width: 20px; height: 20px; background-color: #008000; margin-right: 10px;"></div> <div><b>Proceed with implementation</b></div> </div> <p>As a result of performing the QA checklist, the policy, project or function does not appear to have any adverse effects on people who share <i>Protected Characteristics</i> and no further actions are recommended at this stage.</p>

Page 133

Stage	Checklist Area / Question	Yes / No / Unsure	Comment (If the answer is no/unsure, please ask the question to the SPP Service Manager or nominated equality lead to clarify)
<b>1</b>	<b>Overview of Proposal</b>		
a	Are the outcomes of the proposals clear?	Yes	This project proposes to deliver online access to GP registration, an online app to act as a central hub for Tower

			<p>Hamlets health services, and new hardware for GP surgeries including iPads, surgery pods, arrival screens, and telephone systems.</p> <p>The project will have borough-wide benefits. Providing online access will greatly increase the ease of accessing services, while moving patient interactions with primary care away from staff and towards digital alternatives will increase the availability of primary care appointments.</p>
b	<p>Is it clear who will be or is likely to be affected by what is being proposed (inc service users and staff)? Is there information about the equality profile of those affected?</p>	Yes	<p>This project will affect all users of primary care in the borough. The 92% of the borough's residents who have internet access will be able to make remote use of the online registration and the app. Elderly people and DDA disabled people are the most likely to not have access to the internet according to a 2014 report<sup>1</sup>, and most likely to not make full use of technology within the surgeries. However, as other patients take more appointments online, it will free up the availability of face to face appointments for those patients without access to the internet.</p> <p>GP services work on a model whereby funding is determined by the number of registered patients – the majority of residents are in good health, and the funding which they provide by being registered in the borough helps to fund the care for the minority who are in poor health. By moving the interactions that those in good health have with General Practice into a digital sphere, it will free up capacity for those in poorer health (who are more likely to be elderly).</p> <p>34% of the borough's residents do not speak English as their main language and 8% cannot speak English well or at all. The online registration and health app aspects of this project aim to enable access to health services for this population through multi-language access.</p>

<sup>1</sup> Internet Access and Use Statistics 2014 [https://www.towerhamlets.gov.uk/Documents/Borough\\_statistics/Digital\\_inclusion/Internet-access-and-use-statistics-2014-06-17.pdf](https://www.towerhamlets.gov.uk/Documents/Borough_statistics/Digital_inclusion/Internet-access-and-use-statistics-2014-06-17.pdf)

			The online GP registration will act as a valuable tool for both council and NHS staff to ensure that the most vulnerable populations are encouraged to register for GP services when they make contact with health or social services, helping to improve their health outcomes through improved access.
<b>2</b>	<b>Monitoring / Collecting Evidence / Data and Consultation</b>		
a	Is there reliable qualitative and quantitative data to support claims made about impacts?	Yes	<p>The project has been developed in light of Tower Hamlets CCG's projections of future demand for primary care services, which show that at current usage there will be a deficit of 38 GPs by 2033/34. This project aims to reduce the demands on GP time, in order to increase capacity.</p> <p>It draws on data outlining the prevalence of individuals who are not registered for GP services, the effectiveness of a trial of online registration, and the demand for online GP services. It also draws on the experience of having installed aspects of the project in health facilities across the borough.</p>
	Is there sufficient evidence of local/regional/national research that can inform the analysis?	Yes	<p>There has been extensive research and consultation undertaken by Tower Hamlets CCG informing a vision for the future delivery of primary care services. This project forms part of this vision.</p> <p>Many of the hardware aspects of this project have been trialled at GP surgeries in the borough, and online registration has been subject to a local trial in which it proved effective.</p>
b	Has a reasonable attempt been made to ensure relevant knowledge and expertise (people, teams and partners) have been involved in the analysis?	Yes	The project has been developed in partnership with Tower Hamlets Clinical Commissioning Group and with input from General Practitioners, public health professionals and commissioners, and those with experience of providing multi-language projects within the borough. It has drawn on evidence from the NHS, the council, and the residents' survey.
c	Is there clear evidence of consultation with stakeholders and users from groups affected by the proposal?	Yes	TH CCG has conducted consultation which has informed this vision for future delivery of primary care services within the borough.


<b>3</b>	<b>Assessing Impact and Analysis</b>		
a	Are there clear links between the sources of evidence (information, data etc) and the interpretation of impact amongst the nine protected characteristics?	Yes	A review of evidence was undertaken and this project was identified within the Infrastructure Delivery Framework: Evidence Base 2018. General population will have increased access and engagement with primary care, which should greatly improve health outcomes for all of our current population as well as support growing need in line with population growth.
b	Is there a clear understanding of the way in which proposals applied in the same way can have unequal impact on different groups?	Yes	It is understood that there will be differing levels of access to the internet and proficiency in using digital solutions. However, 92% of the borough's residents have access to the internet, and those who do not can still benefit from the increase in appointment availability which the project aims to provide through reduced demand on primary care. The online registration will be available at each healthcare facility which receives a tablet, where individuals without access can register.
<b>4</b>	<b>Mitigation and Improvement Action Plan</b>		
a	Is there an agreed action plan?	Yes	See the attached PID.
b	Have alternative options been explored	Yes	The Maximising Health Infrastructure programme has allocated £20m to upgrading and expanding primary care facilities within the borough. This project builds on that programme.
<b>5</b>	<b>Quality Assurance and Monitoring</b>		
a	Are there arrangements in place to review or audit the implementation of the proposal?	Yes	<p>The Project will be managed by NHS Tower Hamlets Clinical Commissioning Group who have established robust programme management arrangements to ensure consistent completion of S106 healthcare infrastructure schemes within the required programme and budget parameters.</p> <p>The Project Board will manage project delivery against programme milestones and the benefits realised against project objectives and the benefits sought. Project evaluation will be an integral part of the overall project management,</p>



			contract management and commissioning processes.  Public Health who sponsor this project are members of the programme board that oversee the NHS Health Infrastructure Programme.
b	Is it clear how the progress will be monitored to track impact across the protected characteristics?	Yes	All works delivered through this project will be fully compliant with the requirements and philosophy of the 2010 Equality Act and the Disability Equality Duty contained within the Disability Discrimination Act. All referenced standards and planning guidance within these documents will be adhered to.  However, if services users experience is impacted, monitoring will take place through the NHS complaints procedure.
<b>6</b>	<b>Reporting Outcomes and Action Plan</b>		
a	Does the executive summary contain sufficient information on the key findings arising from the assessment?	Yes	

## Appendix A

### Equality Assessment Criteria

Decision	Action	Risk
As a result of performing the QA checklist, the policy, project or function does not appear to have any adverse effects on people who share <i>Protected Characteristics</i> and no further actions are recommended at this stage.	<b>Proceed with implementation</b>	<b>Green:</b> 

This page is intentionally left blank

<b>Grants Determination Sub-Committee</b> 7 <sup>th</sup> November 2018	 <b>TOWER HAMLETS</b>
<b>Report of:</b> Zena Cooke, Corporate Director Resources	<b>Classification:</b> Unrestricted
<b>MSG Performance Report – Period 11 (April – June 2018)</b>	

<b>Lead Member</b>	<b>Councillor Candida Ronald, Cabinet Member for Resources and the Voluntary Sector</b>
<b>Originating Officer(s)</b>	Steve Hill, Head of Benefits Services
<b>Wards affected</b>	All wards
<b>Key Decision?</b>	Yes
<b>Reason for Key Decision</b>	Impact on Wards
<b>Community Plan Theme</b>	<b>All themes</b>

## Executive Summary

The Mainstream Grant (MSG) 2015/18 Programme was approved by the Commissioners on 29 July 2015 and was initially expected to be delivered from 1<sup>st</sup> September 2015 through to 31<sup>st</sup> August 2018. At the 12<sup>th</sup> September 2017 Grants Determination Sub-Committee, the programme was extended to 31<sup>st</sup> March 2019. A further extension to the programme, to the 30<sup>th</sup> September 2019, was agreed by the Grants Determination Sub-Committee at its meeting on the 6<sup>th</sup> June 2018.

The activities and services are being delivered by a portfolio of projects each of which has targeted outcomes to achieve during the course of the programme period. Projects are classified as Red, Amber or Green within the Council's agreed performance management framework. This report covers Red and Amber rated projects only. Red or Amber performance ratings may be as a consequence of premises issues, debtor issues, performance issues, failure to submit the quarterly monitoring returns or a combination of these factors.

There are currently 112 live projects at present. Project performance for this period (April to June 2018) presently shows there are 5 Red rated projects.

Three projects relate to:

- Tower Hamlets Youth Sports Foundation (three projects rated Red for premises related issues)

Two projects relate to:

- Family Action (two projects rated Red for premises related issues)

This report details these issues and provides recommendations for the Sub-Committee to consider

## **Recommendations:**

The Grants Determination Sub committee are recommended to:

1. Consider and agree the three recommendations relating to the releasing of MSG payments to projects as set out in section 3.8 and 3.10 of the report.

### **1. REASONS FOR THE DECISIONS**

- 1.1 Regular performance updates ensure that the MSG themes and individual projects are on track to achieve the targeted outcomes.
- 1.2 Any issues that raise concerns can be addressed and appropriate remedial actions agreed. Where necessary, this could include the reduction, withdrawal or reallocation of funds to ensure that the overall Programme is making the most effective use of resources and maximising the potential achievement of agreed aims and objectives.

### **2. ALTERNATIVE OPTIONS**

- 2.1 Information relating to various aspects of project and monitoring activity is contained within the report to provide Grants Determination Sub Committee with an overall understanding of how projects and organisations have performed against the key elements of their Grant Agreements.
- 2.2 Grants Determination Sub Committee could request further information or alter the recommendations.

### **3. DETAILS OF THE REPORT**

- 3.1 For the reporting period, the MSG Programme had 112 live projects.
- 3.2 The deadline for returns to be received was 13th July 2018, ten working days after the quarter end.

During this period the Third Sector Team finalised the MSG Extension Grant Offer Letters whilst also undertaking grants monitoring for this quarter.

As none of the Red ratings for projects were performance related; the scheduled Grants Spotlight Review meeting was postponed for this quarter.

### 3.3 **Theme 1 Summary - Children and young people**

The work of the theme focuses primarily on delivering activities and services aimed at children and young people.

There are 55 live projects within this theme of which 3 are rated Red.

The Red rated projects are:

- **Tower Hamlets Youth Sports Foundation – Hub Club Programme**  
Update provided in section 3.8 of this report.
- **Tower Hamlets Youth Sports Foundation – Stepping Stones Programme**  
Update provided in section 3.8 of this report.
- **Family Action – Tower Hamlets Young Carers Support Service**  
Update provided in section 3.10 of this report.

### 3.4 **Theme 2 Summary – Routeways to employment & Welfare Advice Services**

The theme is split into two distinct areas of focus; the first being employability skills training which is formally referred to as Routeways to Employment. The other area focuses on delivering a range of social welfare advice services.

There are 20 projects, all are RAG rated Green for performance.

### 3.5 **Theme 3 Summary – Health and Wellbeing**

This theme is entitled prevention, health and wellbeing and is intended to achieve a range of targeted outcomes with a primary focus on what were traditionally referred to as adult services.

This theme is made up of 34 live projects, of which 2 are rated Red.

The Red rated projects are:

- **Tower Hamlets Youth Sports Foundation – Active Families**  
Update provided in section 3.8 of this report.
- **Family Action – Somali Mental Health Promotion**  
Update provided in section 3.10 of this report.

### 3.6 **Theme 4 Summary – Third Sector Organisational Development**

Theme four consists of 3 projects. All projects within this theme have been RAG rated Green for performance for this reporting period.

One of the projects covers a key “strategic partner” role to the Council and is undertaken by Tower Hamlets Council for Voluntary Services. The other two consortium projects provide organisational development and capacity building support to local voluntary and community sector organisations

### 3.7 **Theme 5 Summary – Community Engagement, Cohesion and Resilience**

This theme focused on community engagement, cohesion and resilience. Projects worked closely with local residents to facilitate the building of a stronger, more cohesive, supportive and stronger community.

The theme was made up of 10 projects which concluded at the end of March 2017. A closure report detailing the outcomes of this theme was considered by the Grants Determination (Cabinet) Sub-Committee at their meeting on the 12th September 2017

### 3.8 **Tower Hamlets Youth Sports Foundation (Active Families, Hub Club Programme and Stepping Stones Programme)**

Following extensive discussions and significant financial support over a number of years Tower Hamlets Youth Sports Foundation has been unable to produce a viable business plan. The Foundation is currently in the process of settling its outstanding liabilities and the Council has been assisting with that process whilst monies owed to the Foundation are being recovered.

For the reporting period April to June 2018, THYSF have provided monitoring information for its MSG projects and from the performance perspective THYSF has met all its obligations.

However, the council is presently liaising with THYSF to obtain remaining premises agreements for this reporting period and indeed up to the end of the programme in August 2018; so that officers can provide a comprehensive report on all premises agreements THYSF have supplied. This will inform a recommendation on whether all grant conditions (including premises) have been met by THYSF.

In light of the unviability of THYSF, MSG funding due up to the end of March 2018, is being released to assist with the settlement of liabilities. Payments of £38k and £11k have been released from MSG funding envelope of £63k agreed to date; sums remain due from the Foundation in respect of advances made to allow the continued participation in a football tournament overseas and significant additional sums have also been made available to support the Foundation with end of year deficit positions over the previous 3 financial

years. Payments due to external suppliers have been prioritised. These payments have been agreed in consultation with the Executive Mayor.

### **Recommendation 1**

**The release of MSG funding due to THYSF for the period April to June 2018, be released with approval via delegated authority of the Corporate Director Resources and/or the Divisional Director, Finance, Procurement and Audit after consultation with the Executive Mayor. These sums will be used to facilitate an orderly close down of THYSF and in settlement of identified priority payments.**

### **Premises**

3.9 At the Grants Determination Sub Committee meeting on the 1<sup>st</sup> August 2018, it was agreed that subject to completion of an appropriate property agreement, the following organisations would receive a rent subsidy to cover the cost of rent up to the end of the MSG programme (30<sup>th</sup> September 2019). Officers are in the process of liaising with these organisations confirming the rent subsidy and next steps. In accordance with the decision on 1<sup>st</sup> August 2018, whilst this takes place, together with lease negotiations, MSG payments to these organisations continue subject to satisfactory performance:

- Age UK East London
- Bethnal Green Weightlifting Club
- Black Women's Health and Family Support
- Legal Advice Centre
- Stifford Centre
- Our Base
- Tower Hamlets Community Transport

### 3.10 **Family Action**

The old licence for 2014-17 was completed on 7<sup>th</sup> June 2017 this included £15,300 in rent which has now been paid by the organisation. The organisation have shown a clear willingness to enter into an appropriate property agreement with the council, however the council is currently exploring the most appropriate agreement.

#### **Recommendation 2 – Family Action**

**That in acknowledgement of Family Action's willingness to enter into an appropriate property agreement, MSG payments be released for April to June 2018 period subject to satisfactory performance.**

#### **Recommendation 3 – Family Action**

**That conditional on Asset Management's confirmation of Family Action's satisfactory ongoing engagement on premises issues with the council; subject to satisfactory performance, future MSG payments be released to Family Action with approval via delegated authority of the**

**Corporate Director Resources and/or the Divisional Director, Finance, Procurement and Audit.**

**4. EQUALITIES IMPLICATIONS**

- 4.1 A strategic assessment was undertaken of the proposed MSG programme in April 2015. It focused on identified need (or beneficiaries) and the difference between the MSG Programme 2013-15 and the proposed programme. Looking in particular at the potential impact of;
- Reduction in overall funding;
  - Rationalisation of themes; and
  - Introduction of locality boundaries
- 4.2 The programme continues to deliver against the themes developed to address the identified need.

**5. OTHER STATUTORY IMPLICATIONS**

**One Tower Hamlets Considerations**

- 5.1 The contribution of VCS organisations helping to deliver One Tower Hamlets objectives and priorities are explicitly recognised and articulated within the Council's agreed Voluntary and Community Sector Strategy.

VCS Organisations play a key role in delivering services that address inequality, improve cohesion and increase community leadership. These services are real examples of 'One Tower Hamlets' in practice.

The opportunities offered through the MSG Programme will play a key role in delivering the aims of One Tower Hamlets.

**Best Value (BV) Implications**

- 5.2 The level of awards to organisations was determined by the quality of their individual applications as well as the overall demand for the funds available within each Theme.

Additionally, the application appraisal process took into consideration the proposed levels of outputs and outcomes to be delivered as well as the organisation's track record and the bid's overall value for money rating.

There will be ongoing performance management of the approved portfolio of projects to ensure that interventions meet the required standards; that the evidencing of project achievements and expenditure are accurately recorded and reported.

Monitoring and reporting arrangements are in place to ensure that payments to organisations are in line with performance. The agreed Payment By Results process will ensure that grants will not be paid to organisations that either



significantly or consistently under-perform, or those that are not able to properly evidence the work/outcomes for which funding has been approved.

Agreement of the proposed rent subsidies will assist the Council in achieving the Best Value action plan in relation to the regularisation of lease arrangements with VCS organisations which occupy our premises.

### **Sustainable Action for a Greener Environment**

- 5.3 The MSG 2015/18 Programme has a broad focus including developing new skills for local people and organisations that are disadvantaged and perhaps facing multiple barriers to achieving a sustainable future.

All programme beneficiaries be they individuals or local organisations will be encouraged to consider taking appropriate steps to minimise negative impact on the environment when taking up the opportunities offered within the programme and on an ongoing basis.

### **Risk Management Implications**

- 5.4 A number of different risks arise from any funding of external organisations. The key risks are:
- The funding may not be fully utilised i.e. allocations remain unspent and outcomes are not maximised
  - The funding may be used for purposes that have not been agreed e.g. in the case of fraud
  - The organisation may not in the event have the capacity to achieve the contracted outputs/outcomes

The monitoring being undertaken has identified a small number of projects that have been rated either Red or Amber within the Council's RAG performance rating process. In these circumstances either formal project improvement plans or other appropriate arrangements have been put in place to minimise the risk of further/significant underperformance.

As part of the ongoing programme management arrangements, support, advice and guidance will be made available projects to ensure that all performance and other risks are minimised.

### **Crime and Disorder Reduction Implications**

- 5.5 The activities, services and outcomes that are being targeted through the MSG Programme support the objectives of reducing crime and disorder; this is particularly true of the projects delivering under the Community Engagement Cohesion and Resilience Theme.

Throughout the programme as a whole however, those people involved in, or at risk of involvement in the criminal justice system will be targeted for support.

## **Safeguarding Implications**

- 5.6 As part of the initial application process organisations were required to provide details of their safeguarding policy if appropriate. The Grant Agreement that funded organisations have entered into includes requirements in relation to safeguarding.

Organisations providing services to children or vulnerable adults and employing staff or volunteers in a position whose duties include caring for, training, supervising or being responsible in some way for them, are required to fully comply with all necessary safeguarding requirements.

## **6. COMMENTS OF THE CHIEF FINANCE OFFICER**

- 6.1 The Main Stream Grant (MSG) Programme was approved by the Commissioners on the 29 July 2015 and initially covered the period between, 1<sup>st</sup> September 2015 through to 31<sup>st</sup> August 2018. However subsequent Grants Determination Committees (GDC) revised the date which led most recently to the current programme end date of 30<sup>th</sup> September 2019 this was decided at a GDC meeting held on the 6<sup>th</sup> June 2018.
- 6.2 The Councils MSG programme is budgeted at approximately £3.049m per annum. Funding exists within individual directorate budgets to fully fund the agreed programme and associated payments until 30<sup>th</sup> September 2019.
- 6.3 This report highlights projects, which have achieved varying levels of performance by reaching respective key milestones, within the agreed monitoring and payment framework. It should be noted that projects in Section 3.8 & 3.10 needed the agreement of the Executive Mayor, Corporate Director Resources and or Divisional Director, Finance, Procurement and Audit in order for payment to be made.

## **7. COMMENTS OF LEGAL SERVICES**

- 7.1 The decisions of the Commissioners relating to the Mainstream Grants were made at a time when the Council's grant function was being carried out by the Commissioners. Therefore, the Council executive should still consider itself to be bound by those decisions.
- 7.2 A number of recommendations have been made in respect of certain projects highlighted within section 3. The recommendations relating to each project may be actioned given that the grant application and terms enables the Council to pay, refuse, discontinue or suspend payment (with or without conditions) as appropriate relative to each individual project.
- 7.3 The key requirement for the Council is to act reasonably and consistently with the advertised grant process and terms. In addition, the Council is bound by its Best Value duty to ensure that the grant funds are being used in accordance with the grant terms. Therefore, where monitoring concludes that

organisations are not performing in a manner consistent with those terms, the Council is entitled to take a variety of actions.

---

## **Linked Reports, Appendices and Background Documents**

### **Linked Report**

- None

### **Appendices**

- Appendix 1 – Project Performance April 2018 – June 2018
- Appendix 2 – Project Performance by RAG rating
- Appendix 3 – Beneficiary Data
- Appendix 4.1 – Theme 1 Summary
- Appendix 4.2 – Theme 2 Summary
- Appendix 4.3 – Theme 3 Summary
- Appendix 4.4 – Theme 4 Summary

### **Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012**

- None

### **Officer contact details for documents:**

Steve Hill, Head of Benefits Services

**Phone:** 020 7364 7252      **Email:** [steve.hill@towerhamlets.gov.uk](mailto:steve.hill@towerhamlets.gov.uk)

This page is intentionally left blank

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
<b>Theme 1 Children Young People and Families - Community Languages</b>											
Black Women's Health and Family Support	BWHAFS' Somali Mother Tongue Programme	Mother tongue education in the language that children speak at home with their family. The children who access this provision are bilingual or multilingual. The project provides weekly 2-hour Somali Mother Tongue classes, 38 weeks a year during term time, for young people of Somali heritage, aged 7 to 13 and living in the borough.	<p>Nine mother tongues sessions were held at two hours per week this quarter. Twelve existing learners and one new learner attended the sessions. An assessment of progress demonstrates that learners' reading, writing, and speaking skills have improved since last measured.</p> <p>I am 10 years old. I attend the Somali Mother Tongue classes because I am interested in learning my mother tongue language to enable me communicate fluently with my family and friends. Since I started the classes I have learnt the alphabets, numbers, my family, weather, greetings, time, and animals in Somali. I will be able to communicate with my grandparents and friends when we visit Somaliland during the school break.</p> <p>One learner from the Supplementary Education received the Jack Petchey Foundation award which was used in organising Eid party for the group on 26/6/18. Feedback from the young people shows that the event was memorable, moral boosting, and socialisation as it gave them a good sense of belonging.</p>	01/09/2015 - 31/08/2018	9,000.00	9,000.00	9,000.00	9,000.00	0.00	GREEN	<p>This project is on track with outcomes and outputs demonstrated.</p> <p>The grant payment was released in line with the decision of the Grants Determination (Cabinet) Subcommittee held on the 06/02/2018.</p> <p>The last monitoring visit, 2 May 2018, evidenced achievements and confirmed ongoing conditions continue to be met.</p>
Boundary Community School	BCS Mother Tongue Project	Mother Tongue project providing out of school language classes (Bangla) and cultural activities for local young people (age from 6 to 16) from Boundary Estate of Weavers Ward to help boost their confidence. The classes run from 5:30-7:30pm on Tuesday, Wednesday and Thursday (School Term only).	<p>Between April to June period (Quarter 1) a total of 23 registered beneficiaries benefitted from the project out of which 13 girls and 10 boys. 20 beneficiaries are from age group 5-11 and 3 beneficiaries from age group 11-17 years old. In this period a total of 30 sessions held amounting 60 hours of activities delivered to registered beneficiaries. During this quarter students from year 2 and year 6 participated in the annual examination results of which will be provided in the next quarter.</p>	01/09/2015 - 31/08/2018	12,000.00	12,000.00	12,000.00	12,000.00	0.00	GREEN	<p>This project is on track with outcomes and outputs demonstrated.</p> <p>The grant payment was released in line with the decision of the Grants Determination (Cabinet) Subcommittee held on the 06/02/2018.</p> <p>The last monitoring visit, 2 May 2018, evidenced achievements and confirmed ongoing conditions continue to be met.</p>
Chinese Association of Tower Hamlets	Chinese Independent School of Tower Hamlets (Mother Tongue Classes)	Offers a complete education framework for children aimed to inspire, energise and develop students to excel as great thinkers and leaders in any field with an integrated background of Chinese language and culture as a key asset. Lessons are delivered every Saturday in two separate sessions during term time at St. Mary and St. Michael Primary School, Sutton Street, London E1 0BD. Mandarin GCSE, AS Level and A Level classes are delivered between 10 am to 1 pm; Cantonese GCSE and A Level classes are delivered 12:45 pm to 3:45 pm.	<p>10 Mother Tongue sessions and 900 attendances during this quarter. 90 Tower Hamlets participants attended; they include 41 girls and 49 boys. 90 students aged between the ages of 3 to 17. In total, 16 volunteers helped out in classrooms during this period. The enrolment process for the next academic year began on 12th May; the school has already received 300 enrolments. The process will continue over the summer break and at the beginning of September.</p> <p>The second term internal exam was held on 26th May. An academic achievement report was produced and given to individual students and their parents at the graduation ceremony. The GCSE and A-Level teachers worked very closely with the students and their parents to fully prepare the students for the exams. Extra tuition was provided to those who needed extra support.</p> <p>Some students participated in the writing competition host by the UK Association for the Promotion of Chinese Education; 11 students were awarded for their outstanding piece of writing. An award was presented to those students on stage at the graduation ceremony.</p> <p>Mr Hannan from the Community Languages Service visited the School on 16th June and observed a few classes. The school achieved an outstanding grading.</p> <p>The School held the graduation ceremony on 23rd June to</p>	01/09/2015 - 31/08/2018	34,995.00	34,995.00	34,995.00	34,995.00	0.00	GREEN	<p>Monitoring demonstrates the project is on track to exceed expected outputs and outcomes in offer letter.</p> <p>The last monitoring visit, 25 June 2018, evidenced achievements and confirmed ongoing conditions continue to be met.</p>

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Cubitt Town Bangladeshi Cultural Association	Cubitt Town Bangladeshi Cultural Association	After-school Bengali language classes on Thursday and Friday, two hours each day for 36 weeks a year. The project consists of mother tongue classes, participation in related activities, educational trips and cultural events. All classes take place at St. Luke's Primary School between 5pm and 7pm.	There were 20 classes held in this period benefitting 27 children. Attendance was good in this period with 72% of the students attending at least 80% of the sessions. The children took part in the end of year exams and results were sent to Community Languages Service. These demonstrated that the children had made progress in all areas of learning. The project is continuing community outreach through leaflets, posters, knocking on targeted resident doors and meeting at school gates.	01/09/2015 - 31/08/2018	6,666.00	6,666.00	6,666.00	6,666.00	0.00	GREEN	Monitoring reports continue to demonstrate satisfactory performance ratings against the outputs in the offer letter. Notable student evaluation and engagement in structuring learning.  The last monitoring meeting, 13 September 2018, evidenced achievements and confirmed ongoing conditions continue to be met.
Culloden Bangladeshi Parents Association	Culloden Bangladeshi Mother Tongue Programme	Delivers Bengali Mother Tongue Classes to local children living on the Aberfeldy, Brownfield and Teviot estates with the aim of the children improving their educational attainment, participation and progression by learning their Mother Tongue through reading, writing and speaking skills and cultural studies in the Bengali language.	During this period 54 classes (108 teaching hours) were provided. Mother tongue classes had steady attendance, even during Islamic month of Ramadan, resulting in 616 attendances. Classes focused on writing skills and ability to read Bengali newspapers and signs. Some children were taking GCSE Bengali and were given extra support.	01/09/2015 - 31/08/2018	24,750.00	24,750.00	24,750.00	24,750.00	0.00	GREEN	Monitoring reports continue to demonstrate satisfactory performance ratings against the outputs in the offer letter  The last monitoring meeting, 17/01/2018, resolved financial reporting issues.  Payments issued in line with the 6 February 2018 Grants Determination Sub-Committee decision.
EC Lighthouse Ltd	EC Lighthouse/Lithuanian School	EC Lighthouse School classes take place on Saturdays (10 am - 5 pm). We teach Lithuanian language, history, dance, drama, music. The school is awarded a Silver Award in the Quality Framework for Supplementary School, has won the British Academy Schools Language Awards. Students participate in local and international projects.	This quarter, 285 schoolchildren attended EC Lighthouse/Lithuanian school. There were 11 days of sessions in 10 classes held at Harry Gosling Primary School. Fifteen new students were admitted to school. Currently, 93 pupils attending school are from the municipality of Tower Hamlets. A total of 204 students were more than 80% attending in this period. April - May tests and examinations demonstrated 119 students have achieved MFL level 3 and MFL Level 4.	01/09/2015 - 31/08/2018	29,400.00	29,400.00	29,400.00	29,400.00	0.00	GREEN	Monitoring reports continue to demonstrate a successful project.  The last monitoring visit, 10 February 2018, evidenced achievements and confirmed ongoing conditions continue to be met.
Limehouse Welfare Association	Limehouse Mother Tongue Classes (Bengali)	Mother Tongue Bengali classes will allow disadvantaged children of the local area to learn an additional language and gain a foundation for a qualification in GCSE/A level MFL Bengali. Learning the language will increase students' self-confidence, develop cognitive abilities and foster good relations in the community and wider British society.	Twenty sessions have been run in this quarter which is forty hours of teaching delivered in line with the guideline given by the LBTH CLS Department. The total attendance for this term is 400 which is an increase from the previous quarter. We have enrolled 34 children. We have 6 new students. At present we have 12 boys and 22 girls studying in our classes who are in KS1, KS2 and KS3 in mainstream school.  Some of our parents and local community parents/guardian were given advice, guidance and information in relation to their child's secondary transfer. We have supported a few parents with this issue as far as possible and some of them were referred to the other Centres. We have signposted parents/residents to other services related to issues such as housing, benefits etc.	01/09/2015 - 31/08/2018	16,242.00	16,242.00	16,242.00	16,242.00	0.00	GREEN	The monitoring report continues to provide comprehensive information to validate outputs. Over achievement demonstrated in all outputs.  The last monitoring visit, 21 March 2018, evidenced achievements and confirmed ongoing conditions continue to be met.
Stifford Centre Limited	Stifford Community Language Services	Community language classes for 40 children aged 6 -11 years, who wish develop their language skills in Bengali and Arabic. The service runs from Monday to Friday from 5pm to 7pm. It is linked to a referral programme for children who wish to undertake GCSE Bengali & Arabic in future.	This quarter, 61 classes were provided, Mondays to Fridays at the Stifford Centre. Enrolment is made on rolling basis through-out the year, depending on availability. 4 new students joined the project in during this period. Teachers monitored individual lesson plans for each student on a weekly basis to determine and support progress. The project held an Annual Quirat (Quran recitation) Competition on 8th June 2018. Parents attended the event to see their children performance. A staff meeting was held on 27th April 2018.	01/09/2015 - 31/08/2018	15,093.00	15,093.00	15,093.00	14,255.00	-838.00	GREEN	The monitoring report continues to demonstrate satisfactory performance ratings against the outputs and outcomes in the offer letter.  The organisation is currently a debtor to the Council. The last monitoring visit, 21 February 2018, evidenced achievements and confirmed ongoing conditions continue to be met.

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Teviot British Bangladeshi Association (TBBA)	Opportunity	The project is intended to provide Mother Tongue classes for local Bangladeshi children around Teviot areas LAP 7 age between 8-12 years old.	During the quarter 16 Mother Tongue sessions were held on Thursdays and Fridays, 4.30- 6.30pm, at Teviot Neighbourhood Poplar HARCA Centre. 26 students are on register with an average of 14 attended each session. Pro-active management is always present and ensures smooth running of sessions.  Monitoring report from a visit from the Community Languages team states that all children are on task and interacting in the lessons. This states that the project provides a positive learning environment with good lighting and spacious sitting arrangements for all children.	01/09/2015 - 31/08/2018	6,000.00	6,000.00	6,000.00	4,666.00	-1,334.00	GREEN	The organisation has submitted outstanding monitoring reports and met with officers. Overall outputs will be underachieved but within an acceptable level. Clarification of information has been requested and this has delayed payment release. However, this is reporting issue as insufficient information has been provided. Working with the Community Language Services who recently held a successful monitoring of the provision, as well as ongoing discussions with the group, it is expected that payment will be released within the next 2 weeks. An update will be provided if the payment is still outstanding at the date of the Grant Scrutiny meeting.
Wapping Bangladesh Association	Wapping Bengali Mother Tongue Community Languages Project	The project will raise the academic achievements, participation and progression of disadvantaged Bangladeshi children through the provision of Bengali Mother Tongue Education. It will help to strengthen the identity of Bangladeshi Children through cultural awareness through studies in Bengali history, the arts and culture and promote community cohesion.	This quarter, 17 classes were held, benefitting 35 students. Classes were held on Mondays and Tuesdays at our premises in Wapping Youth Centre. 80% of the students attended the all 17 sessions on regular basis. Class tests were taken every four weeks and individual performance was monitored by the tutor. Based on this, 26 students out 35, performed up to the satisfactory level. The rest were provided with extra support to improve their reading, writing and overall performance in the class. Two students are taking their GCSC Bangla preparation sessions. They are expecting a good grade in their GCSE exams.	01/09/2015 - 31/08/2018	9,000.00	9,000.00	9,000.00	9,000.00	0.00	GREEN	Monitoring reports continue to demonstrate satisfactory performance ratings against the outputs in the offer letter.  The last monitoring meeting, 29/05/2018, evidenced achievements.  A lease extension is being worked on. Payments issued in line with the 20 March 2018 Grants Determination Sub-Committee decision.
<b>Theme 1 Children Young People and Families - Culture</b>											
Green Candle Dance Company	MG Hop! (formerly called BanglaHop! after school project)	MG Hop! after school dance project for children and young people of South Asian backgrounds, offering secondary school children regular dance workshops, specialist dance photography sessions and exhibition and performance opportunities.	Project sees its key achievement to have been the overwhelming increase in core group of dance students' confidence and self belief in their ability to perform in front of an audience. It has supported beneficiaries to improve their movement and dance ability. Beneficiaries have also learned photography skills, supported by a professional photographer, and e-safety skills.	01/09/2015 - 31/08/2018	31,374.00	31,374.00	31,374.00	31,374.00	0.00	GREEN	Project's achievement rate against its combined cumulative output profile at the end of Period 11 was 136%.
Half Moon Young People's Theatre	Professional theatre venue for young people in Tower Hamlets	Half Moon is an accessible, friendly venue presenting professional theatre shows for young audiences from birth to 18. The company also runs inclusive out of school drama groups for young people aged 5 to 18 (or 25 for disabled young people), providing free access support to those who require it.	433 people have participated in the project since its inception, 326 of which have accessed the Theatre's training for first time. Project has supported people to attend theatre for the first time, with an estimated 6,045 new visitors to the Theatre since the project's commencement in September 2015.	01/09/2015 - 31/08/2018	61,374.00	61,374.00	61,374.00	61,374.00	0.00	GREEN	Project has already surpassed its life-time targets for all of its eight outputs. Its achievement rate against its combined cumulative output profile at the end of Period 11 was 169%.
Monakka Monowar Welfare Foundation (MMWF)	Life-changing Musical and Keep-fit Project	We aim to engage vulnerable children and young people, regardless of their background, to discover their creativity and fulfil their potential. We will use music and drama to transform the lives and dance as keep-fit exercise to keep them healthy (reduce obesity) who have least opportunity within the community.	Project enabled those beneficiaries that it supported, before services were suspended in July 2016, due to premises problems, to improve their studying and schoolwork and become involved in sport and physical activities. It also assisted them to improve their diet and reduce their obesity.	01/09/2015 - 31/08/2018	30,000.00	8,391.97	8,391.97	8,391.97	0.00	n/a	MMWF e-mailed LBTH on 9th January 2017 to confirm that it was not in a position to continue the project and was terminating project activities. It has returned all of its MSG underspend to LBTH.
Pollyanna Training Theatre	Musical Theatre & Performance Arts Course	Acting, Dancing, Singing and Performance Skills for ages 12-16yrs. Create and devise performances, learn new skills, make friends, gain confidence. Work with industry professionals to achieve excellence.	Beneficiaries have progressed well on the project and have gained confidence in performing in front of each other and at open sessions where family and friends are invited. The project has proved successful at retaining its beneficiaries and enabling them to develop their confidence, plus skills in public speaking and team working.	01/09/2015 - 31/08/2018	27,999.00	27,999.00	27,999.00	27,999.00	0.00	GREEN	Project has maintained its improved engagement of beneficiaries from Black & Minority Ethnic (BAME) communities. 38% of beneficiaries participating in the project in Period 11 were from BAME communities. Project's achievement rate against its combined cumulative output profile at the end of Period 11 was 123%.
Ragged School Museum	Family Learning Holiday Programme	The Ragged School Museum will provide 23 - 25 days of creative family learning activities. These will be free and drop-in, aimed at children from 1 month to 12 years old. Activities are designed so that families feel that learning together is inspirational.	Project delivered four sessions in April 2018 which focused on jobs that Victorian children had to work in to survive. The Museum has estimated that 790 of the 1,003 people who attended these sessions were Tower Hamlets residents, 80 of whom would have attended for the first time. The attendance levels were a record for the Museum's Easter sessions.	01/09/2015 - 31/08/2018	18,000.00	18,000.00	18,000.00	18,000.00	0.00	GREEN	Project is making good progress against its output targets.

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
The Shadwell Community Project	The People GAP	The Shadwell Community Project is local; it is parent and community led. It focuses on the needs of children, young people and their families. It runs an adventure playground, hosts youth work, a bike workshop and allotments and, from summer 2016, a unique children's café: run by children for children.	Project has been making good progress in achieving its outputs. It has supported a number of developments at the playground, including a bicycle repair workshop, a non-commercial cafe and performance of Shakespeare plays by Cornucopea Theatre Company.	01/09/2015 - 31/08/2018	24,999.00	24,999.00	24,999.00	24,999.00	0.00	GREEN	Project's achievement rate against its combined cumulative output profile at the end of Period 11 was 132%.
Udichi Shilpi Gosthi	Udichi Performing Arts and Festivals Programme for Young People	The Udichi Performing Arts and Festivals Programme aims to increase participation in celebratory cultural events, promoting diversity and improving social cohesion, whilst increasing participation in cultural activity in the Bengali community in Tower Hamlets as whole, specifically to young people from our specialist Performing Arts facilities at the Brady Centre	Project has supported all of its beneficiaries to increase their confidence in music, dance and drama skills and enabled them to participate in music and dance performances. Most of the beneficiaries have accessed through the project musical instruments and digital technology for the first time and have been supported to advance their understanding and confidence in these areas. The project has also assisted beneficiaries to become engaged in large-scale international festival events, thus promoting citizenship, community cohesion and appreciation of different cultures. Feedback from beneficiaries has shown satisfaction with the work of the project.	01/09/2015 - 31/08/2018	30,000.00	30,000.00	30,000.00	30,000.00	0.00	GREEN	Project's achievement rate against its combined cumulative output profile at the end of Period 11 was 102%.
Wapping Bangladeshi Association	Wapping Children's Arts Education Project	To promote Bengali history, art, culture and heritage to the British--Bangladeshi and other BME children through an array of creative and visual arts activity that will support children to build their creative skills to enhance their educational attainment and contribute to bridge building between different cultures.	Project has supported beneficiaries' personal development, enabling them to learn about discipline, enhancing their team building skills and building their self-confidence. Beneficiaries have been able to strengthen their imagination and critical thinking skills. Feedback provided by parents and beneficiaries has confirmed that the project is complementing their children's mainstream education and helping build their confidence and self-esteem in terms of performing, innovative writing and communication with others. Parents also believe that by learning more about Bangladeshi culture and heritage their children have become more respectful of wider society and other cultures.	01/09/2015 - 31/08/2018	12,000.00	12,000.00	12,000.00	12,000.00	0.00	GREEN	Project's achievement rate against its combined cumulative output profile at the end of Period 11 was 179%. Cumulative achievement rate for recruitment of new beneficiaries at Period 11 was 136%.
Weavers Adventure Playground Association	Play On	An all weathers, drop in, inclusive, adventure playground situated in Bethnal Green, serving children, young people and their families across Tower Hamlets. Attendees enjoy a wide variety of physical and social play opportunities in a child and youth centred, safe, staffed environment five days a week, term time and holidays.	Project beneficiaries have been able to increase their fitness levels and skills through participation in a range of activities, including dodgeball, trampolining, basketball, pool, table tennis, go-karting, creative play and board games. Skills gained include: locomotor, motor and creative skills; communication and social skills; problem solving and concentration. Beneficiaries are continuing to enjoy and learn from the playground's cooking workshops and advice regarding healthy eating choices.	01/09/2015 - 31/08/2018	56,376.00	56,376.00	56,376.00	56,376.00	0.00	GREEN	Project's achievement rate against its combined cumulative output profile at the end of Period 11 was 152%. Its cumulative achievement rate against profile at Period 11 for number of children and young people attending the project was 162%.
<b>Theme 1 Children Young People and Families - Raising Attainment</b>											



Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Black Women's Health and Family Support	BWHAFS Supplementary School Programme	BWHAFS' Homework Club helps young people aged 7-13 with maths, science, English and IT support to improve study skills, address learning through a mix of approaches including digital learning and help young people improve their educational achievements.	<p>The programme continues to offer curriculum support in Maths, English, Science and ICT subjects for 7-13year olds. Nine homework and study support sessions were held during this period. Sixteen existing learners were joined by a new learner who enrolled on the programme in June. Feedback from learners shows that they continue to benefit from the programme. Additionally, one learner received a Jack Petchey Award for the group. The award was used to hold an Eid party for the young people on 26 June 2018. The event attracted over 25 children from both the study support programme and the mother tongue classes. Previous learners also attended.</p> <p>"I like attending the Homework and Study Support Programme because it is free and the environment is friendly. I attend the club with my younger sister. We receive a lot of support from the teachers with our homework and studies in maths, English, science and computers subjects. Since I joined the programme my grammar, punctuation and spelling had improved as I used to struggle with punctuation and mixing capital letters with small letters. I have learnt about reflective symmetry, time, amounts, shapes, temperature reading, multiplications and division and decimals. We have mock test regularly to prepare us for our academic exams. I feel very confident in class now as maths is now my favourite subject".</p> <p>In addition Pollyanna Training Theatre delivered a drama taster session in our centre on 7 May 2018. Seven</p>	01/09/2015 - 31/08/2018	12,600.00	12,600.00	12,600.00	12,600.00	0.00	GREEN	<p>This project is on track with outcomes and outputs demonstrated.</p> <p>The grant payment was released in line with the decision of the Grants Determination (Cabinet) Subcommittee held on the 06/02/2018.</p> <p>The last monitoring visit, 2 May 2018, evidenced achievements and confirmed ongoing conditions continue to be met.</p>
Chinese Association of Tower Hamlets	Chinese After School Homework Club	The Chinese After School Homework Club provides bilingual support, homework assistance, and cultural awareness for children ages 5 to 17. It is aimed primarily, but not exclusively, at pupils attending the Saturday's Chinese School. We operate every Saturdays between 12:30 and 3:30 pm during school terms.	<p>There were 10 Homework Club sessions held and 190 attendances during this quarter. 19 Tower Hamlets participants attended in this period; they include 9 girls and 10 boys. 19 students are between the ages of 4 to 17. There are 26 registered users this academic year (since September 2017) and none have left so far.</p> <p>All students sat their second term internal exam on 26th May 2018 to assess progress. At the last session, the tutor reviewed the targets set at the beginning of the academic year with the students and parents. Most students found they have met the targets and that their academic results have improved, especially their Chinese results. At each session, the tutor and students completed a log sheet in individual portfolios on the homework completed and the tutor gave a grade on the behaviour for learning. The tutor met parents after sessions to feedback on the progress of the student and when there were issues of concern, the tutor liaised with the parents right away.</p> <p>The homework club tutor introduced an activity time towards the end of each session since the last quarter: students can challenge their peers with questions relating to Chinese, Maths and Science. This part continues to work out very well for the students and they seem to enjoy the session very much. They were very eager to spend time at home looking up for more questions to challenge their peers in the following week. A small prize is given to the winner by the tutor.</p>	01/09/2015 - 31/08/2018	12,015.00	12,015.00	12,015.00	12,015.00	0.00	GREEN	<p>Monitoring demonstrates the project is on track to exceed expected outputs and outcomes in offer letter.</p> <p>The last monitoring visit, 26 September 2017, evidenced achievements and confirmed ongoing conditions continue to be met.</p>
Community of Refugees from Vietnam - East London	Home-School Liaison Project	The Home-School Liaison Project provides active links between Vietnamese children, families and schools to raise attainment and improve the quality of life for vulnerable Vietnamese children and young people especially those with special needs or disability.	This quarter 10 sessions of the homework club were held, resulting in 67 attendances. Participation decreased due to some children moving out of the borough and others busy with other activities. The project continues to provide a support advice service for parents.	01/09/2015 - 31/08/2018	12,600.00	12,600.00	12,600.00	12,600.00	0.00	GREEN	A meeting is required prior to release of payment.

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Culloden Bangladeshi Parents Association	Culloden Supplementary School	The Culloden Supplementary School will provide education support, assistance and guidance to underachieving children with their learning and school - work that underpins the National Curriculum -- to deliver educational support in English and Maths -- from Key Stage 1 to 4.	24 Study Support classes were held in this period, with an average attendance of 28 students per class. Attendance increased from students preparing to take GCSE exams. To enhance individual achievement Teachers provided them with additional support to acquire the necessary skills and self-assurance to sit their exams. During the classes, students had the chance to go over topics, practice exam questions and improve their exam skills. One to one time was given to individual students to help them understand things they were struggling with. Teachers also met with parents to advise them on how to best help their children further their educational attainment.	01/09/2015 - 31/08/2018	19,140.00	19,140.00	19,140.00	19,140.00	0.00	GREEN	Monitoring reports continue to demonstrate satisfactory performance ratings against the outputs in the offer letter  The last monitoring meeting, 17/01/2018, resolved financial reporting issues.  Payments issued in line with the 6 February 2018 Grants Determination Sub-Committee decision.
Graduate Forum - Careers London	Top Tutors	The Top Tutors Project aims to alleviate the cycle of poverty in low income families by offering Numeracy & Literacy intervention through tuition for children aged 7-16 from BAME low income families. Programme will ensure children raise their aspirations and motivate them for further education.	The Project Manager reports that the project has had a positive response from both parents and students from the feedback received from the surveys and parent interactions. Through parents and student recommendation Graduate Forum has a waiting list of a large number of students who are eligible to join the project in the near future.  Graduate Forum also started a year 7 transition Numeracy and Literacy programme with all its year 6 students who finished their SATs exam in May 2018. It also held a reward party for all KS2 students to celebrate their achievements. All KS2 students were given prizes including stationary and assorted candy tubs.	01/09/2015 - 31/08/2018	15,000.00	15,000.00	15,000.00	15,000.00	0.00	GREEN	The project is on target to achieve the agreed outputs and outcomes. Due to the level of award this project requires annual monitoring visits.  Last monitoring visit - 21 April 2018
Headliners (UK)	Digital Citizens	The Digital Citizens programme offers multi-media courses which supports young people to explore issues of concern to them and campaign through the media. You will gain the digital skills to make films and podcasts for online publication/broadcast. Programmes offer accreditation and the opportunity to attend Master Classes delivered by Creative Industry professionals.	The Project Manager reports that the project has started new projects this quarter with Harpley Inclusion Centre, Langdon Park School and Third Base Alternative provision. The Harpley project, which is a new partnership, is proving very fruitful and the young people from all projects are investigating a variety of subjects including the effect of computer games on young people and they are all taking part in digital citizenship activities to improve digital and media literacy and looking at fake news and dangers on line.  The Project Manager further reports that all the projects have been going very well and all three will finish in July and it is expected that the young people's outcomes can be achieved. The Project Manager adds that the project is on track to meet all its targets in the final period with new projects starting and summer programmes taking place.	01/09/2015 - 31/08/2018	44,058.00	44,058.00	44,058.00	44,058.00	0.00	GREEN	Headliners has relocated to Old Street in the building designed for use by third sector groups. The Project Manager reported that the rent is more favourable than Rich Mix. It had explored other venues in Tower Hamlets such as Oxford House; however the rental charges were comparatively high. The move has been seamless and has not affected the delivery of the MSG funded service.  The project is on target to achieve the agreed outputs and outcomes.  Last monitoring visit - 23 February 2018
Newark Youth London	Newark Study Support Club	We want to run a Study Support Club in the Stepney and St. Dunstan's area for children 13-16 year olds, to help them improve their educational attainments, especially supporting those in Year 11, going onto doing their GCSE exams the coming year.	The Project Manager reports that in March 2018, 6 GCSE Students successfully completed Maths test papers.  In this Quarter NYL delivered 13 study support sessions, working with 15 young people and engaging 9 new children.  This year 17 children sat their GCSE exam in June and are awaiting their results. A further 7 children completed their SATS test this year and NYL will report on the results in the next quarter.	01/09/2015 - 31/08/2018	11,880.00	11,880.00	11,880.00	11,880.00	0.00	GREEN	The project is on target to achieve the agreed outputs and outcomes. The project will be carrying out a mid-year test with the young people in January to see progress made since joining the club in September 2017.  Last monitoring visit - 8 April 2018

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
SocietyLinks Tower Hamlets	Raising Attainment Children and Young People Support Projects 1. Study Support	Children and Young People Support:  Study Club – study support to boost attainment levels, two hours per week	The Project Manager reports that there were only 5 session this quarter due to Ramadan and early exam times.  This first quarter of a new year, thus all participants are all new. They have said they will return in September and that they appreciate our sessions.  The project continues to be supported by its pool of volunteers (doctors from Royal London Hospital) who are working alongside the tutors.  The Project Manager reports that many of the participants were nervous in relation to the change in curriculum. The Project Manager adds that they are hopeful that the extra support provided to the participants will ensure that they receive good results, which they will find out in August.	01/09/2015 - 31/08/2018	12,600.00	12,600.00	12,600.00	12,600.00	0.00	GREEN	The project is on target to achieve the agreed outputs and outcomes. Due to the level of award this project requires annual monitoring visits.  Last monitoring visit - 24 November 2017 Next monitoring visit - 28 September 2018
Tower Hamlets Parents' Centre	THPC Saturday Study Support Project	This project delivers a 3 hour weekly study support session on a Saturday morning for 40 weeks each year that help improve the attainment of 75 disadvantaged local young people at Key Stages 1 and 2.	During the quarter, we have delivered 6 Sessions, in total 18 hours of Tuition (Homework and Study Support) and 107 attendances recorded. The children have been making good progress. The Tutor has been observing them on an on-going basis. The children have been receiving support in their English, Maths work and Homework, set by their School Teachers. The Classroom Assistant has been giving one-to-one support to the weaker children in the Group. The volunteer, worked in the Class, has also been supporting the children, attending the Sessions. The beneficiaries were given a test that showed they were making good progress in their studies.	01/09/2015 - 31/08/2018	12,600.00	12,600.00	12,600.00	12,600.00	0.00	GREEN	Monitoring demonstrates the project is on track to exceed expected outputs and outcomes in offer letter.  The last monitoring visit, 14 February 2018, evidenced achievements and confirmed ongoing conditions continue to be met.
<b>Theme 2 Children Young People and Families - Sports</b>											
Children Education Group	Berner Football Academy	Berner Football Academy provides football Club, hosted at CEG, team based activity football on the pitches, enter in locale leagues and tournaments training every Sunday from 11.30 am to 1.30pm. There will be 12-15 children per session with one coach and one volunteer	Project has been withdrawn	01/09/2015 - 31/08/2018	18,135.00	0.00	0.00	0.00	0.00	n/a	Decision of 24 October 2017 Grants Determination Sub-Committee: In acknowledgement that the CEG have been Red rated for performance for a period of 12 months due to the premises issues which remain unresolved, mindful too that CEG projects delivery have ceased as a consequence of grant funding being suspended, CEG be removed from the MSG programme.
Lord's Taverners	Wicketz	Wicketz' will use the sport of cricket as a catalyst to change the lives of disadvantaged young people across Tower Hamlets. Our aim is to work in partnership with community organisations, to help improve the overall quality of life locally by utilising the power of sport, social and educational opportunities.	During this period 10 cricket sessions were held, engaging 29 participants. In addition the project delivered an anti-crime workshop.  Volunteers who went through the introduction to umpiring course are supporting the programme. Three parents have given continuous support to the club including taking the lead in matches allowing the coach to stand back until needed. Three Level 2 sports leaders candidates are doing their supported practice at the Wicketz sessions. Three participants are representing East London Boroughs under 11's for the season of 2018.  The project is working closely with the Tower Hamlets Cricket club forming their thriving and inclusive junior club and offering a pathway to the senior section as well as into leagues and local competition.	01/09/2015 - 31/08/2018	24,000.00	24,000.00	24,000.00	24,000.00	0.00	GREEN	Monitoring demonstrates the project is on track to exceed expected outputs and outcomes in offer letter.  The last monitoring meeting, 11 January 2018, confirmed achievements and that funding is being used for purpose.

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Somali Parents and Children's Play Association	Girls' Active play & sports	Girls' Active play & sports provide physical activities for unfit/obese Somali girls in NW, NE and SE clusters; between the ages of 8 to 13 years old. The sessions are unstructured, spontaneous and involve children following their interests and ideas. One session per week at Mile End Adventure Park	Project beneficiaries have been involved in a number of activities including creative active play, trampolining, running, high jumps, skipping, hide and seek, hula hoops and dance. Participation in project activities has enabled beneficiaries to improve their skills and abilities in a number of areas - toleration of others; teamwork, leadership and goal setting skills; confidence and self-esteem. It has also reduced isolation and depression and enabled beneficiaries to adopt healthy eating habits.	01/09/2015 - 31/08/2018	35,010.00	35,010.00	35,010.00	35,010.00	0.00	GREEN	Project's achievement rate against its combined cumulative output profile at the end of Period 11 was 116%.
Splash Play	Sports & Play Sessions	Supervised sessions where local children between ages 5-13 access a range of activities and games. Play provisions offer a safe and friendly environment for children to play and explore new skills, friendships and themselves. Children are nourished with creative play activities encouraged by experienced and qualified playworkers, giving children many opportunities to contribute their ideas. Sessions are inclusive and are attended by children of all ages, abilities and backgrounds. Working in partnership with the local community, local schools, parent groups and other stakeholders the project provides free play sessions every week during term time and additional sessions in school holidays. The following sessions are currently in place:  <ul style="list-style-type: none"> <li>• St. Vincent's Thursday Play Sessions- 16:30 to 19:30</li> <li>• Will Crooks Estate Saturday Play Sessions-12:30 to 15:30.</li> </ul> Playwork training and appropriate workshops are additionally provided for older participants who act as volunteers.	Overall 243 participants attended the 22 play sessions held in this period, providing participants with 66 hours of play therapy with huge array of activities including cooking hot dogs on fire pit, making slime, painting the pavement and building shelter outdoors. This quarter the project also organised a number of interactive workshops with attendance of 10 to 15 participants focusing on relationships, school transitions from primary school to secondary school, music lyrics and there meaning. The project celebrated Halloween, Valentine's day, world book day, Mother's and Father's Day and enjoyed Easter egg hunt treats.	01/09/2015 - 31/08/2018	69,594.00	69,594.00	69,594.00	69,594.00	0.00	GREEN	Monitoring demonstrates the project is on track to exceed expected outputs and outcomes in offer letter. Ongoing conditions continue to be met.  The last monitoring visit, 17/01/2018, resolved financial reporting issues and confirmed that funding is being used for purpose.
Tower Hamlets Youth Sport Foundation	Hub Club Programme	The Hub Club programme is a borough-wide scheme where young people can take their first steps into community sports participation as both participants and leaders.	This quarter the project has provided 13 hour long sessions, at each of the eight community multi-sport clubs located across the borough. This has benefitted 117 participants in this period. 78% of the participants have achieved over 80% attendance, demonstrating that the local nature of this free to access provision lessens barriers of participation.	01/09/2015 - 31/08/2018	55,455.00	55,455.00	35,512.00	35,512.00	-19,943.00	RED	THYSF have met all obligations in respect of MSG performance for period 11.  The council is presently liaising with THYSF to obtain any remaining premises agreements not yet supplied to council to enable officers to provide a comprehensive report on all premises agreements THYSF have supplied. This will
Tower Hamlets Youth Sport Foundation	Stepping Stones Programme	The Stepping Stones programme is a borough-wide scheme where young people can take their first steps into community sports participation as both participants and leaders.	This quarter the organisation demonstrates that they have continued to work to develop the service. Other than referrals all output targets in the offer letter have been achieved.  During this quarter 13 clubs are in place, resulting in 155 participants between the ages of 5 to 11 benefitting from the service. The two new clubs are based in Mile End and St Peter's wards to address barriers to participation. Thirteen PETAs are engaged in delivering the provision. Although 155 children benefitted only 105 are detailed in the beneficiary list at this time. This is because of staff changes. Currently 13 PETAs are working on the project.	01/09/2015 - 31/08/2018	30,000.00	30,000.00	19,242.00	19,242.00	-10,758.00	RED	THYSF have met all obligations in respect of MSG performance for period 11.  The council is presently liaising with THYSF to obtain any remaining premises agreements not yet supplied to council to enable officers to provide a comprehensive report on all premises agreements THYSF have supplied. This will inform a recommendation on whether all grant conditions (including premises) have been met by THYSF and whether payments can therefore be made.

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Vallance Community Sports Association Limited	Sports Access for All	The overall aim of our project is to improve physical and emotional health and wellbeing in children and young people. We aim to work with our partners including Attlee Centre and local secondary schools to target vulnerable groups, particularly young people with disabilities.	<p>This quarter, a total of 60 beneficiaries took part the regular activities of which 9 women and 51 men. There were 15 new beneficiaries accessing the project for the first time. 32 sessions held delivering 44 hours of project activities. There were 561 attendances for both multi-sports for young people with disability and football coaching for vulnerable young people. Age group of the beneficiaries are; 22 from age group 5-11, 37 from age group 12-17 and 1 from age group 18-25 years old.</p> <p>A young person has volunteered 10 hours per week on this project. They have been involved in setting up and supporting delivery of the 2 sports sessions per week and have also engaged in learning about office administration by supporting data entry and development of publicity and our social media presence for the mile end sessions. They have also attended training sessions on coaching young people with disabilities and the basic first aid workshop.</p> <p>In addition the project held a Disability Sports Day Festival 2018 on 14th May 2018, at the Mile End Stadium. This was Vallance Community Sports Association's 10th Annual Disability Sports Day Festival. It was a sunny day and over 150 participants registered on the day and took part in the multi sports activities which included Football, Cricket, Soft Tennis, Inclusive Bikes and many others.</p>	01/09/2015 - 31/08/2018	81,306.00	81,306.00	81,306.00	81,306.00	0.00	GREEN	<p>Monitoring demonstrates the project is on track to exceed expected for some outputs in offer letter.</p> <p>The last monitoring visit, 2/02/2018, resolved financial reporting and delivery issues.</p> <p>Meeting took place 9 May 2018 with issue around reporting activity discussed. Revised monitoring reports for periods 9 and 10 submitted, reassessed and payments to be released.</p>
<b>Theme 1 Children Young People and Families - Vulnerable &amp; Excluded</b>											
Attlee Youth and Community Centre	Connecting Children and Families	Attlee, Home-Start Tower Hamlets and Praxis in collaboration providing inclusive services for children 0-16 years and their families; including migrant families. Services include support in the home, structured drop in sessions, peer therapeutic support, skills, health and wellbeing workshops and exercise classes for adults and play and informal learning for children	<p>The Project Manager reports that the partnership is on track to deliver the desired outcomes for this project, which is this quarter report that:</p> <p>Attlee:</p> <ul style="list-style-type: none"> <li>• High demand from Harry Gosling Primary School but staffing level means limited spaces for play session.</li> <li>• Saturday Family sessions during Easter and May half terms were very busy</li> <li>• Parents are promoting the services and also bringing new families and have established peer networks as well as sharing parental experiences and supporting each other.</li> </ul> <p>Home Start:</p> <ul style="list-style-type: none"> <li>• Service users feedback highlighted that the 2-hour playgroup is friendly and welcoming</li> <li>• Observations: shown that both parents and children are comfortably mingling with each other.</li> </ul> <p>Praxis:</p> <ul style="list-style-type: none"> <li>• April - arts and crafts, group singing with baby and nursery rhymes and group games.</li> <li>• May - trips to the park to enjoy a picnic and outdoor games.</li> <li>• June - The group collaborated with the Praxis community to celebrate Eid. Over 70 LBTH community members and their families came along for food, dancing, singing and celebration on the day.</li> </ul> <p>ESOL class for the women with crèche provision. During this time, those not participating in ESOL have been participating in a knitting workshop that runs</p>	01/09/2015 - 31/08/2018	61,770.00	61,770.00	61,770.00	61,770.00	0.00	GREEN	<p>The project is on target to achieve the agreed outputs and outcomes.</p> <p>Last monitoring visit - 14 November 2017 / AGM of Praxis on 8 March 2018</p>

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Family Action	Tower Hamlets Young Carers Support Service	The Young Carers Schools Project will provide consultancy/capacity building support to local primary and secondary schools to help raise awareness of the needs of young carers and improve processes and around identifying and supporting them to fulfil their potential.	<p>The Project Manager reports that the Ben Johnson Primary and Stewart Headlam schools are on track to achieving their Young Carers Charter status.</p> <p>Sir John Cass undertook their last outstanding task, which were two assemblies which took place in last week of January and have been issued with their certificate. They were a very passionate and committed school throughout and the Young Carers charter status is thoroughly.</p> <p>Three new schools (Raines Foundation and Woolmore Primary and Mowlem Primary) have expressed an interest in the Young Carers Charter, and Family Action has had initial meetings in the hope that they also achieve the Charter by the end of the next quarter.</p> <p>The Project Manager reports that Family Action is also pleased to secure some funding for a 'RISE' service in Tower Hamlets working with schools to support pupils that may be vulnerable to grooming, radicalisation, gangs or CSE. Family Action hopes that the schools it works with in RISE will also take up the opportunity to sign up to the Young Carers Charter service as they will have built relationships with the project.</p>	01/09/2015 - 31/08/2018	58,749.00	58,749.00	58,749.00	53,854.00	-4,895.00	RED	<p>Decision from 1 August 2018 Grants Determination (Cabinet) Sub-Committee regarding premises: That in acknowledgement of Family Action completing their old license, including payment of rent and considering their willingness to enter into an appropriate property agreement, MSG payments be released for this period subject to satisfactory performance.</p> <p>Last monitoring visit - 19 April 2018</p> <p>Premises issues mean that the project is classed as RED. No progress has been made since the previous Performance Report.</p>
Osmani Trust	Shaathi Family Support Programme	The Shaathi Family Support programme is both a prevention and intervention programme seeking to work with families that are at risk of breaking down and/or are facing multiple social, financial or health related difficulties	Project has enabled participating families to remain as a family unit, by helping to re-structure families and strengthening relationships within the home through mediation and mentoring work. Families have benefitted by participating in family meetings and one-to-one sessions with project staff and through the development of family action plans. The project has removed the need for statutory sector intervention with the families. It has also referred families to relevant local services and enabled young people supported by the project to become more engaged in their education, with the support of their families. The project has assisted families with mental health support needs, enabling parents to access appropriate support.	01/09/2015 - 31/08/2018	99,000.00	99,000.00	99,000.00	99,000.00	0.00	GREEN	Project's achievement rate against its combined cumulative output profile at the end of Period 11 was 185%. Project has already surpassed its life-time targets for eight of its nine outputs.
St Giles Trust	Gamechangers	A borough wide service providing holistic casework support for families with complex issues; including housing support and help to access education, training and employment. Gamechangers has experience of working with families where members are gang involved or otherwise involved with the criminal justice system.	<p>The Project Manager reports that this quarter the project has had a total of 6 referrals. 5 of these were for new beneficiaries, and 1 of these was for a former client who has now been reintegrated into mainstream education but is showing signs of significant risk.</p> <p>The project was able to access funding for one of the families to receive a Laptop (for the purpose of completing homework) and a Bicycle to encourage exercise and engagement in positive activity. The project was able to arrange Piano lessons for one of its young girls in Harpley. The project also made 8 referrals to other organisations.</p> <p>The Project Manager reports that SGT continues to work collaboratively with Astrid Schon (Deputy Manager of Harpley) and have seen a slight increase in referrals to our service during this quarter.</p> <p>SGT is starting to increase support for families (reflected in referrals) of the young people for those who are identified as needing intervention.</p>	01/09/2015 - 31/08/2018	123,000.00	123,000.00	123,000.00	123,000.00	0.00	GREEN	<p>The project is on target to achieve the agreed outputs and outcomes. The project has had 9 monitoring visits which is commensurate with the level of award.</p> <p>Last monitoring visit - 28 June 2018</p>

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Step Forward	Young Peoples Counselling and Support Project	You are welcome to speak in confidence to one of our counsellors at Step Forward about anything that is on your mind, no matter how big or how small it seems. You might want someone to talk to because there are difficulties in your life or because you feel worried, anxious, upset or confused. We will not judge you or tell you what to do. We are here to listen to you and help you to deal with any issues you have and support you to make informed choices about your life. Please contact us to find out more.	The project has been very successful in terms of the number of beneficiaries it has supported and the impact it has had on beneficiaries' lives, in line with intended project outcomes. High proportion of beneficiaries have experienced improvements in their emotional health and in their progress in education, training or employment. Project activity has included therapeutic group and workshop activity for victims of sexual abuse which have increased participants' confidence, self-awareness and ability to look to the future and make changes in their lives. There have also been workshops for beneficiaries on on-line safety and sessional work on positive thinking, healthy relationships and female empowerment.	01/09/2015 - 31/08/2018	150,000.00	150,000.00	150,000.00	150,000.00	0.00	GREEN	<p>Project's achievement rate against its combined cumulative output profile at the end of Period 11 was 183%. It has already surpassed its life-time targets for all of its nine outputs.</p> <p>Positive outcomes in Period 11, for beneficiaries who completed evaluations, included:</p> <p>100% reported that they had experienced compassion, understanding and felt safe through participation in the project</p> <p>85% reported improved emotional health and well being</p> <p>75% had increased confidence levels</p> <p>87% had increased ability to talk about worries or concerns.</p>
Toyhouse Libraries Association of Tower Hamlets	Mellow Parenting	Mellow Parenting is an evidence based, in depth, early intervention suite of parenting programmes targeted to support families who are finding parenting a struggle so they can develop more positive ways to interact & remain a family. Courses are designed for parents & pre-school children together & also for parents-to-be.	The project has delivered three Mellow Parenting programmes, offering parents and children a variety of structured activities to promote maternal well-being and foster mother-child interactions. Feedback from the programmes has been good, with parents reporting that participation enabled both them and their children to experience positive changes, including development of self-confidence. The project has also delivered five Mellow Bumps courses to support pregnant women and prepare them for the birth of their children. These courses also received good feedback from their participants - e.g. mothers feeling more positive about their baby, with lower levels of stress and feeling better prepared for the birth of their child.	01/09/2015 - 31/08/2018	50,478.00	50,478.00	50,478.00	50,478.00	0.00	GREEN	<p>Project's achievement rate against its combined cumulative output profile at the end of Period 11 was 148%. Project has already surpassed its life-time targets for eight of its nine outputs.</p>

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
<b>Theme 1 Children Young People and Families - Youth</b>											
Bangladesh Youth Movement.	'Challenge For Youth' BME & Bangladeshi Girls Development Programme.	"Challenge for Youth" BME & Bangladeshi Girls' Development Programme will operate from BYM's dedicated Youth Centre and via outreach providing myriad activities which enable girls to address social, educational, employment and health issues via constructive leisure activities, health workshops and training programmes on a gender specific basis.	<p>The Project Manager reports that young people evaluated the quarter and gave feedback that from the autism awareness workshop they gained more knowledge and were comfortable to discuss mental health issues openly. From the national volunteers week session, young people were confident in researching and applying for volunteering opportunities, as well as, planning and prioritising and thus gained organisational skills, which they felt would have a positive effect on their schoolwork and lifestyle.</p> <p>Young people thoroughly enjoyed the Ramadan and Eid-Al-Fitr related sessions, as it included arts and crafts and Henna painting. Young people were able to take away tips and health recipes to re-create at home with their families. From the healthy eating awareness workshop, young people became more informed on health eating and its effects and were motivated to improve their eating plans. Young people expressed that they continued to enjoy our on-going fitness sessions and were seeing a change in their fitness, which also has a positive effect on other aspects of their lifestyle as they feel more stress free.</p> <p>The project delivered training for young people; level 3 Award in Emergency First Aid at Work, where 5 young people aged 16-17 years attended and passed the training successfully to become trained first aiders. This training is a high demand amongst young people and therefore this is delivered every quarter to give new members the opportunity to gain additional life skills and qualifications to</p>	01/09/2015 - 31/08/2018	39,000.00	35,750.00	35,750.00	35,750.00	0.00	GREEN	<p>The project is on target to achieve the agreed outputs and outcomes.</p> <p>Last monitoring visit - 30 January 2018</p>
City Gateway	Back on Track: Engagement and Progression	This project will reach out to the most vulnerable, disengaged and hard to reach young people aged 13 to 19 (up to 25 with SEN), reduce their risks and engage them in positive activities that motivate them to the point that they want to take on training/education or work.	<p>As at June 2016 the project had supported 73 young people. It had been successful in running a young leaders / volunteer programme, which saw significant change in the young people, in terms of: maturity, confidence, attendance and time-keeping. This was particularly evident with the underrepresented group of white males and girls.</p> <p>City Gateway has delivered street detached work and enrichment sessions in local secondary schools. This developed further awareness and encouraged more young people into this provision. Case studies highlight the work carried out with some of whom now act as role-models for other young people and make a positive impact on their lives in turn.</p>	01/09/2015 - 31/08/2018	45,000.00	11,250.00	11,250.00	11,250.00	0.00	n/a	Project has now closed.



Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
ELT Baptist Church	Young Women's Project	After-School Club for young women aged 13-19 on Friday afternoons (3.15-5.30pm) with a wide range of activities:- arts, crafts, sports, dance, drama, cooking, and workshops. Day trips during school holidays such as rock climbing, AirHop, theatre and Southend. Summer project/residential. Lunch-time arts & crafts clubs in 2 local secondary schools.	<p>The Project Manager reported that 11 young women completed recorded outcomes through a Printing (Art &amp; Design) Project.</p> <p>In March 4 young women completed an AQA in Polystyrene Printing which has now been sent off to the A Team for verification with AQA. They should receive their Certificates in April. This will complete the annual target of 10 certified outcomes.</p> <p>One of the highlights this term was the Half-Term trip to the Horniman Museum, where the girls got to visit the Butterfly house &amp; Aquarium. They were very excited to be amongst real-life butterflies and enthusiastic about learning more about them through a quiz. This was followed with a meal at Pizza Express, which allowed the girls to share their concerns about education, personal interests and family issues whilst seeking advice and support from us.</p> <p>This quarter After-School Girls Club was attended by at least 15 girls, 8 of which attended over 5 times. It was particularly encouraging to have another girl from St Paul's Way School join the club and to have girls from different ethnicities e.g. Iraq and Pakistan, attend the club too.</p> <p>Some of the older girls made efforts to attend club at least once but because they were preparing for exams or involved in extracurricular activities e.g. Cadets Training, Duke of Edinburgh, they didn't come as regularly. The</p>	01/09/2015 - 31/08/2018	24,000.00	24,000.00	24,000.00	24,000.00	0.00	GREEN	<p>The project is on target to achieve the agreed outputs and outcomes.</p> <p>Last monitoring visit - 15 June 2018</p>
Island House Community Centre	Island House YOU Project	A Youth Project for teenagers in Tower Hamlets South East locality. Working collaboratively with other providers, we aim to increase participation, reduce isolation, raise attainment, improve health wellbeing and promote citizenship through a wide range of weekly activities including sport, street dance & scouting; plus daily diversionary activities throughout school holidays.	<p>The Project Manager reports that the YOU project continues to go well with regular activities. Saturday Street Dance classes every week, a successful Easter holiday project and weekly Explorer Scouts all continue to flourish but without bringing in too many new young people.</p> <p>The Project Manager reports that a new Dance Classe has been established for young people on Thursday lunchtimes at Langdon Park school which are proving popular.</p>	01/09/2015 - 31/08/2018	45,000.00	45,000.00	45,000.00	45,000.00	0.00	GREEN	<p>The project is on target to achieve the agreed outputs and outcomes.</p> <p>Last monitoring visit - 26 April 2018</p>

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Newark Youth London	Newark Adelina and Exmouth Youth Project	Our project will provide 9 hours of structured youth provision for children and young people (13-19 year olds) from Shadwell, St. Dunstan's, St. Katherine's & Wapping, Stepney Green and Whitechapel area. We will run 2 youth clubs; Adelina for 2 nights (6hours) and Exmouth 1 night for 3 hours.	<p>The Project Manager reports NYL delivered 36 centre based and outdoor sports sessions and 4 outreach sessions; engaging a total of 51 new young people, some of whom completed Recorded Outcomes in the following area:</p> <ul style="list-style-type: none"> <li>• Top Golf - 15 young people attended</li> <li>• Bowling - 18 Young people attended</li> <li>• Cinema - 20 young people attended</li> </ul> <p>The outdoor sports session and excursions are becoming very popular with average of 10-12 young people attending on a regular basis.</p> <p>Other activities: 4 young people did a short questionnaire around healthy eating in conjunction with football session. They improved their understanding of how their diets compare with healthy eating before, during and after sports.</p> <p>18 Young people attended a Staying Safe workshop covering issues around staying safe online and the use of social media. They also did group work and presentation to demonstrate what they learnt.</p> <p>23 young people attended an Iftar party to celebrate the breaking of fasting.</p>	01/09/2015 - 31/08/2018	45,000.00	45,000.00	45,000.00	45,000.00	0.00	GREEN	<p>The project is on target to achieve the agreed outputs and outcomes.</p> <p>Last monitoring visit / Annual Awards Ceremony - 28 April 2018</p>
Ocean Youth Connexions	Ocean Youth Connexions	Ocean Youth Connexion will provide a safe place to be for young people aged 13-19 and up to 25 if SEN. We will provide a youth facility based around the needs of young people, a homework club to raise local young people's attainment levels and two fitness and wellbeing classes.	<p>The Project Manager reports that the project has exceeded its lifetime target, with 287 contacts made; 187 young participants. The project has also completed 84 recorded outcomes and has achieved 61 accredited outcomes.</p> <p>OYC has achieved its life time target and is currently in collaboration with Societylinks in assisting the Taekwondo sessions in Mulberry school Saturday mornings.</p>	01/09/2015 - 31/08/2018	45,000.00	45,000.00	45,000.00	45,000.00	0.00	GREEN	<p>The project is on target to achieve the agreed outputs and outcomes.</p> <p>Last visit - 12 June 2018</p>

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Osmani Trust	Aasha Peer Project	The Aasha Programme has a track record spanning over 15 years in dealing with disaffected young people who are involved in gangs, violent crimes and ASB. Aasha's Peer Programme engages these young people to become ambassadors to their peers, changes attitude, promotes understanding, reduces crime and ultimately empowers young people.	<p>The Project Manager reports that the youth workers are working with a group of young people aged between 14-15. This group of young people have been involved in many serious violent cases, the most involved ones are either behind bars or been moved out of the borough due to courts orders.</p> <p>The Project Manager further reports that the projects to continue to support this group of young people, through 1-2-1, reflective learning and critical workshops to help to address some of the issues in young people's lives.</p> <p>We are currently still at the early stages with this group, building rapport and trust whilst opening them to the idea of using their time in a way that won't cause them more trouble and grief. The group have shown a keen interest in playing outdoor football with friends and other community members, whilst also wanting to start a regular outdoors boxing session. This is all very positive as youth workers recognise that this group won't access youth services or use other local services due to having on-going problems with boys from nearby neighbourhoods.</p>	01/09/2015 - 31/08/2018	45,000.00	45,000.00	45,000.00	45,000.00	0.00	GREEN	<p>The project is on target to achieve the agreed outputs and outcomes.</p> <p>Last monitoring visit - 15 November 2017 Next monitoring visit - 28 September 2018</p>
Our Base LTD	One Stop Youth Service	Our Base and Cannon Support Link will work in partnership to enhance life opportunities through education, training and recreational activities, provide skills to build self-confidence and prevent gang affiliation and organized crime through targeted youth service delivered in both NW and SW ward clusters over six evenings per week.	<p>The Project Manager reports that the project has been severely impacted as a result of service in order to resolved the lease arrangement with Tower Hamlets Asset Management team.</p> <p>Our Base has resumed a full service at both delivery sites for young people in NW and SW of the borough has agreed an action plan to try and achieve any missed targets.</p> <p>Grants Officers have carried out monitoring visits to its 2 sites and are satisfied that the Our Base can continue to deliver the agreed targets. Project Manager has invited the Grants Officer and/or other staff members to visit Goulston Street youth club sessions on a Sunday; so that the council can be reassured that Our Base is honouring its contract.</p>	01/09/2015 - 31/08/2018	45,000.00	45,000.00	45,000.00	45,000.00	0.00	GREEN	<p>Our Base has now resumed a full service following the completion of the lease arrangement for Goulston Street and is on target to achieve the agreed outputs and outcomes.</p> <p>Our Base has submitted additional documentation, in order to complete the review of the period 11 returns. The Grants Officer has requested the release of any outstanding payment to Our Base.</p> <p>Last monitoring visits - 14 July 2018</p>
Shadwell Basin Outdoor Activity Centre	Girls Can Adventure - Shadwell Basin Outdoor Activity Centre	'Girls Can Adventure' is a 'long term athletic development' programme open to all girls from the age of 9 up to 18 years old. It uses the vehicle of outdoor and adventure activities to allow young girls to achieve their potential through both gaining technical abilities in adventure sports and exploring and developing themselves in the fields of leadership, teamwork, problem solving and decision making. All this whilst creating a healthy lifestyle and living, with a chance at training for employment skills.	<p>The Project Manager reports that some new members took part in Duke of Edinburgh Award sessions and the London Youth Games.</p> <p>The Project Manager reports a relatively low turnout due to the winter months, however, the project was able to achieve some recorded outcomes too.</p>	01/04/2016 - 31/08/2018	15,000.00	15,000.00	15,000.00	15,000.00	0.00	GREEN	<p>The project is on target to achieving its outcomes and outputs.</p> <p>Due to the level of award this project requires annual monitoring visits.</p> <p>Last monitoring visit - 20 November 2017</p>

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
SocietyLinks Tower Hamlets	Youth Children and Young People Support Projects 1. Girls Group 2. Accredited Training	Children and Young People Support:  1. Girls Group -- diversionary activities and support for girls and young women, two sessions per week 2. Accredited Training -- opportunity for young people to participate in Arts Award or ASDAN accredited courses	The Project Manager reports that this quarter has been busy. However, many of the young people had exams and were involved in extra interventions due to the changes in curriculum thus attendance has been sporadic	01/09/2015 - 31/08/2018	45,000.00	45,000.00	45,000.00	45,000.00	0.00	GREEN	The project is on target to achieve the agreed outputs and outcomes.  Last monitoring visit - 24 November 2017 Next monitoring visit - 28 September 2018
St Hilda's East Community Centre	St.Hilda's Youth Hub	St. Hilda's Youth Hub offers inclusive life enhancing social learning opportunities to male and female young people between 13 to 19 years, disabled young people up to 25 years old, delivering a range of innovative, creative and challenging activities within a safe and friendly environment founded on Child Rights principles.	The Project Manager reports that St. Hilda's Youth HUB continues to make real impact in the lives of young people, including disabled young people with mild to moderate learning and physical disabilities. It offers a safe and friendly environment for young people to engage in wide range of educational and recreational activities and develop new skills.  A key objective of the project is to support disabled young people develop independence skills and St Hilda's work has been exemplary in supporting service users to find voluntary jobs and start their own families.  Surjamuki disabled youth project celebrates the efforts and achievements of disabled young people, developing independence and life skills. Some of its young people have now married with children, others have found employment and one has become an online entrepreneur!	01/09/2015 - 31/08/2018	39,000.00	39,000.00	39,000.00	39,000.00	0.00	GREEN	The project is on target to achieve the agreed outputs and outcomes.  Last monitoring visit - 5 April 2018
Stifford Centre Limited	Stepney Youth Innit @ Stifford Centre	A female only provision for young girls aged 13-19 (up to 25 if SEN), delivering a range of activities and workshop which tackle issues related to bullying, self-harming, sexual exploitation, relationships, body image and more.	The Project Manager reports that during this quarter the project has looked at working with the girls and building up their confidence in various workshops. The project has invited speakers to come in and talk about how girls can build their confidence and self-esteem and be role models in the community.  Stifford has also delivered workshops in which the girls had a better understanding of their own personal safety on how to keep themselves safe in relationships, what to do when they are in uncomfortable situation and also the many help they can access by self-referrals with many different professionals they could consult.  The young people also enjoyed sessions in which they had created art pieces relating to various religions, painting Easter eggs, Arabic calligraphy and Chinese dragons then taking their work home.	01/09/2015 - 31/08/2018	15,000.00	15,000.00	15,000.00	14,167.00	-833.00	GREEN	The project is on target to achieve the agreed outputs and outcomes. Due to the level of award this project requires annual monitoring visits.  The organisation is currently a debtor to the Council.  Last monitoring visit - 5 May 2018
The Rooted Forum (TRF)	Interventions Without Borders	Interventions Without Borders (IWB) project is a peer-to-peer intermediary resolution and mitigation service that utilises innovative means of role modelling, mentoring and restorative justice to offer offenders/ ex-offenders pathways that reduce territorialism, avert antisocial behaviour, deglamourises gang culture with associated substance misuse, conflict and criminality.	The Project Manager reports that the project worked with 20 young people that were very difficult to reach. Being able to do detached work with them meant that they were more willing to engage in positive youth work activities.  The project is able to identify their needs and provide them with support and guidance to overcome their own barriers. Young people were rewarded with trips out and a BBQ.	01/09/2015 - 31/08/2018	45,000.00	45,000.00	45,000.00	45,000.00	0.00	GREEN	The project is on target to achieve the agreed outputs and outcomes.  Last monitoring visit - 26 April 2018

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
The Rooted Forum (TRF)	Youth INNIT!	A female only provision for young girls aged 13-19 (up to 25 if SEN), delivering a range of activities and workshop which tackle issues related to bullying, self-harming, sexual exploitation, relationships, body image and more.	<p>The Project Manager reports that quarter there has been double the number of girls attending youth work sessions, including watching and analysing the world cup.</p> <p>The girls also organised trips out including a meal out together. Each quarter the girls plan a meal to a restaurant, sometimes outside of Tower Hamlets.</p>	01/09/2015 - 31/08/2018	15,000.00	15,000.00	15,000.00	15,000.00	0.00	GREEN	<p>The project is on target to achieve the agreed outputs and outcomes. Due to the level of award this project requires annual monitoring visits.</p> <p>Last monitoring visit - 26 April 2018</p>
Wadajir Somali Community Centre	Wadajir Homework Club Two	Wadajir's After-school and Homework Club helps young people aged 11-16 with English, maths and sciences to build a strong academic foundation that will help students to become confident, creative and successful adults. Supervised IT facilities are also available to support students' learning.	<p>The Project Manager reports that Wadajir has continued to deliver youth drop-in sessions during term time on Sundays. They enable participants to explore their thoughts and interests in a safe space. The majority of the young people that attend the sessions have parents or relatives that also use services and without this relationship many of them would not allow their children to attend sessions. Wadajir is thus in a strong position to identify vulnerable young people in the community.</p> <p>A wide range of activities are available to participants from educational talks to gang violence workshops depending on the age and demographic of the group, all of which aims to improve motivation, confidence and self-esteem. We have provided training which gives those attending new skills and experiences which are transferable to other situations.</p>	01/09/2015 - 31/08/2018	39,000.00	39,000.00	39,000.00	39,000.00	0.00	GREEN	<p>The project is on target to achieve the agreed outputs and outcomes.</p> <p>The decision of the 6 February 2018 Grants Determination (Cabinet) Sub-Committee: That whilst negotiations take place between the Trustees of the Teviot Community Hall and the Council, MSG payments to Wadajir continue subject to satisfactory performance.</p> <p>Last monitoring visit - 27 June 2018</p>

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Weavers Community Forum (WCF)	Be Active in the Community (BAC)	Be Active in the Community project is to help inspire, activate & motivate young people learn about themselves, others, and Society, through non-formal education activities which combines enjoyment, challenge and learning.	<p>The Project Manager reports that WCF's in house evaluation, recorded outcomes and consultation with the participants have shown an increased in the confidence of young people and have improved their social skills, developed personal awareness on health and well-being as well as awareness on crime and its consequences. Increased quality Programme of project activities have helped young people achieve some of the above mentioned project outcomes.</p> <ul style="list-style-type: none"> <li>• 1 day Accredited Health &amp; Safety level 2 training has empowered hard to reach young people with the skills, knowledge and attitudes they need to succeed in the world of work</li> <li>• 9 sessions of Football training has improved young people's fitness as well as awareness on health and well-being</li> <li>• 2 outdoor sessions has increased access to sports and recreational activities</li> <li>• 4 sessions of indoor youth club activities has reduced social isolation among the young people &amp; prevented them from committing ASAB around the local estates</li> <li>• 3 club competitions has supported young people to build confidence and self-discipline</li> <li>• 2 workshops on Knife crime has developed awareness on knife crimes in the area and also created awareness about responsible for own actions and has prevented young people being influence by gang members</li> <li>• 2 sessions of employability workshops has up skilled</li> </ul>	01/09/2015 - 31/08/2018	45,000.00	45,000.00	45,000.00	45,000.00	0.00	GREEN	<p>The project is on target to achieve the agreed outputs and outcomes.</p> <p>Last monitoring visit - 7 June 2018</p>
Young and Talented Ltd	Young and Talented Performing Arts Project	Young and Talented Performing Arts Project, to develop the confidence and skills of children and young people using theatre arts training. The sessions include the very best training with professional practitioners in acting, singing and dance and live performance showcases. Y&T nurtures and develops children for Stage, Screen and Life.	<p>The Project Manager reports students rehearsed the end of year show. The sessions were all focused on putting the show together. The students learnt how a professional production is prepared, the roles needed in order to have a successful show and the overall process. As well as meeting with the costume designer, stage manager and production manager. The students worked closely with them, by sharing their ideas and working together in rehearsals.</p> <p>This term the project also recruited a keen Tower Hamlets resident to volunteer for Y&amp;T. She is 17 years old and heard about the work Y&amp;T are doing in her local community and contacted Y&amp;T staff. After an informal chat she was invited to a trial day for her to see if she would like to be part of Y&amp;T. After the trial day she wrote to Y&amp;T - 'I thought I would email you to tell you that today was great! All the other volunteers are lovely and I felt welcomed by everyone. I worked closely with the younger children today &amp; I was wondering if I could work with them most of the time as I'm close to a lot of them already. Thank you for this experience. Have a blessed weekend.' (17 yrs old volunteer)</p> <p>Young and Talented was invited by Mountview to be a partner in their Scouting/Outreach Audition initiative. Mountview have put aside a limited number of free audition slots for 2018/19 and invited Y&amp;T as a partner organisation to identify and nominate up to six young people from our</p>	01/09/2015 - 31/08/2018	45,000.00	45,000.00	45,000.00	45,000.00	0.00	GREEN	<p>The project is on target to achieve the agreed outputs and outcomes. The project has had 6 monitoring visits which is commensurate with the level of award.</p> <p>Last monitoring visit - 25 April 2018 / End of year award ceremony and show - 14 July 2018</p>
<b>Theme 1 Children Young People and Families - Total</b>						<b>2,100,258</b>	<b>2,023,515</b>	<b>1,992,814</b>	<b>1,984,914</b>	<b>-38,601</b>	

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
<b>Theme 2 Jobs, Skills and Prosperity - Strand 1 Routeways to Employment</b>											
Bowhaven	Equip Initiative	The Equip Initiative provides specialist training and support for people who have experienced mental illness to help them build skills and experience.  We offer accredited training and support in I.T. skills; a 12 week volunteering opportunity with a Social Housing Provider; and employment brokerage for those completing the course.	Engaged 21 residents up to March 2016 with 4 given ongoing employment support and 11 into accredited training. Project is now closed.	01/09/2015 - 31/08/2018	61,170.00	11,894.17	11,894.17	11,894.17	0.00	n/a	The organisation withdrew their project.
DeafPLUS - Breakthrough Deaf and Hearing Integration	Employment for Deaf and Disabled people in Tower Hamlets (EDITH)	A specialist pan-disability Employment Service in Tower Hamlets provided by deafPLUS and Real will provide IAG to address barriers to employment, accredited and non-accredited training including digital skills, volunteering and employment support. Skills of job seekers will be enhanced to gain confidence and motivation to gain and sustain employment.	The project have made huge strides to catch up to their outputs and have surpassed on some of their output targets. They have managed to get 60 clients to complete their accredited training, referred 68 clients to other organisations and secured 40 people into jobs (sustained for at least 13 weeks).	01/09/2015 - 31/08/2018	114,357.00	114,357.00	114,357.00	114,357.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. Last monitoring visit took place on 31st May 2018.
Four Corners	ZOOM (formerly known as Creativity Plus)	ZOOM: FUTURES IN CREATIVE MEDIA is a specialist, 3-month training scheme, offering high-quality training in film/TV craft/production skills, followed by mentoring and employability support. Applications are invited from unemployed people aged 18-30 in Tower Hamlet	This project is unique to the rest of the employment projects as it focuses on helping people find jobs in the creative industries sector. The project has done very well. They have met almost all their targets and in particular surpassed their target in getting people to complete their accredited training and non-accredited training and making referrals to other organisations thereby strengthening their networking and partnership skills. To date, they have got 63 people to complete their accredited training, 45 people to complete their non-accredited training and have made 147 referrals to other organisaions. They have also secured 6 people into jobs that are sustained for at least 13 weeks. Additionally, they have helped secure 24 opportunities for freelance work.	01/09/2015 - 31/08/2018	104,169.00	104,169.00	104,169.00	104,169.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. Next monitoring visit scheduled for 18th June 2018.
Island House Community Centre	ABLE - Adult Basic Learning & Employment - Readiness Project	This collaborative consortium project works to integrate basic skills and adult education training with employment preparation courses and volunteer work placements to help support & up-skill people in SE locality of Tower Hamlets to move them closer to the job market.	The ABLE (Adult Basic Learning and Employment) project is one of the most successful project to date. The project has helped 168 residents to complete their non-accredited training, 37 residents into work or volunteer placements and 14 residents into employment with jobs that are sustained for at least 13 weeks.	01/09/2015 - 31/08/2018	90,000.00	90,000.00	90,000.00	90,000.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. Last monitoring visit took place on 9th August 2018..
Limehouse Project Limited	Enhancing Vocational Access (EVA)	EVA offers economically inactive/unemployed women an integrated incremental programme of personal development, employability and vocational training to improve their life chances. EVA targets women who seek work opportunities compatible with their experience, interests and family commitments such as Health & Social Care, childcare or self-employment based on domestic skills.	The final year of delivery has had great take up for our accredited Teaching Assistant course. We have had to push in securing maximum numbers of attendees this quarter within our person development training. Overall, we remain on target in delivering our EVA KPI's.  Over the last three financial years of delivering EVA we have engaged a total of 514+ women many who have completed either completed our professional development course and/or other non-accredited training and later gone on to completed level 2 qualification or gained other relevant accredited training in school, health or care backgrounds. We have seen around 97 women engaged in new volunteering placement and we 30+ women move into employment.	01/09/2015 - 31/08/2018	138,849.00	138,849.00	138,849.00	138,849.00	0.00	GREEN	The project is on track to meet outcomes and outputs.
Mind In Tower Hamlets	Upskill	Upskill is a new service which aims to support people with mental health issues to get closer to the labour market. Developing social enterprise models of employment, we will offer direct work place experience, training and placements in related business areas which will support our clients to access work.	Upskill have made a lot of connections and have networked across the borough and as a result the project is well known throughout. They have helped 84 residents with mental health needs find work or volunteer placements and 30 people into jobs that are sustained for at least 13 weeks.	01/09/2015 - 31/08/2018	207,504.00	207,504.00	207,504.00	207,504.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. Last monitoring visit took place on 31st May 2018.

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Newark Youth London	Women into Work	Our project aims to increase employability skills of all women in Tower Hamlets, specifically targeting BAME women and supporting them to move closer to the job market and into work through assessment, one to one support, supported work placements/volunteering, improving essential basic skills, training, enterprise and back to work seminars.	This project works with BAME women that are furthest away from the labour market and have been on benefits for a number of years. Despite the difficulty in getting this group engaged and motivated to find work, they have helped 112 residents complete their accredited training and 16 people into jobs.	01/09/2015 - 31/08/2018	58,431.00	58,431.00	58,431.00	58,431.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. The last monitoring visit took place on 15th May 2018.
Osmani Trust	Education & Employment	The Education & Employment Project was established in 2006. Our aim is to develop the capacity, knowledge and skills of young people, especially those facing barriers, marginalised, so that they are able to access and benefit from training and developmental opportunities with the view to improving their quality of life.	During APRIL – June 2018 the project 20 participants were engaged on the project and received IAG, of these 10 were assessed and received on-going support and action plans 8 successfully completed no-accredited training with 1 participant securing a job for a minimum of 13 weeks. The project didn't meet its targets for work placement (target 5 participants), and referrals however cumulatively they are on target. For periods 1 to 11 the project engages 229 participants (target 227), of these 139 were initially assessed (target 114), 105 successfully completed non-accredited training (target 111) with 46 successfully completing accredited training (target 57). 34 completed work placements (target 57) and 82 were referred to other organisations (target 114) and 41 secured a job for a minimum of 13 weeks (target 46).	01/09/2015 - 31/08/2018	90,291.00	90,291.00	90,291.00	90,291.00	0.00	GREEN	The project is on track to meet outcomes and outputs.
The Prince's Trust	Bridging The Gap	Led by The Prince's Trust, the 'Bridging the Gap' programme is an innovative, high impact course designed for marginalised young people living Tower Hamlets. Through targeted outreach we will engage those young people furthest from the job market and provide them with 1-1 support, development opportunities and employment skills.	In Quarter 1 we have engaged 7 new young Tower Hamlets residents and there were 11 beneficiaries of the project. Start to date 77 young people have been engaged in the project, meeting the overall target. The Prince's Trust and Streets of Growth have been providing ongoing support including employability sessions and a Fairbridge Follow On course; 'Well Being Group' designed to explore mental health with a facilitator from Mind.	01/09/2015 - 31/08/2018	110,148.00	110,148.00	110,148.00	110,148.00	0.00	GREEN	The project is on track to meet outcomes and outputs.
Tower Hamlets Parents' Centre	THPC ICT Embedded Women's ESOL Project	The THPC ICT Embedded Women's ESOL Project is a three year initiative that will offer ICT embedded ESOL Classes to 90 unemployed women from the Borough. It will improve their skills thus, helping them to enhance employment prospects.	THPC ICT Embedded Women's ESOL Project receives the least funding amongst the employment projects funded by the MSG programme, at £6,853 a year. They work with BAME women ensuring that they come closer to job market by improving their English to a functional level and increase their self-confidence. To date, they have helped 32 people complete their accredited training and 14 residents into work or volunteer placements.	01/09/2015 - 31/08/2018	20,559.00	20,559.00	20,559.00	20,559.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. The last monitoring visit took place on 19th April 2018.
<b>Theme 2 Jobs, Skills and Prosperity - Strand 1 Routeways into Employment - Total</b>					<b>995,478</b>	<b>946,202</b>	<b>946,202</b>	<b>946,202</b>	<b>0</b>		
<b>Theme 2 Jobs, Skills and Prosperity - Strand 2 Social Welfare Advice Services</b>											
Account3 Ltd	LAP 5 Advice Partnership	This project operates across LAP5 and will be providing Social Welfare Advice Services based on the needs of Tower Hamlets residents. The advice sessions will be provided in DDA compliant, comfortable and friendly setting, maintaining confidentiality and trust. The service will be delivered by Account3 in partnership with Legal Advice Centre. Free face-to-face advice service for residents includes:  1. Welfare Benefits 2. Money/Debt 3. Employment 4. Housing/Homelessness 5. Council Tax 6. Education and special educational needs 7. Consumer 8. Civil litigation and small claims	The project is progressing well and delivered on all target outputs and outcomes: the partnership has assisted 305 individual clients against a target of 300 clients and dealt with 553 enquiries (quarterly target of 550) - overall achieving the quarter's target. The Partnership continues deliver on the expected target of 60% positive outcome - between all the partners, we assisted our clients to raise an additional income of over £103,000 in actual and backdating income in the areas of Welfare Benefits and employment settlement cases, 8 successful appeal outcomes, had 59 repossession stopped and thus preventing homelessness, and 99 debt related outcomes in total.	01/09/2015 - 31/08/2018	150,000.00	150,000.00	150,000.00	150,000.00	0.00	GREEN	Project progressing well and achieving agreed outputs, actual expenditure is broadly in line with forecast budget. The Project is meeting agreed milestones and conditions of grant and achieving financial and none financial outcomes for clients.



Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Bromley By Bow Centre	Integrated Generalist Advice Service for the North East Cluster	Using new design methods and creative approaches we will provide a whole person focused advice service that equips local people to lead independent, resilient and sustainable lives, whilst producing better outcomes and reducing public sector costs.	During Q1 396 clients were supported (96 in excess of targets). We have been supported by Island Advice Centre trainee advice workers with our onsite drop in sessions, simple form filling, mandatory reconsiderations and appeals. After successfully obtaining three years funding from the City Bridge Trust for we have recruited a part-time Housing Advice Caseworker and Connection Worker who have started delivering the Private Renters Project which will build our capacity to assist clients with housing and financial management issues, enabling us to combine specialist housing advice with financial health services. We continue to enhance our service in the areas of specialist debt, employment, family law and housing advice via on-site external providers from Island Advice, Legal Advice Centre and Miles & Partners solicitors and McCormack's Law.	01/09/2015 - 31/08/2018	150,000.00	150,000.00	150,000.00	150,000.00	0.00	GREEN	Project progressing well and achieving agreed outputs, actual expenditure is broadly in line with forecast budget. The Project is meeting agreed milestones and conditions of grant and achieving financial and none financial outcomes for clients.
Citizens Advice Bureau East End CABx	Tower Hamlets Borough Wide Advice	Free, confidential and independent advice to help all Tower Hamlets residents resolve the problems they face including Benefits, Housing, Money/Debt, Employment, Immigration, Consumer, Family and Personal issues. Tower Hamlets Citizens Advice Bureau leads the service with partners including Ocean Somali Community Association, Praxis, Chinese Association of Tower Hamlets and DeafPLUS.	During the quarter the 4,225 clients (target 1,750) were supported with 2,172 (target 1,500) enquiries, 4, 23 were referred to other organisations (target 400). The project run 72 open door drop in sessions (target 27), 38 hours of evening advice sessions (target 12), telephone advice 48 (target 48) and 695 hours of appointment sessions (target 630). Our specialist and generalist appointments are fully booked in advance mainly by internal referrals. Our Evening Legal Advice Service appointments are oversubscribed due to the demand on our Pro Bono legal advice sessions. Benefit appeals and form filling mainly ESA and PIP continue to take the most time and appointments closely followed by housing, immigration and debt issues. There is an increase in Universal Credits online claims. This is not helped by negative decisions that have impacted on claimant's leaving most vulnerable leading to debt, eviction and financial distress on family's. Vulnerable client with either mental health issues, lack of English or no knowledge of computers cannot navigate the claim on-line. Time is taken up in supporting these clients each taking upto two hours to complete the online claim and support in maintaining their account. Referral to food banks and support with crisis and support grant applications to the Local Authority have increased. Clients with mental health and little or no support are the most impacted by the requirement to manage their monthly payments. Debt clients are increasing far more than before with consequent rent arrears and benefit overpayments. This is not helped by misspelling by creditors who	01/09/2015 - 31/08/2018	735,000.00	735,000.00	735,000.00	735,000.00	0.00	GREEN	Project progressing well and achieving agreed outputs, actual expenditure is broadly in line with forecast budget. The Project is meeting agreed milestones and conditions of grant and achieving financial and none financial outcomes for clients.

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Island Advice Centre	LAP 8 Generalist Advice Service	General Help and Casework in benefits, debt and housing, open door sessions Wednesday, Thursday and Friday 10 to 12, telephone advice 020 7987 9379 Monday, Tuesday, Thursday 10 to 12, appointments available daily. Check website island-advice.org.uk for more details.	During the quarter we have provided 23 drop-in sessions (2 a week), 36 telephone advice sessions (3 a week) and 140 appointments. We saw 335 clients and advised on 625 different issues. The majority of clients' first contact was through drop-in or telephone but 3 residents contacted us by e-mail via our website, enabling us to take information about the enquiry before referring them to drop-in or appointment, and 3 were referred via email. Most clients were seen at our main office but we also carried out 1 home visit to someone who was unable to attend the centre, this person was referred by another agency. Our capacity was increased this quarter by the commitment of 20 volunteers/law students who advised clients at drop-in and appointments, completed a variety of forms, prepared submissions for Tribunal and in some cases accompanied clients to their hearings. 23 of our clients had Tribunal hearings scheduled in this quarter, 7 were adjourned or postponed and the remainder were all successful (100%). 2 clients were represented by benefits caseworkers at their hearing and another was accompanied by a volunteer. We continue to see high levels of PIP and DLA mandatory reconsiderations and appeals, but Universal Credit enquiries continue to rise. We aim to help our clients maintain their entitlement to legacy benefits wherever possible as these are generally more beneficial to the claimant. Although benefits enquiries make up the majority of all enquiries, we also advise significant numbers of clients about debt and housing issues. Thanks to other funding streams, we are able to refer LAP8 clients in-	01/09/2015 - 31/08/2018	150,000.00	150,000.00	150,000.00	150,000.00	0.00	GREEN	Project progressing well and achieving agreed outputs, actual expenditure is broadly in line with forecast budget. The Project is meeting agreed milestones and conditions of grant and achieving financial and none financial outcomes for clients.
Island Advice Centre	Tower Hamlets Trainee Advice Project	The project aims to improve capacity, quality and access to the boroughs advice services. We recruit and train volunteers to become advice workers, liaising with advice agencies to secure voluntary work placements. We deliver training for volunteers and paid workers and facilitate/develop LBTH's advice sector website www.thcan.org.uk and network meetings.	The 2017/18 Learning to Advise training course started in September 2017 and finished June 2018. 16 completed the Learning to Advise and received a certificate. 12 trainees registered to do level 3 NVQ in Advice and Guidance.  Training days 17-Apr Council Tax 24-Apr Tailoring Advice for Debt 01-May NVQ requirements, information, portfolio 15-May Job Search 22-May Job Search 05-Jun Canary Wharf Trust application/NVQ workshop 12-Jun NVQ Workshop 19-Jun NVQ Workshop 26-Jun Final session/certificates  20 Volunteers were recruited onto the one year advice training program in September, 16 completed the course and obtained Learning to Advise certificate. 4 dropped out maternity, got job, unknown. The course is delivered every Tuesday in Account 3. Advice UK's nationally recognised advice skills course Learning to Advise, delivered locally to residents who volunteer giving advice in Tower Hamlets. They attend training one day per week and volunteer in a Tower Hamlets advice agency, 12 agencies have at least one volunteer (some agencies have more than one volunteer).	01/09/2015 - 31/08/2018	138,000.00	138,000.00	138,000.00	138,000.00	0.00	GREEN	The project is on track to meet outcomes and outputs.

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Legal Advice Centre	Social Welfare Advice - NW Ward Cluster (LAP 1 and 2)	The project will provide a free, confidential welfare and legal advice services to local residence based in LAP 1&2 on a range of areas including welfare benefits, housing, debt, employment, education and consumer law. The services will be delivered across various venues in the Bethnal Green, Spitalfields and Whitechapel areas.	The project is progressing well and delivered on all target outputs and outcomes: the partnership has assisted 850 individual clients against a target of 550 clients and dealt with 1700 queries (quarterly target of 1,125) - overall, achieving the quarter's target. The Partnership continues to deliver on the expected target of 60% positive outcome - between all the partners, we assisted our clients to raise an additional income in excess of £556,000 in the areas of Welfare Benefits and employment settlement cases (new, claims, successful reconsideration and appeals, employment cases, compensation, consumer claims/small claims), 50 successful appeal/reconsideration outcomes, 14 successful disrepair cases, 19 repossession cases stopped, 134 other Housing related outcomes, and 146 debt related outcomes.	01/09/2015 - 31/08/2018	300,000.00	300,000.00	300,000.00	300,000.00	0.00	GREEN	Project progressing well and achieving agreed outputs, actual expenditure is broadly in line with forecast budget. The Project is meeting agreed milestones and conditions of grant and achieving financial and none financial outcomes for clients.
Limehouse Project Limited	LAP 3 & 4 Advice Service	We work alongside local communities in Shadwell, St Dunstan's, Stepney Green and St Katharine's and Wapping to offer high quality information and advice services on welfare rights, debt and money and housing issues.	During the quarter we have dealt with 740 enquiries/cases against our set targets of 668, therefore we have exceeded our outputs targets. We have assisted 510 clients with varied welfare benefit claims/issues, housing and other enquiries;66% enquiries were Welfare benefit related, 13% money and debt, 8% housing, 3% consumer related matters, 1% family, 1% immigration related, 1% education, 3% employment related matters 4% was other enquiries. Advice sessions and Referrals include: New benefit claims; Benefit Entitlement checks; Priority debts; CTR/Rent arrears/Benefit overpayments; Mandatory reconsideration/Appeals; Food bank; CSG, Energy advice and guidance; Employment support and advice in house/externally; Education-to improve English speaking skills for long term understanding; Luncheon club referrals-reducing social isolation; Benefit claim/ challenging decisions made by various bodies like the DWP and HMRC involving complex casework in relate to mandatory reconsideration and appeals.; Immigration/referrals; Employment support-to support progression and reliance on welfare benefits. Our help and support prevents our clients being evicted due to rent arrears. Providing this IAG, informs and educates clients, thus motivating them to learn about recent changes and increasing awareness. Our continuous support and identifying needed attention to benefit issues, helps and support our clients to gain confidence to attend the local job centre plus to make their UC claim as well as log in to their account to check their claim statement although they need to seek our assistance	01/09/2015 - 31/08/2018	165,000.00	165,000.00	165,000.00	165,000.00	0.00	GREEN	Project progressing well and achieving agreed outputs, actual expenditure is broadly in line with forecast budget. The Project is meeting agreed milestones and conditions of grant and achieving financial and none financial outcomes for clients.

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Limehouse Project Limited	Advice Consortium LAP 7	We work alongside local communities in Limehouse, Lansbury, Poplar and East India to offer high quality information and advice services on welfare rights, debt, money and housing issues.	2018-19 QTR1 We have 769 enquiries/cases against our set targets 750. For this quarter we have overachieved on our numbers. We have assisted 503 clients with number of different enquiries. 65% enquiries were Welfare benefit related, 11% money and debt, 6% housing, 2% consumer related matters, 1% family, 1% immigration related, 1% employment and 6% was other enquiries. Advice sessions, appointments and Referrals include: Priority debts; CTR/Rent arrears/Benefit overpayments. Mandatory reconsideration/AppealsForm filling. Letter writing. Food bank referral. CSG application due to hardship. Energy advice and guidance. Employment support and advice in house/externally -to support progression and reliance on welfare benefits. Education-to improve English speaking skills for long term understanding. Luncheon club referrals-reducing social isolation. Benefit claim/ challenging decisions made by various bodies like the DWP and HMRC involving complex casework in relate to mandatory reconsideration and appeals. Immigration/referrals. Advice services are getting really busy due to the new welfare reforms. The number of client has increased drastically due to TH being UC service area. Clients started to fall into debt with their rent payments because they were getting confused with the UC payment they were getting. This is the first time clients are being tested with direct payments from UC for housing costs. Some clients have used up the money to meet their needs, with others debts building up. Our help and support prevented our clients being evicted due to rent arrears. Providing this IAG our client have been	01/09/2015 - 31/08/2018	180,000.00	180,000.00	180,000.00	180,000.00	0.00	GREEN	Project progressing well and achieving agreed outputs, actual expenditure is broadly in line with forecast budget. The Project is meeting agreed milestones and conditions of grant and achieving financial and none financial outcomes for clients.
Stifford Centre Limited	South-west cluster Advice Partnership	The provision of locality generalist advice (Welfare, Debt and housing) services, for residents of the SW Ward Cluster (Laps 3 & 4 -- Stepney, Whitechapel, Wapping & St Katherine's and Shadwell), delivered in partnership with Wapping Bangladeshi Association(WBA), Bangladeshi Youth Movement (BYM) and Fair Finance.	With our current project into its third year now we are getting more people and become very busy. The project supported 602 enquiries with 317 new matter starts. 38% of the cases related to Welfare Benefits and 24% in housing. We continue to former clients who live out of the borough but still supported by Tower Hamlets homeless services. We have helped secure £114,668 representing new claims, appeals and backdated awards.	01/09/2015 - 31/08/2018	150,000.00	150,000.00	150,000.00	141,667.00	-8,333.00	GREEN	The project is on track to meet outcomes and outputs.
Tower Hamlets Law Centre	Specialist Welfare Advice Partnership	The Specialist Welfare Advice Partnership comprising Tower Hamlets Law Centre, Island Advice Centre and Legal Advice Centre aims to deliver a quality assured service providing legal advice, casework and representation in Welfare Benefits, Housing, Education and Employment.	THLC has secured three-year funding from the City Bridge Trust to help sustain and grow its casework services while developing new sources of income for the future. THLC has recruited an Admin/Reception Apprentice through the Council's Workpath team. This will help to meet the pledge by the Mayor of Tower Hamlets to create 1000 new apprenticeships in the borough by 2020. During the quarter £191,231 was won for our Welfare Benefits clients (£113,479 in new benefits, £77,052 in back-dated arrears and £700 as compensation for maladministration).	01/09/2015 - 31/08/2018	433,776.00	433,776.00	433,776.00	433,776.00	0.00	GREEN	Project progressing well and achieving agreed outputs, actual expenditure is broadly in line with forecast budget. The Project is meeting agreed milestones and conditions of grant and achieving financial and none financial outcomes for clients.
Toynbee Hall	Tower Hamlets Debt and Money Advice Service	Our team can help you in complete confidence with a wide range of debt problems including: pay-day loans, credit or store cards, council tax arrears, catalogue or hire purchase debt, overdrafts, court fines, rent or mortgage arrears, bankruptcy and utility debt. For details please visit our website: <a href="http://www.toynbeehall.org.uk/debt-advice">http://www.toynbeehall.org.uk/debt-advice</a>	The project reported under performance for this quarter however cumulatively the project is on target. For Q1 2018 74 (120) were engaged and assessed on service (target 120), 55 clients were supported with specialist debt advice (target 75) and provided with follow up money management support with 6 clients referred to specialist advice organisations and 19 residents provided assisted with information, guidance and a referral to remote telephone, online or self-help support (target 35) and 1 Debt and Money Management Advice Network meetings facilitated 1 b(target 1 Debt Network meeting).	01/09/2015 - 31/08/2018	120,000.00	120,000.00	120,000.00	120,000.00	0.00	GREEN	Project progressing well and achieving agreed outputs, actual expenditure is broadly in line with forecast budget. The Project is meeting agreed milestones and conditions of grant and achieving financial and none financial outcomes for clients.
<b>Theme 2 Jobs, Skills and Prosperity - Strand 2 Social Welfare Advice Services - Total</b>						<b>2,671,776</b>	<b>2,671,776</b>	<b>2,671,776</b>	<b>2,663,443</b>	<b>-8,333</b>	

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
<b>Theme 3 Prevention Health &amp; Wellbeing - Lifelong Learning and Sport</b>											
Bethnal Green Weightlifting Club	Bethnal Green Weightlifting Club	Strength training classes for all. We offer Open Session training in Weightlifting and Powerlifting and special classes for the over 55s.	Open session continues strongly. The over 55 classes have notably picked up after the winter period. In this period we have supported 197 individuals, provided a total of 306 hours and delivered 130 sessions which have helped our clients/beneficiaries to improve their health and wellbeing.	01/09/2015 - 31/08/2018	56,880.00	41,339.00	41,339.00	41,339.00	0.00	GREEN	As detailed in the GDSC meeting on the 1st August 2018...that in light of the GDSC decision to award rent subsidies to the following organisations and whilst the Council engages with these organisation in terms of next steps and lease negotiations, that MSG payments continue to be paid subject to satisfactory performance. <ul style="list-style-type: none"> <li>• Age UK East London</li> <li>• Bethnal Green Weightlifting Club</li> <li>• Black Women's Health and Family Support</li> <li>• Legal Advice Centre</li> <li>• Stifford Centre</li> <li>• Our Base</li> <li>• Tower Hamlets Community Transport</li> </ul> Payment made as a result of satisfactory monitoring of period 11 return.
Black Women's Health and Family Support	BWHAFS Lifelong Learning programme: Textile & Designs Project, ESOL Classes, and ICT Drop-in Project	BWHAFS weekly Textile & Designs project, ESOL Classes, and ICT Drop-in Project during term-time is open to women seeking basic English language and digital skills for improved communication, access to services and wellbeing. Learners will be signposted to our fitness classes, swimming sessions, health talks and welfare advice sessions.	12 learners were enrolled on the ESOL programme. The learners had improved in their reading, writing and speaking skills. The learners attending the classes feel more empowered and confident in communicating in English in class. Nine ICT sessions were facilitated providing learners with basic digital skills in typing, sending and receiving emails, texting, social media, CV writing, job searching, housing bidding and for welfare rights benefits. 12 Learners were enrolled on the programme. The learners attending the programme have gained confidence in using wide range of basic and fundamental information to keep them in touch with modern society and prepare them for the job market. 14 learners enrolled on the Textiles and Designs programme which has trained, empowered and enhanced learners tailoring skills. Beginners on the programme have moved to the next level of making simple clothes for children this quarter. Intermediate and advance learners have clothes, and curtains for themselves and their families.	01/09/2015 - 31/08/2018	37,800.00	37,800.00	37,800.00	37,800.00	0.00	GREEN	As detailed in the GDSC meeting on the 1st August 2018...that in light of the GDSC decision to award rent subsidies to the following organisations and whilst the Council engages with these organisation in terms of next steps and lease negotiations, that MSG payments continue to be paid subject to satisfactory performance. <ul style="list-style-type: none"> <li>• Age UK East London</li> <li>• Bethnal Green Weightlifting Club</li> <li>• Black Women's Health and Family Support</li> <li>• Legal Advice Centre</li> <li>• Stifford Centre</li> <li>• Our Base</li> <li>• Tower Hamlets Community Transport</li> </ul> Payment made as a result of satisfactory monitoring of period 11 return.
Limehouse Project Limited	Limehouse Project's 'First Steps for Women Learning English and ICT'	Limehouse Project runs 38-week pre-entry ESOL and ITC courses in the autumn of each year from 2015 for women aged 20+ who can benefit from spoken, reading and written English skills for practical every day communication.	This project has met all their targets. To date they have helped 32 BAME women feel confident to speak English.	01/09/2015 - 31/08/2018	31,680.00	31,680.00	31,680.00	31,680.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. The last monitoring visit took place on 20th October 2017.
Limehouse Project Limited	Fit4Life Women In Sport Programme	The LHP Fit4Life Women in Sports programme aims to reduce barriers to, and increase participation in, fitness and group sports activities for young women aged 18-25 and women aged 45+ through the delivery of scheduled keep-fit sessions, team sports activities, walking excursions, and swimming opportunities.	Fit4Life Women In Sport Programme have surpassed all their targets. Out of 90 targeted, they have achieved in getting 133 participants feel more confident in their self-image, becoming more active and improving/developing stronger fitness levels.	01/09/2015 - 31/08/2018	62,640.00	62,640.00	62,640.00	62,640.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. The last monitoring visit took place on 20th October 2017.
London Tigers	London Tigers Healthy Living Project	London Tigers Healthy Living Project runs sessions in badminton, cricket, football and aerobics for men, women and children to support those people into developing healthier lifestyles.	In this quarter we have supported 210 individual people, delivered 140 physical activity sessions with 1200 repeat attendances. The physical activity sessions have delivered positive outcomes for the beneficiaries improving health and wellbeing, reducing loneliness, improving community cohesion and increased knowledge about where to go for information and advice.	01/09/2015 - 31/08/2018	126,000.00	126,000.00	126,000.00	126,000.00	0.00	GREEN	The project is on track in delivering the outcomes and outputs as agreed in the Grant Offer Letter. Payment made as a result of satisfactory monitoring of period 10 return.

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Magic Me	Intergenerational Arts Programme	Magic Me will run a programme of intergenerational arts projects bringing together older people 55+ and young people 9-16. Working with specialist creative artists, in weekly sessions, younger and older participants will learn new skills, share existing experience, exchange ideas and create performances, exhibitions etc for public audiences.	This quarter we delivered the majority of 'Reflections of Stepney'; our second project bringing together Y5 children from John Scurr Primary School with residents of Hawthorn Green Care Home, managed by Sanctuary Care. Sessions take place weekly and the group are working towards an interactive performance and visual installation event in the care home, in July. Activities Coordinators at the care home have fed back positively, reporting increased engagement from residents as the project has progressed and observing that music as an art form has been particularly well-received and uplifting. In addition to core sessions at the care home, we also ran two workshops with year 5 classes at John Scurr School this quarter, engaging a further 49 participants in the creation of material for the performance, through song-writing, drawing and collage. The school has fed back that the project increased skills in communication and working with people who have different experiences, and this has been reinforced by comments such as: 'I have my grandma but never worked with people who have dementia before', from the children.	01/09/2015 - 31/08/2018	46,440.00	46,440.00	46,440.00	46,440.00	0.00	GREEN	The project is on track in delivering the outcomes and outputs as agreed in the Grant Offer Letter. Payment made as a result of satisfactory monitoring of period 11 return.
Royal London Society for Blind People	Health and Wellbeing Group	Health and Wellbeing Groups to provide VI young people aged 11-25 with the opportunity to participate in physical activity sessions that develop their resilience, confidence and independence. The sessions allow children to learn about healthy lifestyles and the fundamentals of movement and signpost them to other opportunities in their community.	Vision impaired (VI) beneficiaries have:  Adopted a healthier lifestyle, increase their social networks and advocate a healthy lifestyle amongst their peers by engaging in sporting activities.  Increased their resilience and ability to make choices and have the confidence to identify and engage with others.  Increased their participation in sustainable activities and engagement in their local community.	01/09/2015 - 31/08/2018	43,520.00	43,520.00	43,520.00	43,520.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. The last monitoring visit took place on 7th November 2017.
Tower Hamlets Youth Sport Foundation	Active Families	A project aimed at improving understanding of health, increasing levels of physical activity, reducing obesity and improving knowledge of borough sporting opportunities amongst parents and families at schools focussed on by Tower Hamlets' National Child Measurement Programme.	The member of staff who had taken temporary charge for the oversight of this project took up a role overseas and left his post in mid April This was another significant blow to THYSF's capacity in administering and reporting on the Active Families Programme, particularly as both the operational involvement and oversight roles have had to be taken on by THYSF's CEO at a time when a considerable amount of other pressures and demands exist. Nevertheless, delivery of frontline activities and programmes have been relatively simple to maintain during the quarter and all sites/activities have been maintained during the quarter aside from sailing activities at Cubitt Town Junior School where there has been a break. The quarter has actually seen a significant growth in users (and particularly new users) as a programme to get parents active and engage them in their son's involvement in Tower Hamlets District Football has been very successful. Whilst parents participated in activities at the same times as District training sessions, their attendance was rewarded by a subsidy to costs for a residential football festival where they again engaged with different activities and excursions. This innovative approach which was trialled in 2017, brought over 50 new users into the project.	01/09/2015 - 31/08/2018	126,000.00	126,000.00	61,217.00	61,217.00	-64,783.00	RED	THYSF have met all obligations in respect of MSG performance for period 11.  The council is presently liaising with THYSF to obtain any remaining premises agreements not yet supplied to council to enable officers to provide a comprehensive report on all premises agreements THYSF have supplied. This will inform a recommendation on whether all grant conditions (including premises) have been met by THYSF and whether payments can therefore be made.

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Vallance Community Sports Association Limited	SEN Health Development Programme	The aim of our project is to the improve health and wellbeing of people with disabilities through healthy lives activities, weekly physical activity and annual sporting events. We aim to work with our partners including LBTH Sport Development Team, the Core Project based at the Attlee Centre and 10 Disabled Groups.	In this quarter we recruited a total of 30 beneficiaries, out of which 14 were women and 16 men. The project held 10 sessions and delivered 20 hours of activities. There were 254 attendances, with an average of 25 beneficiaries attending each session. The beneficiaries - people with disabilities attended the project activities regularly have improved their health and well-being. The Disability Sports Day Festival 2018 was held on 14/05/18 at Mile End stadium. This is our 10th Annual Disability Sports Day Festival where over 150 participants registered on the day to take part in the multi sports activities.	01/09/2015 - 31/08/2018	90,000.00	90,000.00	90,000.00	90,000.00	0.00	GREEN	The project is on track in delivering the outcomes and outputs as agreed in the Grant Offer Letter. Payment made as a result of satisfactory monitoring of period 11 return.

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
<b>Theme 3 Prevention Health &amp; Wellbeing - Lunch Club</b>											
Age UK East London	Appian Court Activity Centre & Lunch Club	Appian Court Health Activity Centre and Lunch Club is a vibrant community Hub for older people based in Bow, open to all Tower hamlets residents. A wide range of activities are offered five days a week. The centre is led and shaped by service users. Newcomers Welcome! 02071833032 or info@ageukeastlondon.org.uk	This quarter has seen great increase in attendance to various activities especially with the Health in Balance session by including a number fun initiatives all involving healthy eating and exercise. The Women's session has been brought alive with English conversation classes and with an inter generational twist. All these initiatives have seen 16 new people join to the project and 288 existing service users attending one or more activities. Our activities/sessions have helped the beneficiaries achieve positive outcomes such improved health, reduction in loneliness, increased knowledge and access to information and advice and greater sense of community cohesion.	01/09/2015 - 31/08/2018	94,860.00	94,860.00	94,860.00	94,860.00	0.00	GREEN	As detailed in the GDSC meeting on the 1st August 2018, that in light of the GDSC decision to award rent subsidies to the following organisations and whilst the Council engages with these organisation in terms of next steps and lease negotiations, that MSG payments continue to be paid subject to satisfactory performance. <ul style="list-style-type: none"> <li>• Age UK East London</li> <li>• Bethnal Green Weightlifting Club</li> <li>• Black Women's Health and Family Support</li> <li>• Legal Advice Centre</li> <li>• Stifford Centre</li> <li>• Our Base</li> <li>• Tower Hamlets Community Transport</li> </ul> Payment made as a result of satisfactory monitoring of period 11 return.
Children Educational Group	Harkness Luncheon Club	CEG Harkness Luncheon club provide freshly cooked Meal on site for over fifties; 7 years experience chef maintaining food safety rating 5. Serve fresh meal, health and social activities and support for older people, as well as the opportunity to meet up with other people who share similar interests.	Project has now closed.	01/09/2015 - 31/08/2018	33,120.00	0.00	0.00	0.00	0.00	n/a	Decision of 24 October 2017 Grants Determination Sub-Committee: In acknowledgement that the CEG have been Red rated for performance for a period of 12 months due to the premises issues which remain unresolved, mindful too that CEG projects delivery have ceased as a consequence of grant funding being suspended, CEG be removed from the MSG programme.
Chinese Association of Tower Hamlets	Chinese and Vietnamese Elderly Luncheon Club	CATH's Luncheon Club is aimed primarily, but not exclusively, at Chinese and Vietnamese Elders who wish to improve their physical and mental wellbeing. Through our programme of fun and informative activities, and exercise classes, we wish to give attendees the awareness and knowledge to work on raising their own health.	This quarter we have supported 69 beneficiaries, provided 366 hours of support and 61 sessions delivered. This quarter, we continued to deliver a cost effective and valued service to the Chinese community by offering 26 lunch club sessions, physical activities such as Tai Chi and Table Tennis. This quarter we held a Dementia Awareness talk/workshop for our over 50s members and their family.	01/09/2015 - 31/08/2018	30,600.00	30,600.00	30,600.00	30,600.00	0.00	GREEN	The project is on track in delivering the outcomes and outputs as agreed in the Grant Offer Letter. Payment made as a result of satisfactory monitoring of period 11 return.
Community of Refugees from Vietnam - East London	Vietnamese/Chinese Elderly Luncheon Club	The Elderly Luncheon Club opens twice a week on Monday and Thursdays from 9am - 3pm, providing a Vietnamese healthy hot meal and different activities including monthly health talks, tai chi, table tennis and indoor games, to enhance the lives of Vietnamese/Chinese people reducing social isolation, loneliness and promoting independence.	CRV East London luncheon club brings Vietnamese/Chinese older people together to enjoy a hot nutritious meal and socialise with friends at the same time. Between 40 and 45 elderly members meet each other on Monday and Thursday every week. The luncheon club proves to be as much social as well as nutritional occasions, members are pleased with all of our activities and two summer outing trips were also organised and well attended during summer times.	01/09/2015 - 31/08/2018	51,480.00	51,480.00	51,480.00	51,480.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. The last monitoring visit took place on 2nd May 2018.
Dorset Community Association	Older People Lunch Club	The projects to provide older people per week aged fifty and over the opportunity to attend a locally lunch club provision. To enhance the lives of older people who may be at risk of social isolation or gradually losing their independence, through the provision of a range of activities.	The lunch club at Dorset Community is doing very well. It has more or less met all their targets and to date have managed to get 97 new residents to participate in their project and have referred 120 residents to other organisations. They have also carried out a number of activities that had attendance levels above target relating to healthy eating, fitness, ESOL and digital literacy.	01/09/2015 - 31/08/2018	39,060.00	39,060.00	39,060.00	39,060.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. The last monitoring visit took place on 17th April 2018.

Page 176



Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Ensign Youth Club	Unity	The project is intended to provide social interactive service for local elderly people 50+ from Bangladeshi and Somali by providing weekly structure coffee morning and healthy affordable meal with health and recreation activities based on their need and abilities.	In this quarter we have delivered 17 sessions attended by 33 users. It has been reported through verbal consultation and on-going coordinator monitoring that the majority of our users reported an increase in improved health and well-being, improved knowledge on healthy eating and nutrition, a reduction in social isolation and felt a greater sense of community cohesion as the users able to meet other similar minded people from local. Our Sports Halls are been used by the users on regular basis for sports activities such as Badminton, Table Tennis and Pool.	01/01/2016 - 31/08/31	24,320.00	24,320.00	24,320.00	24,320.00	0.00	GREEN	The project is on track in delivering the outcomes and outputs as agreed in the Grant Offer Letter. Payment made as a result of satisfactory monitoring of period 11 return.
Limehouse Project Limited	Limehouse Luncheon Club for Elders	The LLCE brings people aged 55+ together to enjoy a healthy meal, socialise and partake in group activities such as gentle exercises and games. With general advisers on hand to assist with any worries being faced, it aims to help relieve loneliness, increase self-confidence and enhance each elder's quality of life.	The project has made good progress. To date, they have referred 82 residents to other organisations. As an additional unexpected benefit they have strengthened their relationships with those organisations.	01/09/2015 - 31/08/2018	42,120.00	42,120.00	42,120.00	42,120.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. The last monitoring visit took place on 20th October 2017.
Somali Senior Citizens Club	Somali Senior Citizens Club	Our project aims to promote health and well being of vulnerable local community (Tower Hamlets). This project is to support and enhance the lives of elderly individuals who suffer from social isolation, economic deprivation and lack of independence by providing luncheon club and supplementary activities, social and cultural integration. The project will be delivering at our Granby Hall Centre address .	Beneficiaries have reported:  Improved healthy eating through the provision of healthy, subsidized meals  Reduced isolation and boredom by making social connections and participating in a range of activities  Improved quality of life and fitness through keep exercises and health promotion	01/09/2015 - 31/08/2018	97,560.00	97,560.00	97,560.00	97,560.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. The last monitoring visit took place on 3rd July 2018.
St Hilda's East Community Centre	St Hilda's Lunch Club Plus	St. Hilda's Lunch Club Plus service provides health and wellbeing opportunities to older people from Weavers Ward and wards elsewhere in Tower Hamlets. Open to all, our service offers activities enabling users to stay active, including group exercises, Computer classes, nutritious lunches, opportunities to meet others in a friendly setting, and much more.	In this quarter we have supported 86 individuals, provided 372 hours of support and delivered 62 sessions. The project continues to provide a vast array of activities for the older community living within Tower Hamlets. The project is continuing with its focus on preventing social isolation and working to improve the physical and mental well being of the users of the service. One of the new developments this quarter is the emphasis on physical Health. We want to be a place where people over 50 come to keep fit and active. This has resulted in a number of new exercise session. We have developed a program of activities that encourage movement and strengthening what the user have as well as pushing them and showing them what they are capable of. These sessions also have a focus on the mental health aspect of exercise with all session containing some kind of meditation or relaxation.	01/09/2015 - 31/08/2018	50,400.00	50,400.00	50,400.00	50,400.00	0.00	GREEN	The project is on track in delivering the outcomes and outputs as agreed in the Grant Offer Letter. Payment made as a result of satisfactory monitoring of period 11 return.
Toynbee Hall	Wellbeing Centre	The Wellbeing Centre is a welcoming community space for any person over 50 to meet, learn, socialise, get fit and stay healthy. It offers a wide variety of health, fitness, learning and social activities, support planning, translation skills and a light lunch Tuesday -- Thursday.	We are very happy to have had over 100 individual clients attending activities at the Wellbeing Centre this quarter which shows a 20% increase over the last 6 months. This quarter we have supported 101 individuals, provided 3830 hours of support and delivered 191 sessions - all of which has helped our beneficiaries reduce their loneliness and social isolation, improve their physical and mental wellbeing, improve community cohesion.	01/09/2015 - 31/08/2018	42,120.00	42,120.00	42,120.00	42,120.00	0.00	GREEN	The project is on track in delivering the outcomes and outputs as agreed in the Grant Offer Letter. Payment made as a result of satisfactory monitoring of period 11 return.

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Wadajir Somali Community Centre	Wadajir Poplar Elderly Lunch Club Two	Wadajir's Poplar Lunch Club for older women meets four days a week from Monday to Thursday 10 am--2pm to share freshly cooked halal meals. Women are also welcome to join in traditional Somali dance sessions, craft workshops for improved physical and mental health as well as regular health talks.	Our elderly lunch club has been running successfully. Through our lunch club project activities we have helped beneficiaries to achieve the following outcomes: reduce social isolation of older Somali women, reduced stress and induced illnesses, improve members' physical & mental wellbeing and improve socialisation. In this period we have supported 35 people, offered 116 hours of support, and delivered 29 sessions.	01/09/2015 - 31/08/2018	56,160.00	56,160.00	56,160.00	56,160.00	0.00	GREEN	The decision of the 24 October 2017 Grants Determination (Cabinet) Sub-Committee: That whilst negotiations take place between Wadajir and the Council, MSG payments to Wadajir continue subject to satisfactory performance. Payment made as a result of satisfactory monitoring of period 11 return.
Wapping Bangladesh Association	Wapping Senior Citizen's Lunch Club	The lunch club will enable WBA to increase socialisation to reduce loneliness, social isolation and promote a healthier lifestyle through improved healthy lives activities that will encourage and engage older people. The Lunch Club will give them the chance to socialise while enjoying a hot, healthy balanced and nutritious meal.	The lunch sessions are running well. According to our contract guideline, we have met our target smoothly on April-May 2018 quarter. We have enrolled 8 new participants those who are attending the session on regular basis. 5 users have been referred to other organisation. Usual lunch sessions, Heath workshops, complementary therapy are being carried out as before. Advice and information service is also being delivered 5 days a week to improve the quality of lives of vulnerable elderly people living in Tower hamlets. Improved food was served and a great get together party was organised on 24th of June. Tower hamlets mayor and local councillor including local people from all walks of life attended the event. It was a great success.	01/09/2015 - 31/08/2018	46,800.00	46,800.00	46,800.00	46,800.00	0.00	GREEN	The project is on track in delivering the outcomes and outputs as agreed in the Grant Offer Letter. Payment made as a result of satisfactory monitoring of period 11 return.
<b>Theme 1: Prevention Health &amp; Wellbeing - PHW</b>											
Ability Bow	Keep Moving	Keep Moving supports people with long-term health conditions or disabilities to take part in exercise and improve their self-management of health. This borough-wide project offers one:one gym sessions, small exercise groups and empowers participants to make healthy choices including improved activity, nutrition and taking a fuller part in the community.	75% participants reported increased independence 75% participants taking part in 30 minutes of moderate activity per day or the closest to this amount according to their ability and medical guidance. 100% participants taken part in regular physical activity 100% participants reported increased knowledge of healthy living 25% participants reported they are more likely to take part in other activities 100% participants reported an improvement in their GAS scores 60% participants report an improvement in their Warwick Edinburgh scores	01/01/2016 - 31/08/2018	88,000.00	88,000.00	88,000.00	88,000.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. The last monitoring visit took place on 5th July 2018.

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Age UK East London	Friend at Home	Funded by the London Borough of Tower Hamlets, Age UK East London Befriending Service brings together socially isolated older people with volunteers living or working in Tower Hamlets to share experiences and enhances each other's lives by providing social and emotional support through linking generations within the local community	In this period we have supported 100 beneficiaries, delivering 1926 hours of support and delivered 965 sessions/interactions. As a result of our activities this has helped our beneficiaries improve their emotional health and wellbeing; more people living with mental health and dementia given health information report better self-management of their health conditions, reduction in social isolation and loneliness. It is anticipated that through the befriending partnership they will be encouraged and supported to engage in community activities.  Greater sense of community cohesion More Older People and volunteers from a range of cultural backgrounds engage in cross inter-generational activity learning from each other.  Increased knowledge and access to information and advice More older people enabled to access a range of social care, health and leisure information as a result of engaging with their befriender.  More older people engaged learning digital skills with increased ability to find information online and connect with family and friends who no longer live locally.	01/10/2015 - 31/08/2018	102,083.00	102,083.00	102,083.00	102,083.00	0.00	GREEN	As detailed in the GDSC meeting on the 1st August 2018...that in light of the GDSC decision to award rent subsidies to the following organisations and whilst the Council engages with these organisation in terms of next steps and lease negotiations, that MSG payments continue to be paid subject to satisfactory performance. • Age UK East London • Bethnal Green Weightlifting Club • Black Women's Health and Family Support • Legal Advice Centre • Stifford Centre • Our Base • Tower Hamlets Community Transport Payment made as a result of satisfactory monitoring of period 11 return.
Bangladesh Youth Movement.	"Live Healthy - Enjoy Life" ( Bangladeshi women Health & Development Project	"Live Healthy -- Enjoy Life" will operate from BYM's Women's Centre providing a programme of proactive and responsive health development activities ensuring women stay healthy and attend to their own health needs. Added value will be achieved by engaging volunteers to build capacity and foster self-help.	"Live Healthy -- Enjoy Life" has enabled Bangladeshi females of all ages to:  Live healthier lives in terms of sexual activity (support for pregnancy / birth control and also guidance as regards sexually transmitted diseases), diet and learning how to care for their own health needs and those of their families  Gain opportunities to volunteer, undergo personal development in terms of their skills, confidence and practical experience to deliver peer health support whilst building their own confidence and health to participate in community activity thus alleviating isolation that many are experiencing	01/01/2016 - 31/08/2018	54,400.00	54,400.00	54,400.00	54,400.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. The last monitoring visit took place on 24th May 2018.
Breathing Space	Breathing Space	Breathing Space teaches Mindfulness Based Approaches (MBAs) to help people look after their mental health. We use MBA's for preventing relapse into depression, addiction and to manage stress and anxiety. Our teachers are trained and supervised by an NHS consultant psychiatrist and have extensive experience of mindfulness practice and teaching.	This quarter we allocated 7 free places on our MBSR and MBCT courses. Out of the 7 participants, all of them qualified as finishers (attended 5 or more sessions). There was a significant improvement in the WHO health index rating of all participants and all that completed the feedback form rated the course as either helpful or very helpful.	01/10/2015 - 31/08/2018	43,750.00	43,750.00	43,750.00	43,750.00	0.00	GREEN	The project is on track in delivering the outcomes and outputs as agreed in the Grant Offer Letter. Payment made as a result of satisfactory monitoring of period 11 return.
Bromley By Bow Centre	Fit for All	Fit for All a peer-lead physical activity programme enhancing the lives of older Tower Hamlets residents aged 50+ to be well and live life to the full, focusing on the North East Cluster. Fit for All engages those experiencing social isolation who want to increase independence while having fun.	Despite starting 4 months later than planned, they have surpassed almost all their cumulative outputs. They have managed to get 300 residents to participate in their project and have exceeded their target in terms of referring people to other organisations by referring 123 people to other organisations.	01/01/2016 - 31/08/2018	68,480.00	68,480.00	68,480.00	68,480.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. The last monitoring visit took place on 17th May 2018.
DeafPLUS - Breakthrough Deaf and Hearing Integration	Deaf+Positive Wellbeing Project	This project will tackle health inequalities and social isolation amongst deaf and hard of hearing people by providing lipreading classes, accessible mental health workshops and accessible walking tours. This project will also provide free Deaf Awareness Training to GPs and health professionals to crucially improve access for deaf people.	This project has massively surpassed their targets relating to getting residents to access their service and continuously finding new residents to participate in their project.	01/01/2016 - 31/08/2018	88,000.00	88,000.00	88,000.00	88,000.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. The last monitoring visit took place on 30th May 2018.

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Family Action	Somali Mental Health Promotion	This project will deliver an schools-based project, designed to build the capacity of local primary and secondary schools to identify and support young carers. A dedicated schools worker will deliver resources, training and advice to schools to help them gain Young Carers Charter status.	<p>A steering group, to plan and develop the project and provide community input into ongoing delivery.</p> <p>Developed a women's only keep fit group, in which 15 women have attended over the last quarter.</p> <p>Somali residents have increased knowledge/awareness around mental health</p> <p>Somali residents are more able to accessing support when it is needed.</p> <p>Voluntary and statutory sector staff have increased capacity to identify and respond to mental ill health in Somali community</p>	01/01/2016 - 31/08/2018	36,800.00	36,800.00	36,800.00	34,500.00	-2,300.00	RED	<p>The project is on track and likely to achieve agreed outcomes. The last monitoring visit took place on 3rd May 2018.</p> <p>Premises issues mean that the project is classed as RED. No progress has been made since the previous Performance Report.</p>
Green Candle Dance Company	Dance for Health at Oxford House	Dance for Health at Oxford House is for older people aged 55+, and delivers two, thirty week workshops a year from 10.30 - 12.30. The Tuesday sessions are aimed at more active older people, whilst the Friday sessions are specifically aimed at participants with mild - moderate dementia and their carers.	<p>The Tuesday group completed 16 sessions including four performances. Those members that are able to attend regularly have been committed to the group, developing their skills and preparing for performances with the company - "I love to dance. I hugely enjoy being a part of the creative process from the germ of an idea to a finished dance piece ready for performance." This is also demonstrated in their feedback which shows that 100% of the participants who completed the feedback form said they were Very Happy with the GC Seniors project and when asked what we could do to make it better one participant said 'I can't think of anything! Thank you for creating Green Candle and keeping it going through thick and thin'. Remember to Dance provides weekly dance sessions with live music for people with early- to mid-stage dementia still living in the community, and their carers or companions. The sessions are based on different themes, dance styles or musical ideas on a term by term basis with this term looking at summer and football themed activities. The classes are joyful and uplifting, incorporating music, movement and stimulating props such as beach balls and top hats. 8 Friday sessions were projected to take place during Quarter 1 April to June 2018, however an additional 2 sessions ended up taking place in this quarter as well, the 1st a regular session and the 2nd a session as part of Green Candle's Moving into Maturity Professional Development workshop which was attended by individuals training to lead dance sessions for people with dementia. When we asked the participants why they attend</p>	01/10/2015 - 31/08/2018	83,125.00	83,125.00	83,125.00	83,125.00	0.00	GREEN	<p>The project is on track in delivering the outcomes and outputs as agreed in the Grant Offer Letter. Payment made as a result of satisfactory monitoring of period 11 return.</p>
Island House Community Centre	Health & Wellbeing Project 2015-18	The Island House Health & Wellbeing project delivers a full and varied holistic programme of activities to promote health awareness, encourage healthy lifestyles, reduce isolation and improve mental health & wellbeing for adults in the SE ward cluster of Tower Hamlets. We're helping you build a better quality of life.	<p>In this quarter we have supported 263 people, provided 183 hours of service and delivered 122 sessions. All our sessions/activities have helped our beneficiaries achieve the following outcomes: improved health, reduce loneliness and increased community cohesion</p>	01/09/2015 - 31/08/2018	87,120.00	87,120.00	87,120.00	87,120.00	0.00	GREEN	<p>The project is on track in delivering the outcomes and outputs as agreed in the Grant Offer Letter. Payment made as a result of satisfactory monitoring of period 11 return.</p>

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
Mind In Tower Hamlets	Wellbeing Service - Coping with Life Recovery Training Programme	Coping with Life Recovery Training programme - A 6 week course of workshops based on a person's individual Wellness Recovery Action Plan (Wrap). Designed to support participants to gain knowledge, skills and coping strategies to make positive life changes. This workshops will help participants discover their own simple, safe Wellness Tools and develop a list of things to do every day to stay as well as possible  The coping with life skills workshops and WRAP are for anyone, any time. They will support you in being the way you want to be and doing the things you want to do. This will include the option of accessing the peer-facilitator training.	The Wellbeing Service has continuously performed well quarter by quarter. They have surpassed all their targeted outputs and have made real progress towards their outcomes such as improving the mental health and emotional wellbeing of local Tower Hamlets residents. They have also made huge strides in increasing the participant's awareness of their own emotional needs, understanding where to go to get help and support, increasing their own coping strategies and building resilience.	01/01/2016 - 31/08/2018	81,600.00	81,600.00	81,600.00	81,600.00	0.00	GREEN	The project is on track and likely to achieve agreed outcomes. The last monitoring visit took place on 12th June 2018.
Praxis Community Projects Ltd	Praxis Health Check	A holistic health & wellbeing service for Tower Hamlets residents including initial assessment, advice & casework to resolve practical & legal issues, health & wellbeing group work, workshops & activities, & onward referral to health screening, counselling & therapy services, and other wellbeing activities in the borough.	Beneficiaries have had: Access to a holistic 1:1 assessment to identify their health & wellbeing needs; Gained a better understanding of their health issues, of their entitlement to healthcare, and of health & wellbeing services in the borough; Become less socially isolated and more connected to social, cultural, community and wellbeing networks; Improved confidence and emotional and physical health and wellbeing.	01/01/2016 - 31/08/2018	64,000.00	64,000.00	64,000.00	60,000.00	-4,000.00	GREEN	The project is on track and likely to achieve agreed outcomes. The last monitoring visit took place on 23rd May 2018.
The Royal Forum (TRF)	Bridging The Gap	Bridging The Gap (BTG) intergenerational project brings together the elderly and younger residents of the Borough from diverse cultures and faiths to overcome prevalent distrust, stereotypes and prejudices often held between people of varied ages. BTG enables digital inclusion, independence, wellbeing, shared learning of life lessons and transferable skills.	We have been engaging residents in ICT classes as well as a physical exercise sessions. The Project is running smoothly as usual with all the beneficiaries happily continuing with the programme. The provision is very much liked and valued by the user group. In this quarter we have benefitted 18 individuals, provided 39 hours of support and delivered 26 sessions.	01/01/2016 - 31/08/2018	48,000.00	48,000.00	48,000.00	48,000.00	0.00	GREEN	The project is on track in delivering the outcomes and outputs as agreed in the Grant Offer Letter. Payment made as a result of satisfactory monitoring of period 11 return.
Tower Hamlets Friends and Neighbours	Older People's Befriending Project	This project will focus on older people, many whom have depression or dementia, and aim to reduce loneliness and social isolation and improve their health and well-being through targeted interventions. We will work throughout the borough providing one to one befriending and advocacy support to people in their own homes.	This project targets the most isolated and vulnerable older people in the borough of Tower Hamlets, where 1 in 4 older people are reported as having depression, and where loneliness and inactivity contribute to a reduction in mental and physical well-being. THFN is targeting this isolated client group who are unable to access information outside their homes unassisted, and for whom no home-based activity is provided. Through this project they are enabled to interact socially and access activities which promote their well-being in their home. In this quarter we have supported 105 beneficiaries, provided 165 hours of support across 124 sessions (home visits).	01/10/2015 - 31/08/2018	102,083.33	102,083.33	102,083.33	102,083.33	0.00	GREEN	The project is on track in delivering the outcomes and outputs as agreed in the Grant Offer Letter. Payment made as a result of satisfactory monitoring of period 11 return.
Toynbee Hall	Wellbeing in Tower Hamlets	Wellbeing in Tower Hamlets (WITH) delivers workshops to vulnerable clients including older people, people with mental health issues and people with learning disabilities around wellbeing, staying safe, mental health awareness and stigma, and memory. WITH comes to your site and facilitates discussions and conversations to increase wellbeing.	In this quarter we have supported 23 individuals, delivered 46 hours of support and delivered 6 sessions. Users are able demonstrate knowledge of where to go for help and support around issues of abuse and safeguarding; users have reported a greater understanding of memory and how to stay mentally healthy, users have been able to recognise symptoms of common mental health conditions and where to go for support and users feel confident to try new social activities and to set goals to live more independently.	01/09/2015 - 31/08/2018	29,880.00	29,880.00	29,880.00	29,880.00	0.00	GREEN	The project is on track in delivering the outcomes and outputs as agreed in the Grant Offer Letter. Payment made as a result of satisfactory monitoring of period 11 return.
<b>Theme 3 Prevention Health and Wellbeing - Total</b>					<b>2,206,881</b>	<b>2,158,220</b>	<b>2,093,437</b>	<b>2,087,137</b>	<b>-71,083</b>		

Organisation Name	Project Title	Project Description	Key Achievements	Start / End Date	Grant Amount	Forecast	Payments Processed	Paid Amount	Variance	RAG Status	Comments
<b>Theme 4 Third Sector Organisational Development</b>											
Tower Hamlets Council for Voluntary Service	Support to Council funded organisations	This project will help LBTH funded voluntary organisations to develop and maintain effective systems, improve their financial and project management and achieve quality assurance accreditations. We will provide in depth development support, training courses and information to help organisations to ensure that they are well-run, effective, stable and sustainable.	Project, which is a partnership between THVCS and Volunteer Centre Tower Hamlets, provides training, advice and support to organisations funded by the London Borough of Tower Hamlets in order to develop their systems and improve their financial and project management. Project has been successful overall in delivering its output targets during its lifetime, assisting LBTH grant-funded organisations to be ready to deliver their Council-funded projects. It has provided in-depth support to organisations on a number of areas such as premises, plus management and reporting for LBTH Main Stream Grant. Support has also been provided on: fundraising, governance, staff recruitment, volunteering, charity registration, sustainability, pensions, service user involvement, health and safety and social media. Project has delivered support through training, resources, information provision and one-to-one development work.	01/09/2015 - 31/08/2018	166,800.00	166,800.00	166,800.00	166,800.00	0.00	GREEN	Project's achievement rate against its combined cumulative output profile at the end of Period 11 was 135%.
Tower Hamlets Council for Voluntary Service	Supporting VCS organisations based in Tower Hamlets	This project will help Tower Hamlets voluntary organisations to develop and maintain effective systems, plan effectively, raise funds, manage projects and staff, and achieve quality assurance accreditations. We will provide development support, training courses and information to help local organisations ensure that they are well-run, effective, stable and sustainable.	Project, which is a partnership between THVCS and Volunteer Centre Tower Hamlets, provides training, advice and support to organisations funded by the London Borough of Tower Hamlets in order to develop their systems and improve their financial and project management. Project has been successful overall in delivering its output targets during its lifetime, assisting LBTH grant-funded organisations to be ready to deliver their Council-funded projects. It has provided in-depth support to organisations on a number of areas such as premises, plus management and reporting for LBTH Main Stream Grant. Support has also been provided on: fundraising, governance, staff recruitment, volunteering, charity registration, sustainability, pensions, service user involvement, health and safety and social media. Project has delivered support through training, resources, information provision and one-to-one development work.	01/09/2015 - 31/08/2018	343,200.00	324,133.00	324,133.00	324,133.00	0.00	GREEN	Project's achievement rate against its combined cumulative output profile at the end of Period 11 was 145%. Project has already surpassed or met its life-time targets for seven of its nine outputs.
Tower Hamlets Council for Voluntary Service	Strategic partner project	THCVS's strategic partner project provides and supports representation, networking and partnership among voluntary organisations and between the statutory, business and voluntary sectors. We run forum meetings, courses and an annual conference for the sector and gather information about provision in the borough in online directories of projects and premises.	Project, which is a partnership between THVCS and Volunteer Centre Tower Hamlets, provides training, advice and support to organisations funded by the London Borough of Tower Hamlets in order to develop their systems and improve their financial and project management. Project has been successful overall in delivering its output targets during its lifetime, assisting LBTH grant-funded organisations to be ready to deliver their Council-funded projects. It has provided in-depth support to organisations on a number of areas such as premises, plus management and reporting for LBTH Main Stream Grant. Support has also been provided on: fundraising, governance, staff recruitment, volunteering, charity registration, sustainability, pensions, service user involvement, health and safety and social media. Project has delivered support through training, resources, information provision and one-to-one development work.	01/09/2015 - 31/08/2018	270,000.00	255,000.00	255,000.00	255,000.00	0.00	GREEN	Project's achievement rate against its combined cumulative output profile at the end of Period 11 was 120%. Project has already surpassed or met its life-time targets for eleven of its thirteen outputs.
<b>Theme 4 Third Sector Organisational Development - Total</b>					<b>780,000</b>	<b>745,933</b>	<b>745,933</b>	<b>745,933</b>	<b>0</b>		

Page 182

Organisation Name	Project Title	Start Date	End Date	Period 01 (Sep-Dec 15)	Period 02 (Jan-Mar 16)	Period 03 (Apr-Jun 16)	Period 04 (Jul-Sept 16)	Period 05 (Oct-Dec 16)	Period 06 (Jan-Mar 17)	Period 07 (Apr-Jun 17)	Period 08 (Jul-Sept 17)	Period 09 (Oct-Dec 17)	Period 10 (Jan-Mar 18)	Period 11 (Apr-Jun 18)	Period 12 (Jul-Aug 18)
<b>Theme 1 - Children, Young People and Families - Community Languages</b>				G10	G8, A1, R1	G9, A1	G10	G9, A1	G9, A1	G9, A1	G9, R1	G8, R2	G8, R2	G10	
Black Women's Health and Family Support	BWHAFS' Somali Mother Tongue Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Boundary Community School	BCS Mother Tongue Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Chinese Association of Tower Hamlets	Chinese Independent School of Tower Hamlets (Mother Tongue Classes)	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Cubitt Town Bangladeshi Cultural Association	Cubitt Town Bangladeshi Cultural Association	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	AMBER	AMBER	AMBER	GREEN	GREEN	GREEN	GREEN	
Culloden Bangladeshi Parents Association	Culloden Bengali Mother Tongue Programme	01/09/2015	31/08/2018	GREEN	AMBER	GREEN	GREEN	GREEN	GREEN	GREEN	RED	GREEN	GREEN	GREEN	
EC Lighthouse Ltd	EC Lighthouse/ Lithuanian School	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Limehouse Welfare Association	Limehouse Mother Tongue Classes (Bengali)	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Stifford TJRS Community Centre	Stifford Community Language Services	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	RED	GREEN	
Teviot British Bangladeshi Association	Opportunity	01/09/2015	31/08/2018	GREEN	RED	AMBER	GREEN	GREEN	GREEN	GREEN	GREEN	RED	RED	GREEN	
Wapping Bangladesh Association	Wapping Bengali Mother Tongue Community Languages Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
<b>Theme 1 - Children, Young People and Families - Culture</b>				G8, R2	G6, R4	G6, A2, R2	G7, A1, R1	G8	G7, R1	G7, R1	G7, R1	G8	G8	G8	
Great Candle Dance Company	BanglaHop! after school project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Half Moon Young People's Theatre	Professional theatre venue for young people in Tower Hamlets	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Mile End Community Project	Female Leadership and Empowerment Project	01/09/2015	31/08/2018	RED	RED	RED	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Monakka Monowar Welfare Foundation	Life-changing Musical and Keep-fit Project	01/09/2015	31/08/2018	GREEN	RED	AMBER	RED	na/	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Pollyanna Training Theatre	Musical Theatre & Performance Arts Course	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	RED	RED	RED	GREEN	GREEN	GREEN	
Ragged School Museum	Family Learning Holiday Programme	01/09/2015	31/08/2018	GREEN	RED	RED	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
The Shadwell Community Project	The People GAP	01/09/2015	31/08/2018	RED	RED	AMBER	AMBER	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Udichi Shipi Gosthi	Udichi Performing Arts and Festivals Programme for Young People	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Wapping Bangladesh Association	Wapping Children's Arts Education Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Weavers Adventure Playground Association	Play On	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
<b>Theme 1 - Children, Young People and Families - Raising Attainment</b>				G9	G8, A1	G9	G9	G9	G9	G9	G9	G8, R1	G9	G9	
Black Women's Health and Family Support	BWHAFS Supplementary School Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Chinese Association of Tower Hamlets	Chinese After School Homework Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	

Organisation Name	Project Title	Start Date	End Date	Period 01 (Sep-Dec 15)	Period 02 (Jan-Mar 16)	Period 03 (Apr-Jun 16)	Period 04 (Jul-Sept 16)	Period 05 (Oct-Dec 16)	Period 06 (Jan-Mar 17)	Period 07 (Apr-Jun 17)	Period 08 (Jul-Sept 17)	Period 09 (Oct-Dec 17)	Period 10 (Jan-Mar 18)	Period 11 (Apr-Jun 18)	Period 12 (Jul-Aug 18)
Community of Refugees from Vietnam - East London	Home-School Liaison Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	RED	GREEN	GREEN	
Culloden Bangladeshi Parents Association	Culloden Supplementary School	01/09/2015	31/08/2018	GREEN	AMBER	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Graduate Forum	Top Tutors	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Headliners (UK)	Digital Citizens	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Newark Youth London	Newark Study Support Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
SocietyLinks Tower Hamlets	Raising Attainment Children and Young People Support Projects 1. Study Support	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Tower Hamlets Parents' Centre	THPC Saturday Study Support Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
<b>Theme 1 - Children, Young People and Families - Sports</b>				G7	G7	G7	G6, R1	G6, R1	G6, R1	G4, R3		G4, R2	G4, R2	G4, R2	
Children Education Group	Berner Football Academy	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	RED	RED	RED	RED	n/a	n/a	n/a	n/a	n/a
Lords Taverners	Wicketz	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Somerset Parents and Children's Play Association	Girls' Active play & sports	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Splash Play	Sports & Play Sessions	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Tower Hamlets Youth Sport Foundation	Hub Club Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	RED	RED	RED	RED	RED	
Tower Hamlets Youth Sport Foundation	Stepping Stones Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	RED	RED	RED	RED	RED	
Vallance Community Sports Association Limited	Sports Access for All	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
<b>Theme 1 - Children, Young People and Families - Vulnerable &amp; Excluded</b>				G5, A1	G5, A1	G6	G6	G6	G5, R1	G6	G6	G6	G6	G6	
Attlee Youth and Community Centre	Connecting Children and Families	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Osmani Trust	Shaathi Family Support Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	RED	GREEN	GREEN	GREEN	GREEN	GREEN	
Step Forward	Young Peoples Counselling and Support Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Toyhouse Libraries Association of Tower Hamlets	Mellow Parenting	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Family Action	Tower Hamlets Young Carers Support Service	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	RED	
St Giles Trust	Gamechangers	01/09/2015	31/08/2018	AMBER	AMBER	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
<b>Theme 1 - Children, Young People and Families - Youth</b>				G13, A1, R1	G13, A1, R1	G15, A2	G16	G16	G15, R1	G15, R1	G15, R1	G15, A1	G14, A1, R1	G16	
Bangladesh Youth Movement	"Challenge For Youth" BME& Bangladeshi Girls Development Programme.	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
City Gateway	Back on Track: Engagement and Progression	01/09/2015	31/08/2018	RED	RED	AMBER	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
ELT Baptist Church	Young Women's Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	



Organisation Name	Project Title	Start Date	End Date	Period 01 (Sep-Dec 15)	Period 02 (Jan-Mar 16)	Period 03 (Apr-Jun 16)	Period 04 (Jul-Sept 16)	Period 05 (Oct-Dec 16)	Period 06 (Jan-Mar 17)	Period 07 (Apr-Jun 17)	Period 08 (Jul-Sept 17)	Period 09 (Oct-Dec 17)	Period 10 (Jan-Mar 18)	Period 11 (Apr-Jun 18)	Period 12 (Jul-Aug 18)
Island House Community Centre	Island House YOU Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Newark Youth London	Newark Adelina and Exmouth Youth Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Ocean Youth Connexions	Ocean Youth Connexions	01/09/2015	31/08/2018	GREEN	AMBER	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Osmani Development Trust	Aasha Peer Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Our Base LTD	One Stop Youth Service	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	RED	RED	RED	GREEN	GREEN	GREEN	
Shadwell Basin Outdoor Activity Centre	Youth INNIT! - Shadwell Basin	01/04/2016	31/08/2018	n/a	n/a	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	AMBER	GREEN	
SocietyLinks Tower Hamlets	Youth - Children and Young People Support Projects 1. Girls Group; 2. Accredited Training	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
St Hilda's East Community Centre	St.Hilda's Youth Hub	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Stifford TJRS Community Centre	Stepney YouthInnit	01/09/2015	31/08/2018	n/a (Grant Offer Letter being negotiated)	n/a	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	RED	GREEN	
The Rooted Forum (TRF)	Interventions Without Borders	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
The Rooted Forum (TRF)	Youth INNIT!	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Wadajir Somali Community Centre	Wadajir Homework Club Two	01/09/2015	31/08/2018	GREEN	GREEN	AMBER	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	AMBER	GREEN	
Weavers Community Forum (WCF)	Be Active in the Community (BAC)	01/09/2015	31/08/2018	AMBER	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Young and Talented Ltd	Young and Talented Performing Arts Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
<b>Theme 2 - Jobs, Skills and Prosperity - Strand 1 Routeways to Employment</b>				G9, A1	G10	G9	G8, A1	G9	G9	G8, A1	G9	G9	G9	G9	
Bowhaven	Equip Initiative	01/09/2015	31/08/2018	GREEN	GREEN	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
DeafPLUS - Breakthrough Deaf and Hearing Integration	Employment for Deaf and Disabled people in Tower Hamlets (EDITH)	01/09/2015	31/08/2018	AMBER	GREEN	GREEN	AMBER	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Four Corners	ZOOM (formerly known as Creativity Plus)	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Island House Community Centre	ABLE - Adult Basic Learning & Employment - Readiness Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Limehouse Project Limited	Enhancing Vocational Access (EVA)	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Mind In Tower Hamlets	Upskill	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Newark Youth London	Women into Work	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Osmani Development Trust	Education & Employment	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	AMBER	GREEN	GREEN	GREEN	GREEN	
The Prince's Trust	Bridging The Gap	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Tower Hamlets Parents' Centre	THPC ICT Embedded Women's ESOL Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	

Organisation Name	Project Title	Start Date	End Date	Period 01 (Sep-Dec 15)	Period 02 (Jan-Mar 16)	Period 03 (Apr-Jun 16)	Period 04 (Jul-Sept 16)	Period 05 (Oct-Dec 16)	Period 06 (Jan-Mar 17)	Period 07 (Apr-Jun 17)	Period 08 (Jul-Sept 17)	Period 09 (Oct-Dec 17)	Period 10 (Jan-Mar 18)	Period 11 (Apr-Jun 18)	Period 12 (Jul-Aug 18)
<b>Theme 2 - Jobs, Skills and Prosperity - Strand 2 - Social Welfare Advice Services</b>				G11	G11	G11	G11	G11	G11	G11	G11	G11	G10, R1	G11	
Account3 Ltd	LAP 5 Advice Partnership	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Bromley By Bow Centre	Integrated Generalist Advice Service for the North East Cluster	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Citizens Advice Bureau (East End CABx)	Tower Hamlets Borough Wide Advice	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Island Advice Centre	LAP 8 Generalist Advice Service	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Island Advice Centre	Tower Hamlets Trainee Advice Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Legal Advice Centre	Social Welfare Advice - NW Ward Cluster (LAP 1 and 2 )	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Limehouse Project Limited	Advice Consortium LAP 7	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Limehouse Project Limited	LAP 3 & 4 Advice Service	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
St John TJRS Community Centre	South-west cluster Advice Partnership	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	RED	GREEN	
Tower Hamlets Law Centre	Specialist Welfare Advice Partnership	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Toynbee Hall	Tower Hamlets Debt and Money Advice Service	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
<b>Theme 3 - Prevention Health and Wellbeing - Lifelong Learning and Sport</b>				G8	G9	G9	G9	G9	G8, R1	G7, R2	G7, R2	G7, R2	G7, R2	G8, R1	
Bethnal Green Weightlifting Club	Bethnal Green Weightlifting Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	RED	RED	RED	RED	RED	GREEN	
Black Women's Health and Family Support	BWHAFS Lifelong Learning programme: Textile & Designs Project, ESOL Classes, and ICT Drop-in Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Limehouse Project Limited	Fit4Life Women In Sport Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Limehouse Project Limited	Limehouse Project's 'First Steps for Women Learning English and ICT'	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
London Tigers	London Tigers Healthy Living Project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Magic Me	Intergenerational Arts Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Royal London Society for Blind People	Health and Wellbeing Group	01/01/2016	31/08/2018	n/a	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Tower Hamlets Youth Sport Foundation	Active Families	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	RED	RED	RED	RED	RED	
Vallance Community Sports Association Limited	SEN Health Development Programme	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
<b>Theme 3 - Prevention Health and Wellbeing - Lunch Club</b>				G11	G11, A1	G11, A2	G11, R1	G11, R1	G11, R1	G11, R1	G11	G11	G11	G11	
Age UK East London	Appian Court Activity Centre & Lunch Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Children Education Group	Harkness Luncheon Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	RED	RED	RED	RED	n/a	n/a	n/a	n/a	n/a

Organisation Name	Project Title	Start Date	End Date	Period 01 (Sep-Dec 15)	Period 02 (Jan-Mar 16)	Period 03 (Apr-Jun 16)	Period 04 (Jul-Sept 16)	Period 05 (Oct-Dec 16)	Period 06 (Jan-Mar 17)	Period 07 (Apr-Jun 17)	Period 08 (Jul-Sept 17)	Period 09 (Oct-Dec 17)	Period 10 (Jan-Mar 18)	Period 11 (Apr-Jun 18)	Period 12 (Jul-Aug 18)
Chinese Association of Tower Hamlets	Chinese and Vietnamese Elderly Luncheon Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Community of Refugees from Vietnam - East London	Vietnamese/Chinese Elderly Luncheon Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Dorset Community Association	Older People Lunch Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Ensign Youth Club	Unity	01/01/2016	31/08/2018	n/a	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Limehouse Project Limited	Limehouse Luncheon Club for Elders	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Somali Senior Citizens Club	Somali Senior Citizens Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
St Hilda's East Community Centre	St Hilda's Lunch Club Plus	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Toynbee Hall	Wellbeing Centre	01/09/2015	31/08/2018	GREEN	AMBER	AMBER	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Wadajir Somali Community Centre	Wadajir Poplar Elderly Lunch Club Two	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Wapping Bangladesh Association	Wapping Senior Citizen's Lunch Club	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
<b>Theme 3 - Prevention Health and Wellbeing</b>				<b>G6</b>	<b>G11, A2, R1</b>	<b>G10, A4</b>	<b>G12, A2</b>	<b>G14</b>	<b>G12, A2</b>	<b>G14</b>	<b>G14</b>	<b>G14</b>	<b>G14</b>	<b>G14</b>	
Abingdon Bow	Keep Moving	01/01/2016	31/08/2018	n/a	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Age UK East London	Friend at Home	01/10/2015	31/08/2018	GREEN	GREEN	AMBER	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Bangladesh Youth Movement	"Live Healthy - Enjoy Life" ( Bangladeshi women Health & Development Project	01/01/2016	31/08/2018	n/a	RED	AMBER	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Breathing Space	Breathing Space	01/10/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Bromley By Bow Centre	Fit for All	01/01/2016	31/08/2018	n/a	AMBER	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
DeafPLUS - Breakthrough Deaf and Hearing Integration	Deaf+Positive Wellbeing Project	01/01/2016	31/08/2018	n/a	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Family Action	Somali Mental Health Promotion	01/01/2016	31/08/2018	n/a	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	RED	
Green Candle Dance Company	Dance for Health at Oxford House	01/10/2015	31/08/2018	GREEN	AMBER	AMBER	AMBER	GREEN	AMBER	GREEN	GREEN	GREEN	GREEN	GREEN	
Island House Community Centre	Health & Wellbeing Project 2015-18	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Mind In Tower Hamlets	Wellbeing Service - Coping with Life Recovery Training Programme	01/01/2016	31/08/2018	n/a	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Praxis Community Projects Ltd	Praxis Health Check	01/01/2016	31/08/2018	n/a	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
The Rooted Forum (TRF)	Bridging The Gap	01/01/2016	31/08/2018	n/a	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Tower Hamlets Friends and Neighbours	Older People's Befriending Project	01/10/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Toynbee Hall	Wellbeing in Tower Hamlets	01/09/2015	31/08/2018	GREEN	GREEN	AMBER	AMBER	GREEN	AMBER	GREEN	GREEN	GREEN	GREEN	GREEN	

Organisation Name	Project Title	Start Date	End Date	Period 01 (Sep-Dec 15)	Period 02 (Jan-Mar 16)	Period 03 (Apr-Jun 16)	Period 04 (Jul-Sept 16)	Period 05 (Oct-Dec 16)	Period 06 (Jan-Mar 17)	Period 07 (Apr-Jun 17)	Period 08 (Jul-Sept 17)	Period 09 (Oct-Dec 17)	Period 10 (Jan-Mar 18)	Period 11 (Apr-Jun 18)	Period 12 (Jul-Aug 18)
<b>Theme 4 - Third Sector Organisational Development</b>				G3	G3	G3	G3	G3	G3	G3	G3	G3	G3	G3	G3
Tower Hamlets Council for Voluntary Service	Support to Council funded organisations	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Tower Hamlets Council for Voluntary Service	Supporting VCS organisations based in Tower Hamlets	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
Tower Hamlets Council for Voluntary Service	Strategic partner project	01/09/2015	31/08/2018	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	
<b>Theme 5 - Community Engagement, Cohesion and Resilience</b>				G10, A1	G9, A2	G10, A1	G9, A1	G9, A1	G10						
Betar Bangla	Positive Citizenship	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	n/a	n/a	n/a	n/a	n/a	n/a
City Gateway	Women's Voice	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	n/a	n/a	n/a	n/a	n/a	n/a
Dorset Community Association	Get Involved	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	n/a	n/a	n/a	n/a	n/a	n/a
East London Advanced Technology Training	Equal Voices	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	n/a	n/a	n/a	n/a	n/a	n/a
London Gypsy and Traveller Unit	We are Tower Hamlets Residents too!	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	n/a	n/a	n/a	n/a	n/a	n/a
Newark Youth London	Newark Women's Project	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	n/a	n/a	n/a	n/a	n/a	n/a
Somali Parents and Children's Play Association	Somali Women Engagement Forum	01/09/2015	31/03/2017	AMBER	AMBER	RED	AMBER	AMBER	GREEN	n/a	n/a	n/a	n/a	n/a	n/a
Stifford TJRS Community Centre	Residents and Neighbours Club	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	n/a	n/a	n/a	n/a	n/a	n/a
The Rooted Forum (TRF)	Collective Conscience Project	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	GREEN	GREEN	GREEN	n/a	n/a	n/a	n/a	n/a	n/a
UpRising	UpRising East London Leadership Programme	01/09/2015	31/03/2017	GREEN	GREEN	GREEN	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Wapping Bangladesh Association	WBA Community Engagement & Citizenship Project	01/09/2015	31/03/2017	GREEN	AMBER	GREEN	GREEN	GREEN	GREEN	n/a	n/a	n/a	n/a	n/a	n/a

Page 18

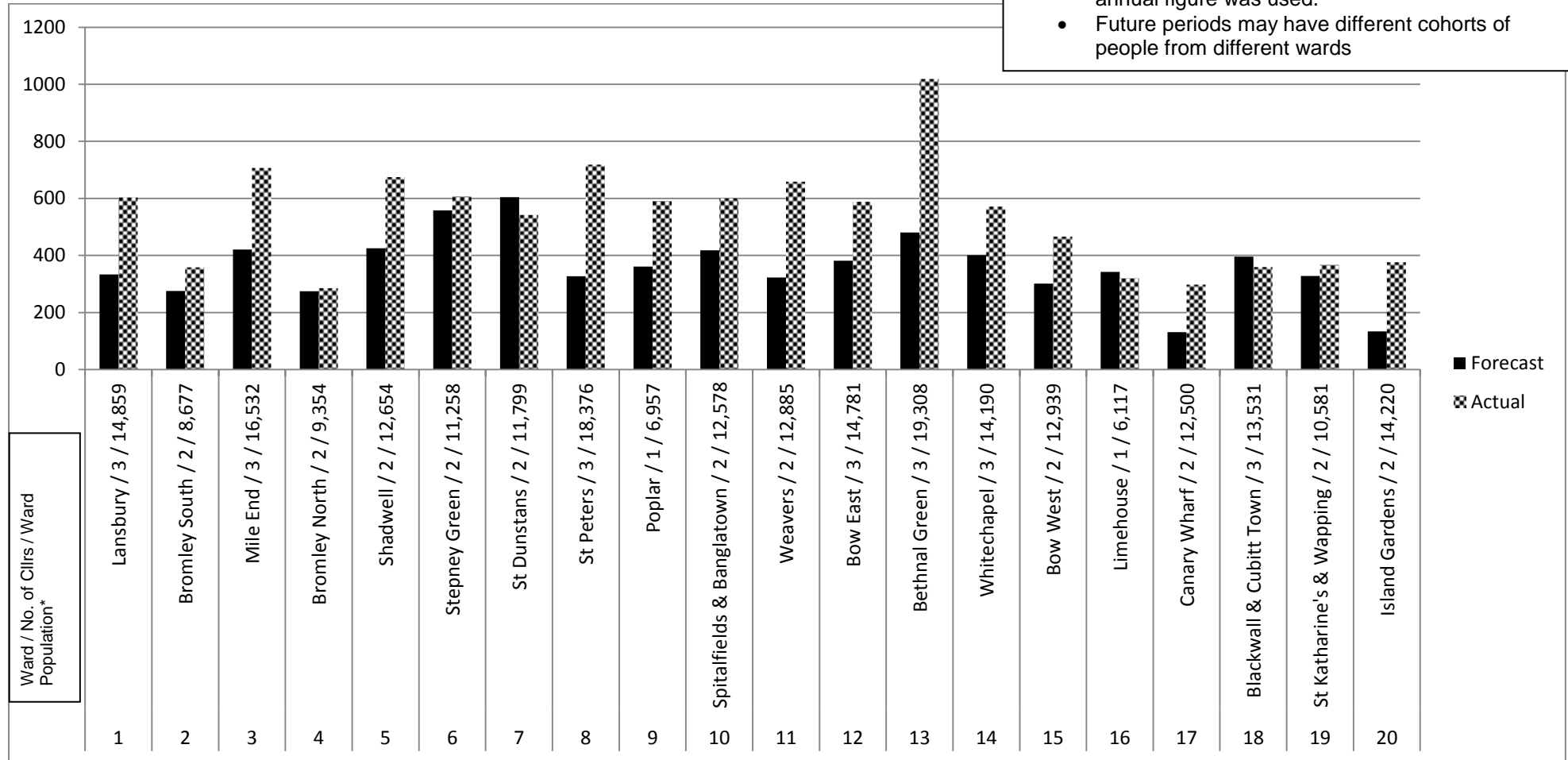
MSG 2015-18 April – June 2018  
Beneficiaries Data

Appendix 3

Note: –

- Each Project Grant Offer Letter contained an annual estimate of beneficiaries by ward.
- To produce the Apr-Jun 18 forecast 3 / 12 of the annual figure was used.
- Future periods may have different cohorts of people from different wards

Geographical Breakdown

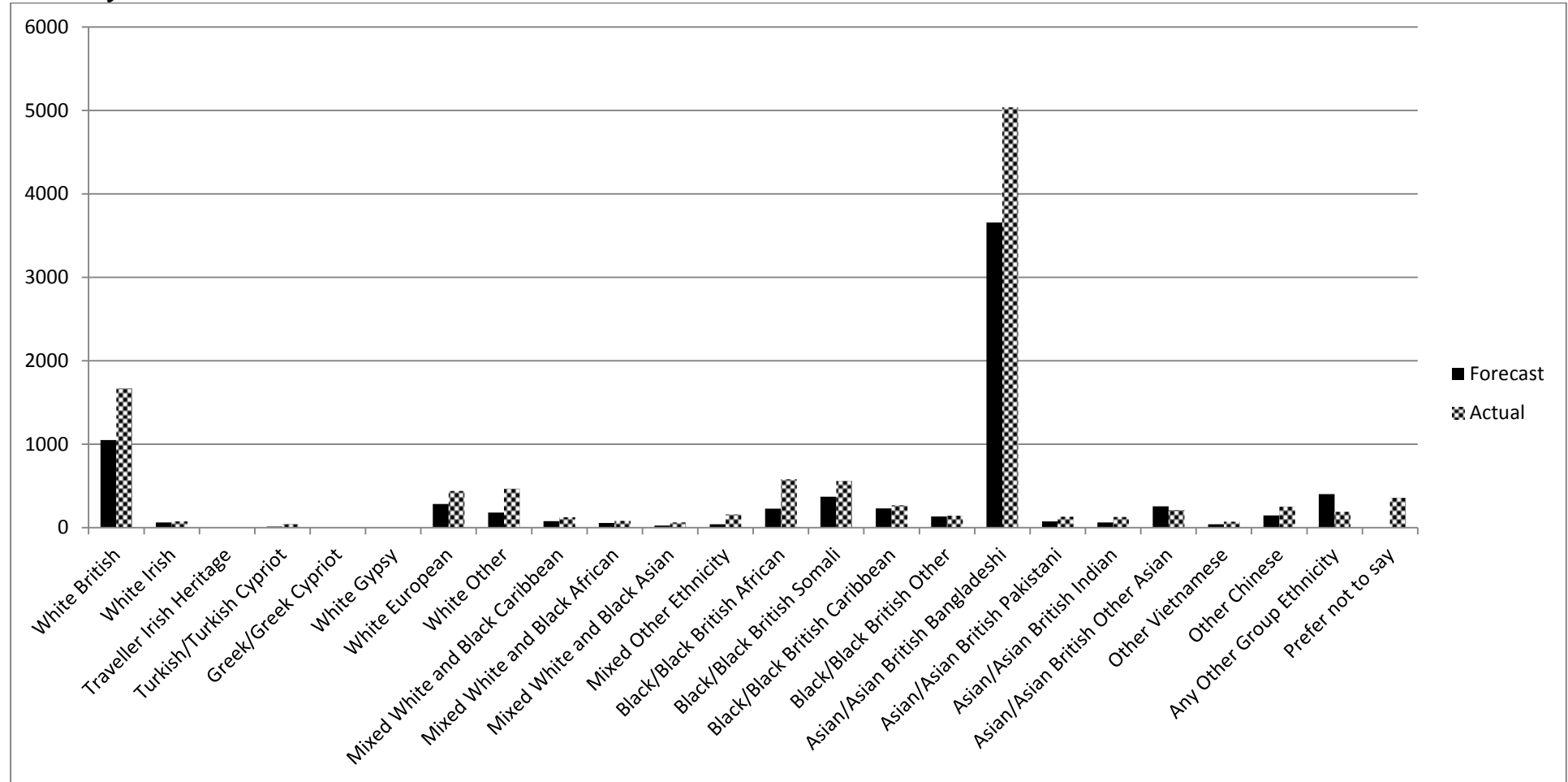


Wards are ranked using the Index of Multiple Deprivation, Lansbury ward is the most deprived and Island Gardens is the least deprived ward in the borough (from LGA ward estimates: IMD 2015)

\*Ward Population from Area Profiles – Corporate Research Unit May 2014

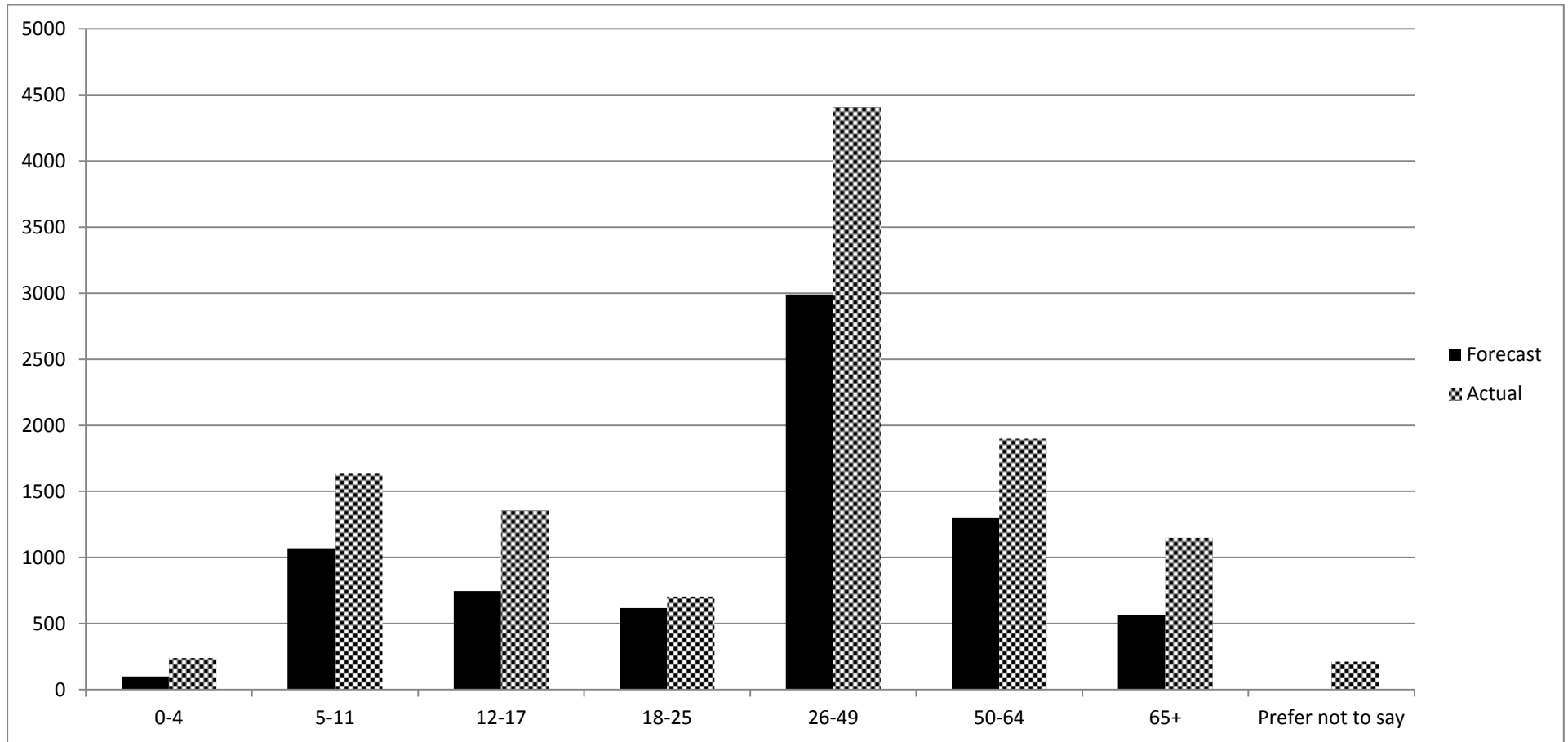
Equalities Breakdown

Ethnicity

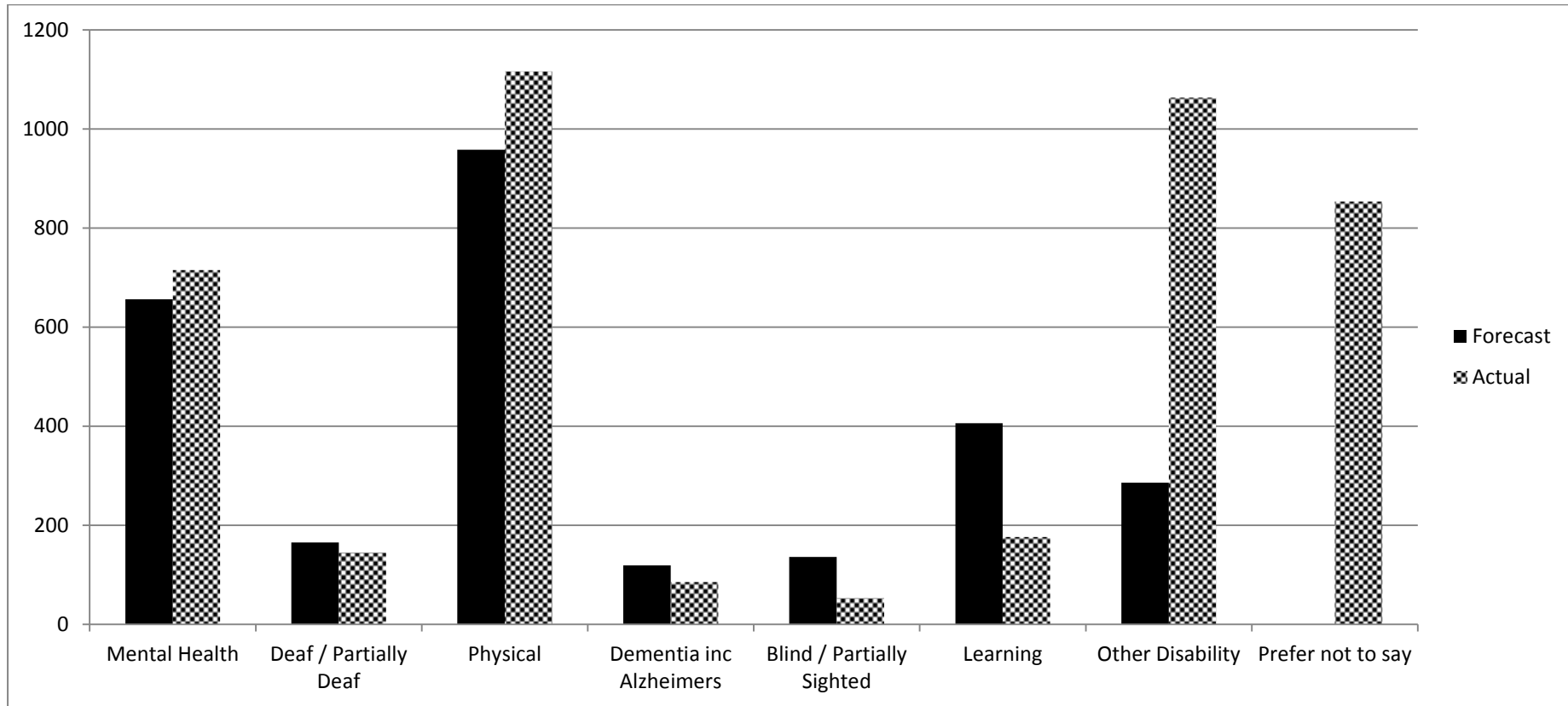


MSG 2015-18 April – June 2018  
Beneficiaries Data

Age

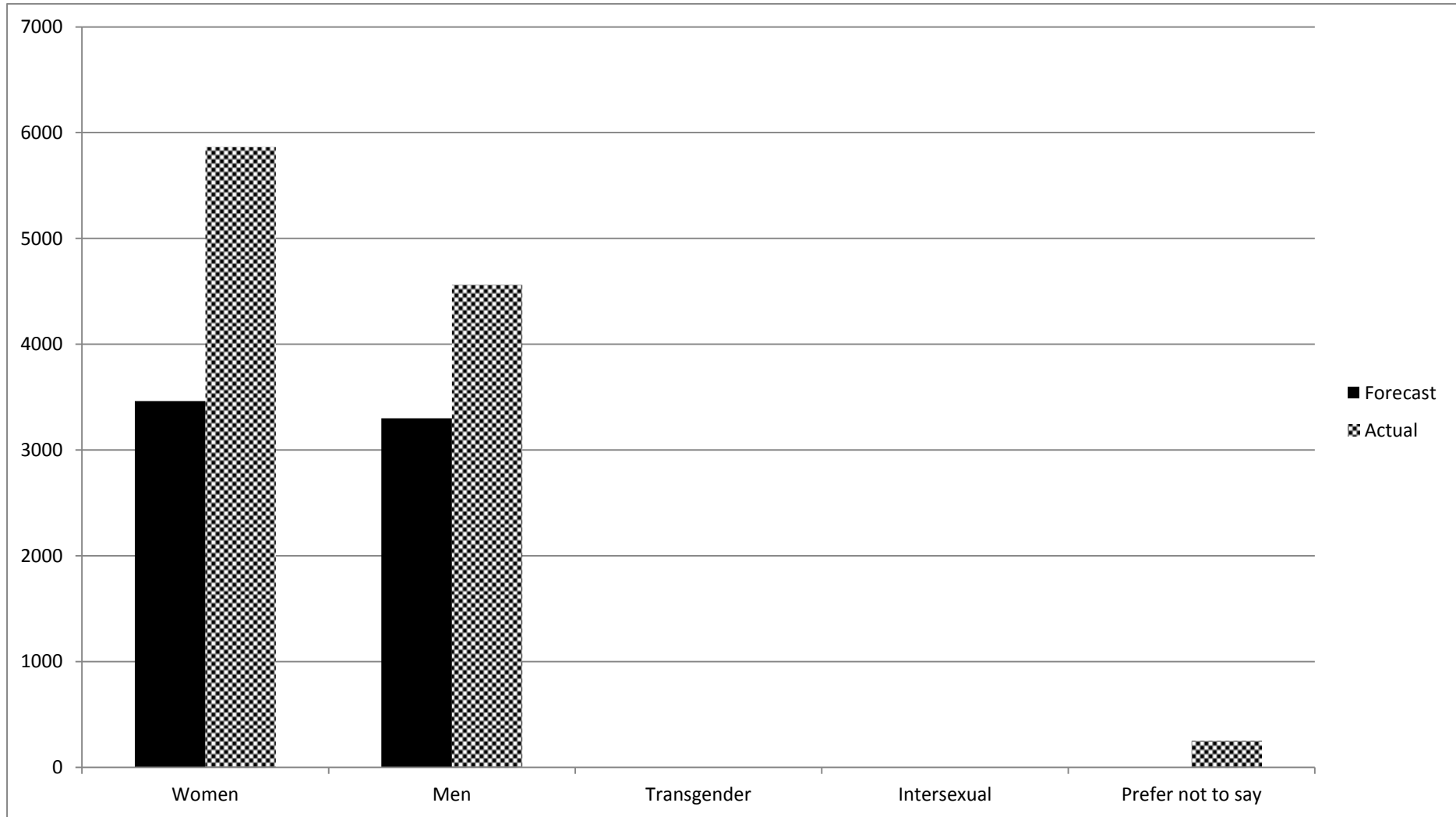


Disability





Sex and Gender



This page is intentionally left blank

## Theme 1 Children, Young People and Families

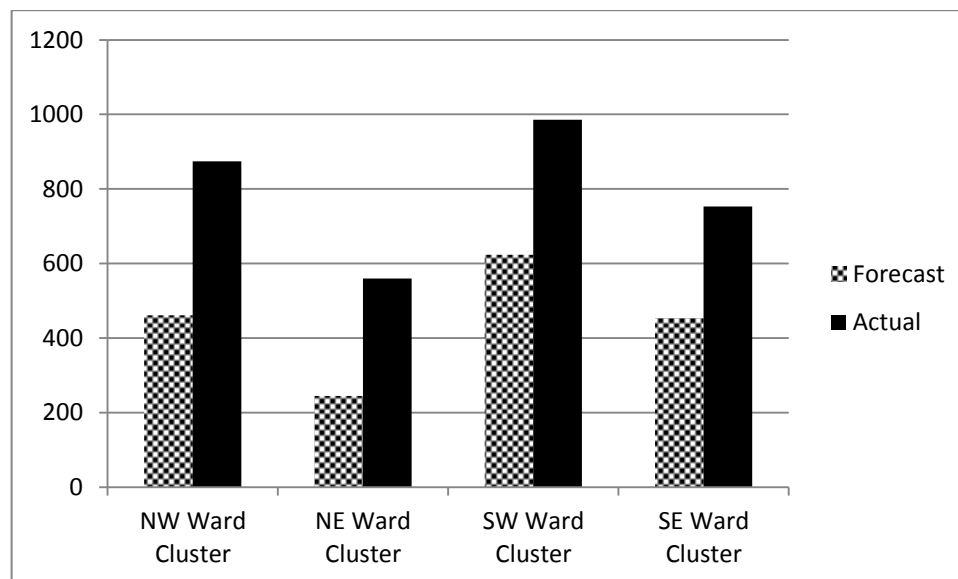
### MSG Programme Period 11 (Apr-Jun 2018) Performance Report

**Theme 1 – Children, Young People & Families:** This theme focuses on seeking the following key outcomes:

- Improved levels of participation, educational attainment and progression for children and young people.
- Children and young people are protected from harm and families are supported to provide a safe environment.
- Harmful relationships among peer/gender groups are reduced.
- Improved physical (such as reduced levels of obesity) and emotional health and wellbeing in children and young people.
- Reduced levels of substance misuse and sexual abuse, violent crime (including domestic violence) and anti-social behaviour.

#### Geographical Breakdown

The table below shows the number of beneficiaries supported during the period April to June 2018 by Ward Cluster:



NW Ward Cluster	NE Ward Cluster	SW Ward Cluster	SE Ward Cluster
<ul style="list-style-type: none"> <li>• Bethnal Green</li> <li>• Spitalfields &amp; Banglatown</li> <li>• St Peter's</li> <li>• Weavers</li> </ul>	<ul style="list-style-type: none"> <li>• Bow East</li> <li>• Bow West</li> <li>• Bromley North</li> <li>• Bromley South</li> <li>• Mile End</li> </ul>	<ul style="list-style-type: none"> <li>• Shadwell</li> <li>• St Dunstons</li> <li>• St Katherine's &amp; Wapping</li> <li>• Stepney Green</li> <li>• Whitechapel</li> </ul>	<ul style="list-style-type: none"> <li>• Blackwall &amp; Cubitt Town</li> <li>• Canary Wharf</li> <li>• Island Gardens</li> <li>• Lansbury</li> <li>• Limehouse</li> <li>• Poplar</li> </ul>

**Raising Attainment Project Portfolio – Children’s Services**

No. of live projects – Apr-Jun 2018	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
9	9	0	0

There are 9 projects in this category; all are classed as ‘Green’ and meeting the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports and case studies received. All projects are working closely with schools and parents to provide reciprocal feedback on their young students. Officers will continue to work with organisations to ensure quality driven provision.

**Vulnerable & Excluded Families Project Portfolio – Children’s Services**

No. of live projects – Apr-Jun 2018	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
6	5	0	1

There are 6 projects in this category; 5 are classed as ‘Green’ and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

1 project classed as RED:

**Family Action – Tower Hamlets Young Carers Support Support Service**

No progress on premises issues since the last Performance Report has led to the project classed as Red.

**Community Languages Project Portfolio – Children’s Services**

No. of live projects – Apr-Jun 2018	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
10	10	0	0

There are 10 projects in this category; all of which are classed as ‘Green’ and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

**Youth Services Project Portfolio – Children’s Services**

No. of live projects – Apr-Jun 2018	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
16	15	0	0

There are 16 projects in this category; all of which are classed as ‘Green’ and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

**Sports Project Portfolio – Children’s Services**

No. of live projects – Apr-Jun 2018	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
6	4	0	2

There are 6 active projects in this category; 4 of which are classed as ‘Green’ and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

2 projects are classed as Red:

**Tower Hamlets Youth Sports Foundation – Hub Club Programme**  
THYSF have met all obligations in respect of MSG performance for period 11.

The council is presently liaising with THYSF to obtain any remaining premises agreements not yet supplied to council to enable officers to provide a comprehensive report on all premises agreements THYSF have supplied. This will inform a recommendation on whether all grant conditions (including premises) have been met by THYSF and whether payments can therefore be made.

**Tower Hamlets Youth Sports Foundation – Stepping Stones Programme**

THYSF have met all obligations in respect of MSG performance for period 11.

The council is presently liaising with THYSF to obtain any remaining premises agreements not yet supplied to council to enable officers to provide a comprehensive report on all premises agreements THYSF have supplied. This will inform a recommendation on whether all grant conditions (including premises) have been met by THYSF and whether payments can therefore be made.

**Culture Project Portfolio – Children’s Services**

No. of live projects – Apr-Jun 2018	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
8	8	0	0

There are 8 active projects in this category; all are classed as ‘Green’ and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

## Theme 2 Jobs, Skills & Prosperity

### MSG Programme Period 11 (Apr-Jun 2018) Performance Report

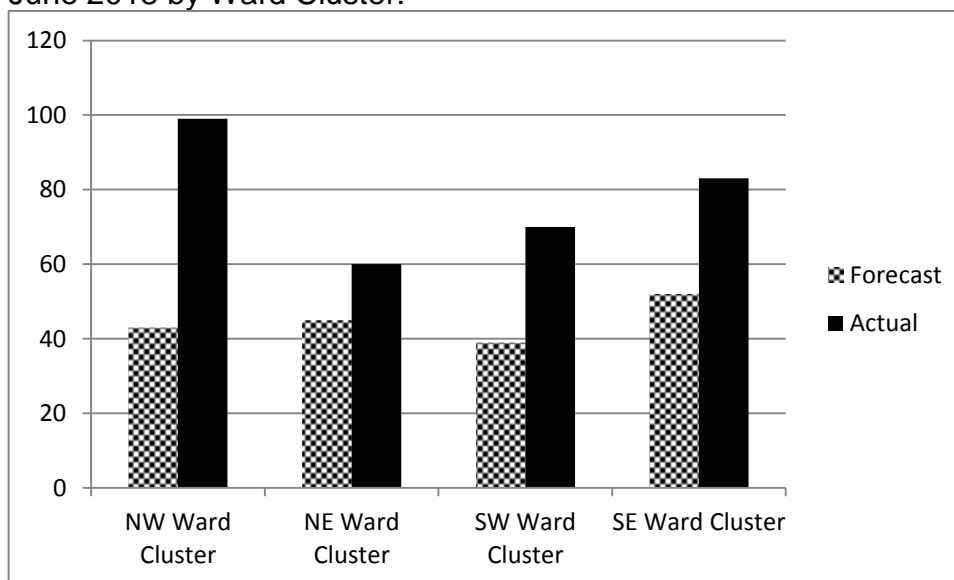
**Theme 2 – Jobs, Skills & Prosperity:** This theme focuses on seeking key outcomes including:

- Measurable increase in the numbers of people moved closer to the labour market and prepared for sustained employment.
- Reduce the numbers of residents in the borough with no qualifications or training
- Improved integration of pathway to work employment support services
- Reduction in numbers of residents negatively impacted by welfare reforms
- Minimisation of the number of residents facing housing repossessions
- Increase in the numbers of residents supported with addressing problem debts
- Increases in number of residents on low incomes receiving their correct benefit /tax credit entitlement
- Empowering residents and building resilience

### Routeways to Employment

#### Geographical Breakdown

The table below shows the number of beneficiaries supported during the period April to June 2018 by Ward Cluster:



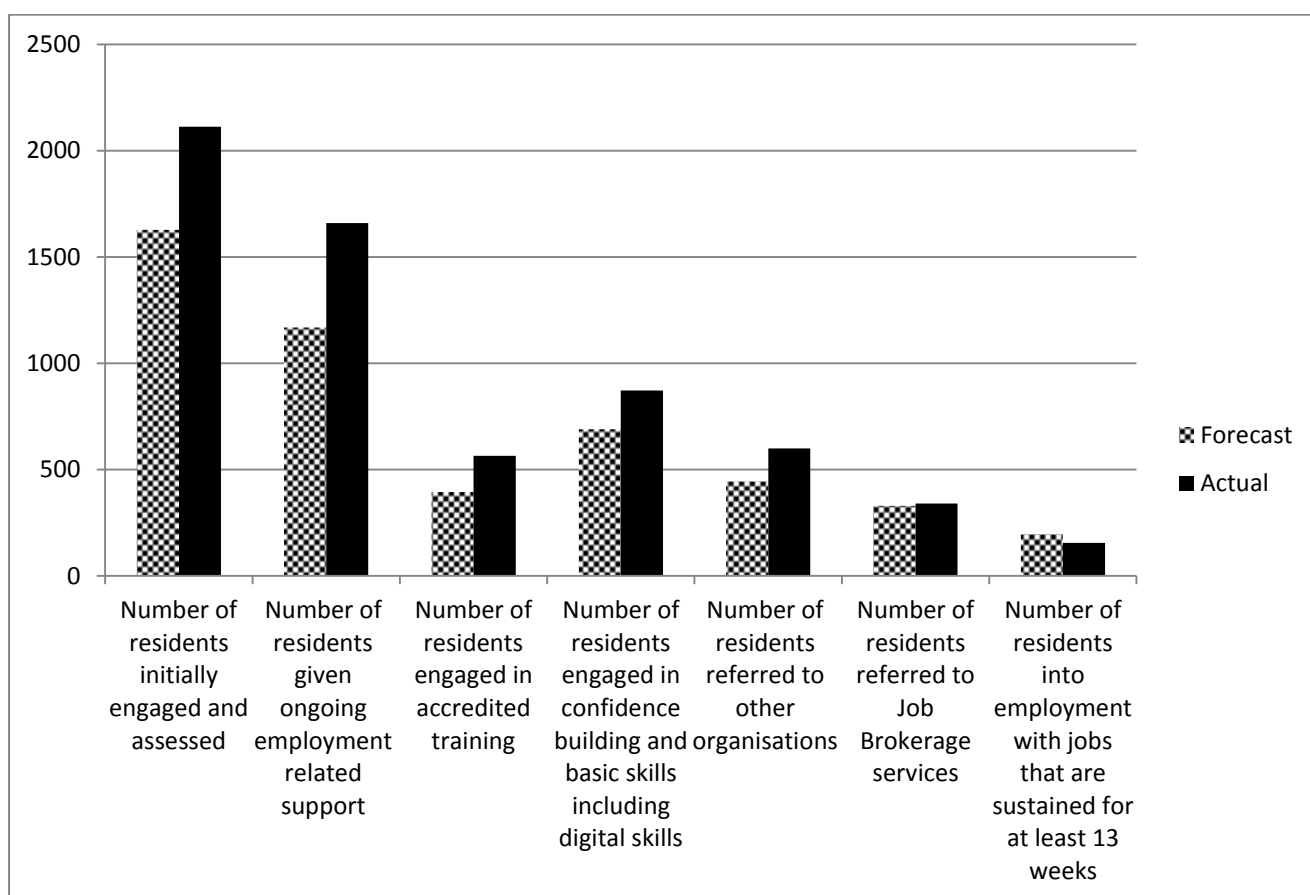
NW Ward Cluster	NE Ward Cluster	SW Ward Cluster	SE Ward Cluster
<ul style="list-style-type: none"> <li>• Bethnal Green</li> <li>• Spitalfields &amp; Banglatown</li> <li>• St Peter's</li> <li>• Weavers</li> </ul>	<ul style="list-style-type: none"> <li>• Bow East</li> <li>• Bow West</li> <li>• Bromley North</li> <li>• Bromley South</li> <li>• Mile End</li> </ul>	<ul style="list-style-type: none"> <li>• Shadwell</li> <li>• St Dunstons</li> <li>• St Katherine's &amp; Wapping</li> <li>• Stepney Green</li> <li>• Whitechapel</li> </ul>	<ul style="list-style-type: none"> <li>• Blackwall &amp; Cubitt Town</li> <li>• Canary Wharf</li> <li>• Island Gardens</li> <li>• Lansbury</li> <li>• Limehouse</li> <li>• Poplar</li> </ul>

### Routeways to Employment Project Portfolio – Place

No. of live projects – Apr-Jun 2018	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
9	9	0	0

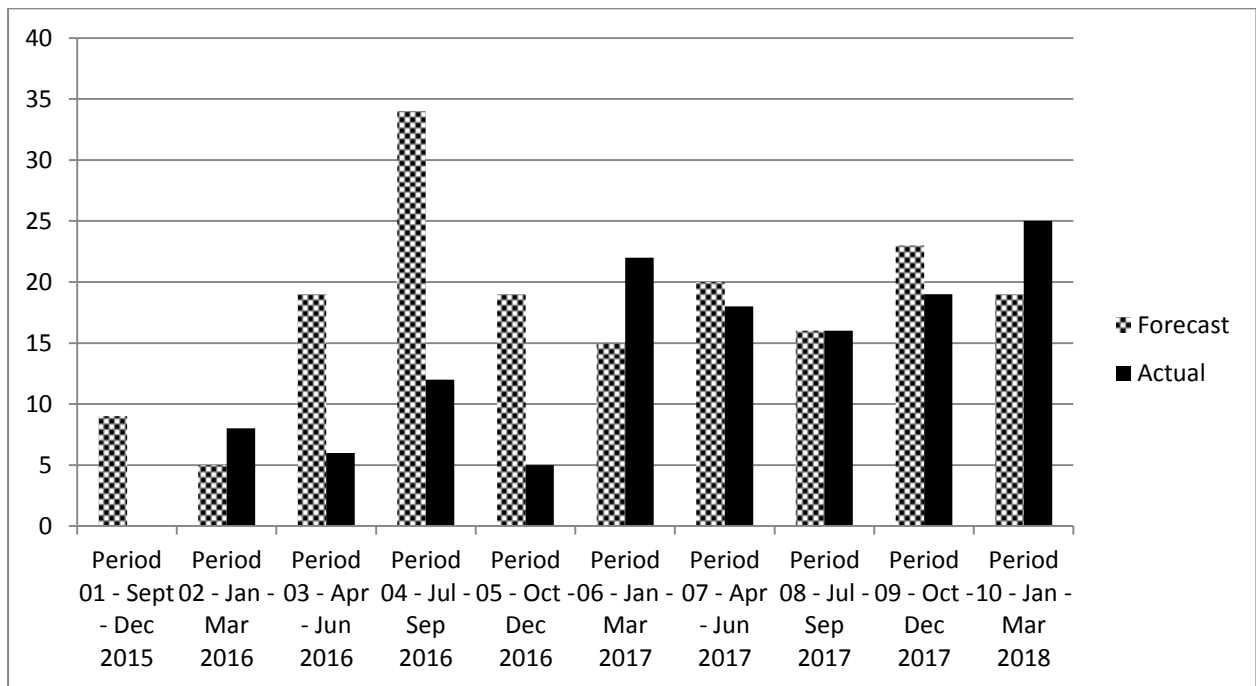
There are 9 active projects in this category; all of which are classed as ‘Green’ and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

### Key Routeways to Employment outputs to date – Period 01 – 11





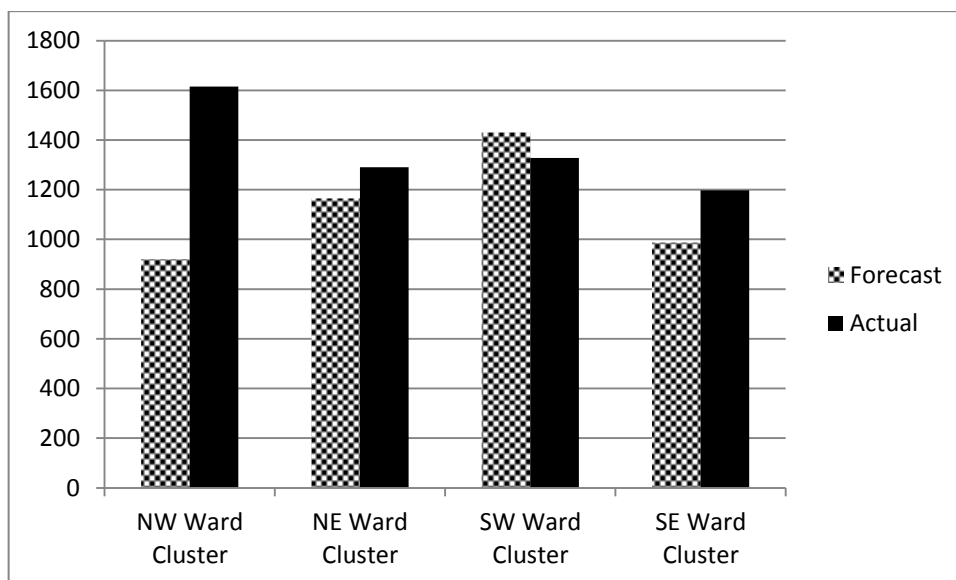
Number of residents into employment – Period 01 – 11



## Social Welfare Advice Services

### Geographical Breakdown

The table below shows the number of beneficiaries supported during the period April to June 2018 by Ward Cluster:



NW Ward Cluster	NE Ward Cluster	SW Ward Cluster	SE Ward Cluster
<ul style="list-style-type: none"> <li>• Bethnal Green</li> <li>• Spitalfields &amp; Banglatown</li> <li>• St Peter's</li> <li>• Weavers</li> </ul>	<ul style="list-style-type: none"> <li>• Bow East</li> <li>• Bow West</li> <li>• Bromley North</li> <li>• Bromley South</li> <li>• Mile End</li> </ul>	<ul style="list-style-type: none"> <li>• Shadwell</li> <li>• St Dunstons</li> <li>• St Katherine's &amp; Wapping</li> <li>• Stepney Green</li> <li>• Whitechapel</li> </ul>	<ul style="list-style-type: none"> <li>• Blackwall &amp; Cubitt Town</li> <li>• Canary Wharf</li> <li>• Island Gardens</li> <li>• Lansbury</li> <li>• Limehouse</li> <li>• Poplar</li> </ul>

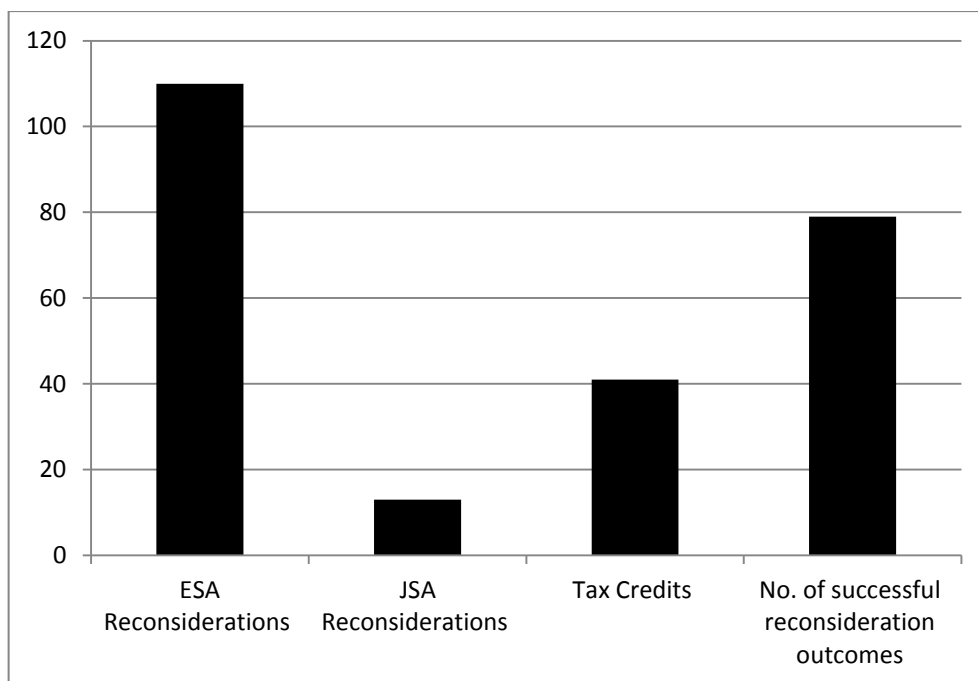
### Social Welfare Advice Services Project Portfolio – Place

No. of live projects – Apr-Jun 2018	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
11	11	0	0

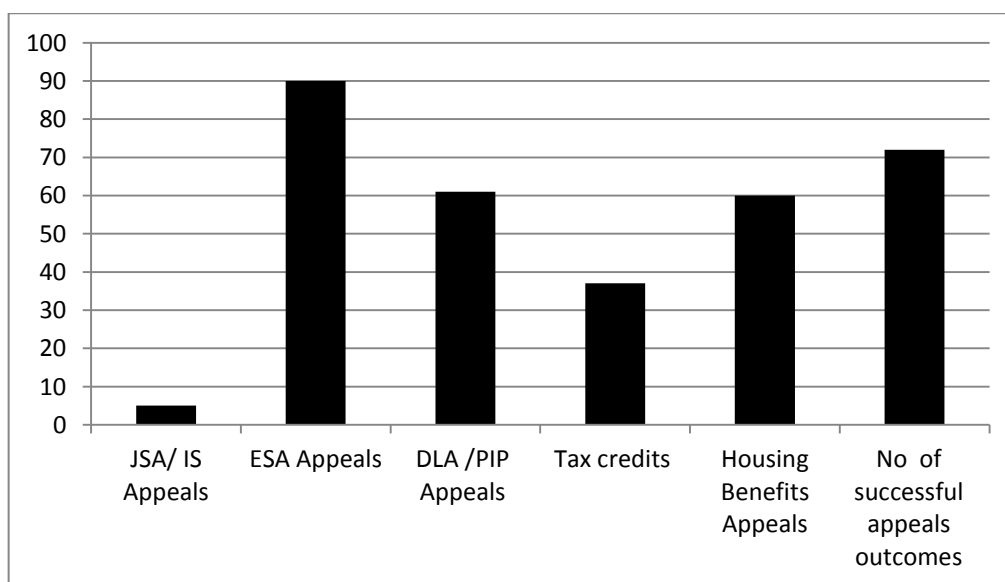
There 11 active projects in this category; all of which are classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

Key Social Welfare Advice outcomes achieved in the quarter include:

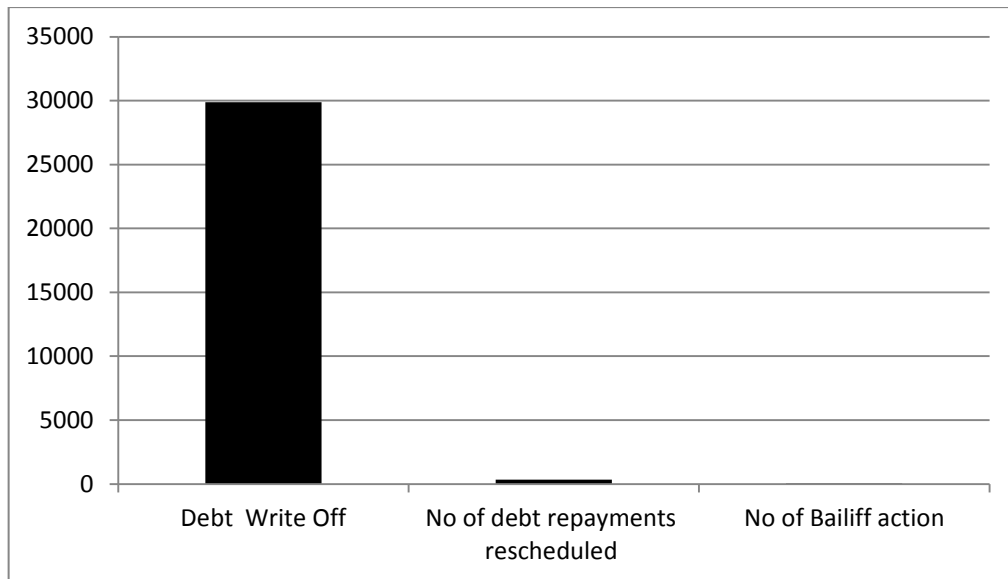
**Number of Reconsiderations**



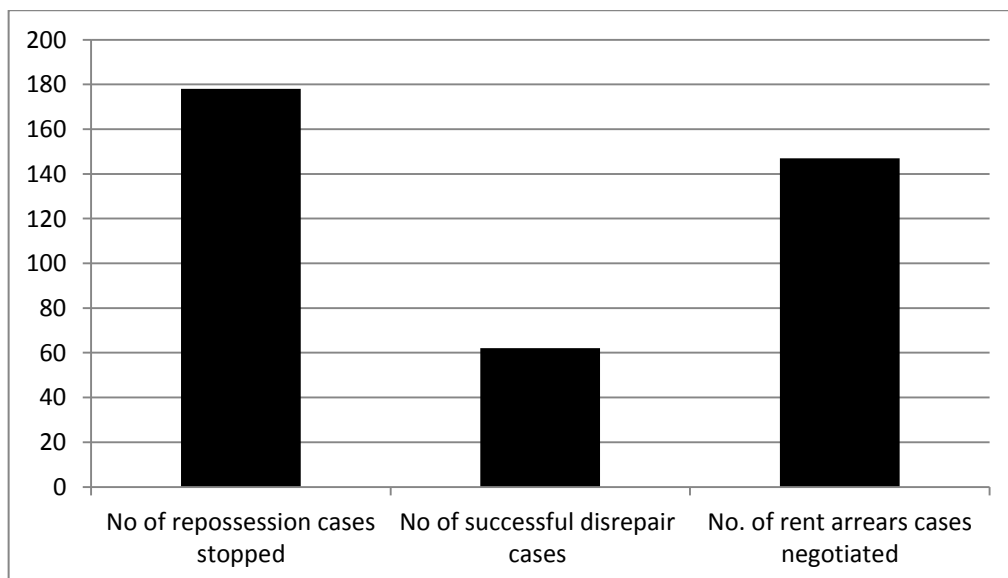
**Number of Appeals**



**Debt Outcomes**



**Housing Outcomes**



**Theme 3 Prevention Health and Wellbeing**

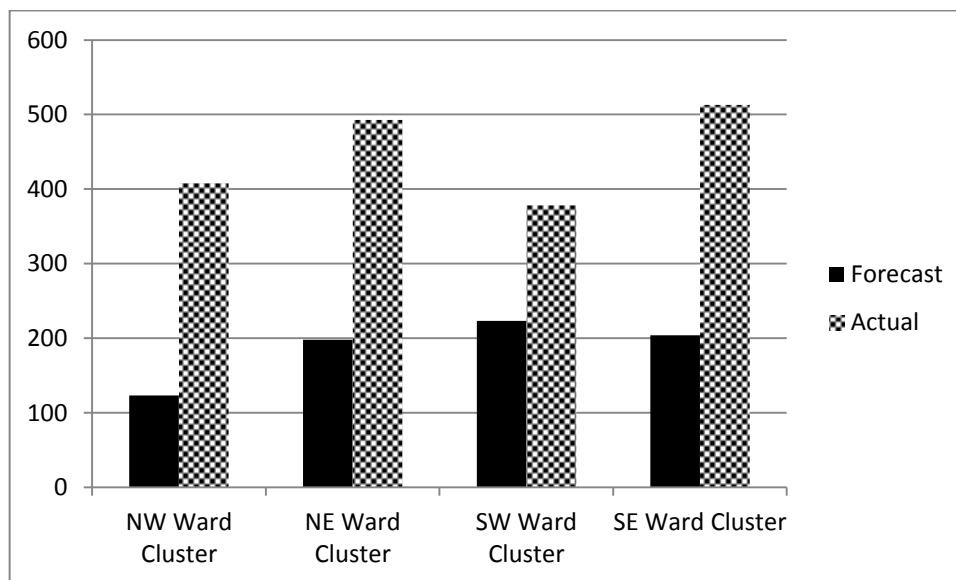
**MSG Programme Period 11 (Apr-Jun 2018) Performance Report**

**Theme 3 – Prevention, Health & Wellbeing:** This theme focuses on seeking key outcomes including:

- Increased number of vulnerable residents leading healthier lifestyles through improved diets, taking regular exercise and related activities, including lunch club attendees
- Improved emotional health and wellbeing of children and young people and families
- Reduced loneliness and social isolation
- Greater community cohesion
- Increased knowledge about where to go for advice and information
- Improved health and well-being through access to cultural activity that brings people together, allows for self-expression including projects around memory and cross generational activity

**Geographical Breakdown**

The table below shows the number of beneficiaries supported during the period April to June 2018 by Ward Cluster:



NW Ward Cluster	NE Ward Cluster	SW Ward Cluster	SE Ward Cluster
<ul style="list-style-type: none"> <li>• Bethnal Green</li> <li>• Spitalfields &amp; Banglatown</li> <li>• St Peter's</li> <li>• Weavers</li> </ul>	<ul style="list-style-type: none"> <li>• Bow East</li> <li>• Bow West</li> <li>• Bromley North</li> <li>• Bromley South</li> <li>• Mile End</li> </ul>	<ul style="list-style-type: none"> <li>• Shadwell</li> <li>• St Dunstons</li> <li>• St Katherine's &amp; Wapping</li> <li>• Stepney Green</li> <li>• Whitechapel</li> </ul>	<ul style="list-style-type: none"> <li>• Blackwall &amp; Cubitt Town</li> <li>• Canary Wharf</li> <li>• Island Gardens</li> <li>• Lansbury</li> <li>• Limehouse</li> <li>• Poplar</li> </ul>

**Prevention, Health & Wellbeing Project Portfolio – Adult Services**

No. of live projects – Apr-Jun 2018	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
14	13	0	1

There are 14 projects in this category; 13 of which are classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

1 project classed as RED:

**Family Action – Somali Mental Health Promotion**

No progress on premises issues since the last Performance Report has led to the project classed as Red.

**Lunch Club Project Portfolio – Adult Services**

No. of live projects – Apr-Jun 2018	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
11	11	0	0

There are now 11 projects in this category; all of which are classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

**Lifelong Learning & Sport Project Portfolio – Children's Services**

No. of live projects – Apr-Jun 2018	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
9	8	0	1

There are 9 projects in this category; 8 of which are classed as 'Green' and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

1 project classed as Red:

**Tower Hamlets Youth Sport Foundation - Active Families**

THYSF have met all obligations in respect of MSG performance for period 11.

The council is presently liaising with THYSF to obtain any remaining premises agreements not yet supplied to council to enable officers to provide a comprehensive report on all premises agreements THYSF have supplied. This will inform a recommendation on whether all grant conditions (including premises) have been met by THYSF and whether payments can therefore be made.

**Theme 4 Third Sector Organisational Development**

**MSG Programme Period 11 (April - June 2018) Performance Report**

**Theme 4 – Third Sector Organisational Development:** This theme focuses on seeking key outcomes including:

- Increased number of local VCS organisations with Quality Assurance accreditations
- Increased levels of external grant funding secured by local VCS organisations
- Increase in the number of organisation able to effectively manage grant funded activities and better demonstrate the impact of their work
- Improved sustainability of specialist resources that are used by a wide range of third sector organisations to deliver their work

Theme 4 is focused on supporting organisations rather than individual beneficiaries. Organisations from across the borough are currently being supported by the Theme 4 projects.

- In relation to support for LBTH Funded Organisations training/support sessions have been provided covering a range of activities including those outlined below.
  - governance
  - fundraising
  - premises
  - LBTH on-line monitoring system
  - recruitment of project staff
  - volunteering
- In relation to Supporting VCS organisations based in Tower Hamlets training/support sessions have been provided covering a range of activities including those outlined below.
  - insurance
  - policies and procedures
  - data protection
  - volunteering
  - volunteering standards
  - fundraising

### Project Portfolio – Resources

No. of live projects – Apr-Jun 2018	No. of projects classed as <b>GREEN</b>	No. of projects classed as <b>AMBER</b>	No. of projects classed as <b>RED</b>
3	3	0	0

There 3 projects in this category; all of which are classed as ‘Green’ and are on course to meet the agreed expenditure targets, service outputs and outcomes as indicated in monitoring reports received.

### Support to Council funded organisations

Project, which is a partnership between THVCS and Volunteer Centre Tower Hamlets, provides training, advice and support to organisations funded by the London Borough of Tower Hamlets in order to develop their systems and improve their financial and project management. Project has been successful overall in delivering its output targets during its lifetime, assisting LBTH grant-funded organisations to be ready to deliver their Council-funded projects. It has provided in-depth support to organisations on a number of areas such as premises, plus management and reporting for LBTH Main Stream Grant. Support has also been provided on: fundraising, governance, staff recruitment, volunteering, charity registration, sustainability, pensions, service user involvement, health and safety and social media. Project has delivered support through training, resources, information provision and one-to-one development work.

Project's achievement rate against its combined cumulative output profile at the end of Period 11 was 135%.

### Supporting VCS organisations based in Tower Hamlets

Project, which is a partnership between THCVS, Volunteering Centre Tower Hamlets and Tower Hamlets Community Transport, assists voluntary sector organisations in the borough, through advice and training, to develop and maintain effective systems, plan effectively, raise funds, manage projects and staff and achieve quality assurance accreditations. Project has been successful overall in delivering its output targets and supporting the development of a strong voluntary sector in the borough. It has provided advice to organisations on a range of areas, particularly in relation to governance, start-ups, premises, advice on external funding, trustee development and development of good practice and procedures on volunteering. The project has also delivered Minibus Driver Awareness Scheme accredited training in driving and first aid and delivered minibus journeys to support local voluntary sector activity.



Project's achievement rate against its combined cumulative output profile at the end of Period 11 was 145%. Project has already surpassed or met its life-time targets for seven of its nine outputs.

### **Strategic Partner Project**

Project provides and supports representation, networking and partnerships among voluntary sector organisations and between the statutory, business and voluntary sectors in the borough. The project has undertaken much work in relation to voluntary sector premises in the borough, liaising with and influencing LBTH policy on community buildings. The project has worked with LBTH on the re-development of a Council Compact, the creation of a new LBTH new grant policy and the future implementation of the Community Commissioning programme.

Project's achievement rate against its combined cumulative output profile at the end of Period 11 was 120%. Project has already surpassed or met its life-time targets for eleven of its thirteen outputs.

This page is intentionally left blank

<b>Grants Determination Sub-Committee</b> 7 <sup>th</sup> November 2018	 <b>TOWER HAMLETS</b>
<b>Report of:</b> Zena Cooke, Corporate Director Resources	<b>Classification:</b> Unrestricted
<b>Proportionate Monitoring Arrangements</b>	

<b>Lead Member</b>	<b>Councillor Candida Ronald, Cabinet Member for Resources and the Voluntary Sector</b>
<b>Originating Officer(s)</b>	Steve Hill, Head of Benefits Services
<b>Wards affected</b>	All wards
<b>Key Decision?</b>	Yes
<b>Reason for Key Decision</b>	Impact on Wards
<b>Community Plan Theme</b>	<b>All themes</b>

### Executive Summary

The Mainstream Grant (MSG) 2015/18 Programme approved by the Commissioners on 29 July 2015, was initially expected to be delivered from 1<sup>st</sup> September 2015 through to 31<sup>st</sup> August 2018. At the 12<sup>th</sup> September 2017 Grants Determination Sub-Committee, the programme was extended to 31<sup>st</sup> March 2019. A further extension to the programme, to the 30<sup>th</sup> September 2019, was agreed by the Grants Determination Sub-Committee at its meeting on the 6<sup>th</sup> June 2018.

The grant monitoring arrangements for the programme were agreed by Commissioners. At a very early stage the Voluntary and Community Sector provided feedback that grants monitoring arrangements are not proportionate, are resource intensive and divert activity from delivery to monitoring administration activities.

The recent LGA peer review acknowledged the issue and recommended that officers, in conjunction with Internal Audit should undertake a review and propose alternative proportionate grant monitoring arrangements.

This report proposes alternative proportionate grant monitoring arrangements for the period September 2018 to September 2019 and provides recommendations for the Grants Determination Sub-Committee.

### Recommendations:

The Grants Determination Sub-Committee are recommended to:

1. Consider and agree the proposals outlined to rationalise grant monitoring arrangements making them proportionate to the level of risk.

## **1. REASONS FOR THE DECISIONS**

- 1.1 Regular performance updates through effective grant monitoring arrangements ensure that the MSG themes and individual projects are on track to achieve the targeted outcomes.
- 1.2 The review of the process for grants monitoring has emerged from ongoing representations and concern from the sector, that organisations find the existing grant monitoring arrangements time consuming and excessive in comparison to grant monitoring arrangements of other councils, trusts and organisations.
- 1.3 Proportionate monitoring arrangements will prevent excessive administration, manage risk and not divert resources from delivery they will promote capacity building within the sector and in doing so help in the preparations for community commissioning.
- 1.4 It should be noted that all organisations in receipt of mainstream grants have delivered whilst adhering to the existing intensive monitoring arrangements for the three years of the existing MSG programme; rationalising grant monitoring arrangements while not increasing risk to the council from September 2018 to September 2019 will allow resources to be refocused and support further developments.

## **2. ALTERNATIVE OPTIONS**

- 2.1 The existing grant monitoring arrangements could continue to apply to the end of the current programme, which has been extended to September 2019.
- 2.2 Grants Determination Sub-Committee could decide to alter the proportionate monitoring proposals contained within this report.

## **3. DETAILS OF THE REPORT**

- 3.1 This report proposes the introduction of new proportionate monitoring arrangements for the monitoring of grants. The Mayor and Members should be assured that whilst new proportionate monitoring arrangements are proposed, they will not increase the risk of fraud, error or failure by organisations to deliver outcomes and value for money. The purpose is to adopt a more proportionate, robust approach to monitoring. The Council's Chief Internal Auditor is cognisant of this view.
- 3.2 Existing grants monitoring arrangements were agreed by Commissioners in 2015.
- 3.3 The measures put into place in 2015 were reflective of the need identified at the time. However improving practice introduced over the intervening years has led to recognition that existing grant monitoring arrangements are high cost, labour intensive, considered excessive and counterproductive.

- 3.4 All organisations within the mainstream grants programme have met existing grants monitoring arrangements for the last three years and this provides substantial assurance given they have met all monitoring requirements.
- 3.5 Almost immediately, upon adoption of the monitoring arrangements in 2015, the council received representations from the voluntary and community sector for a more proportionate approach to grants monitoring arrangements. The sector met with officers and provided feedback. The council was in a different place at this time and consequently changes to monitoring arrangements were not considered appropriate.

### 3.6 **Summary of existing grants monitoring arrangements**

- 3.7 The current grants monitoring arrangements have been amended via Commissioners decisions and are based on the procedures set out in the Grant Officers Manual.

The following classification of grants has been used:

Small Grants – up to £5,000 per annum

Medium Grants - £5,001 to £30,000 per annum

Large Grants – over £30,000 per annum

- 3.8 Under current monitoring arrangements, the level of grant determines the minimum number of monitoring visits each year:
- Small Grants – 1 visit per year  
Medium Grants – 2 visits per year  
Large Grants – 4 visits per year

Monitoring visits involve verification of spend and activity reported on a quarterly basis and additional visits may be required to see and verify activity is taking place as scheduled.

- 3.9 However, existing reporting arrangements for grants are such that regardless of the amount of grant being paid, every organisation must complete an online monitoring report for each quarter for each project. This means regardless of the amount of grant funding awarded, organisations are required to submit four written monitoring reports per year.

In addition to completing the online monitoring form a list of financial transactions and a list of beneficiaries must be supplied with each monitoring return.

For some projects case studies are also required to be submitted.

- 3.10 The monitoring arrangements were considered as part of the recent LGA Peer Review, which included meetings with the voluntary and community sector. The review recommended that proportionate monitoring arrangements be considered and that officers should work with Internal Audit on the proposals.

3.11 In considering alternative grants monitoring arrangements, careful consideration has been given to ensuring:

- That the risk of fraud or misappropriation is minimised
- That the monitoring process is proportionate to funding
- Ensure that grant funding is spent on the purpose of the award
- That achievements can be monitored

3.12 A more proportionate monitoring approach is proposed. Within this projects will still be classified as Red, Amber or Green within the Council's agreed performance management framework. Issues that raise concerns will be addressed and appropriate remedial actions agreed. Where necessary, this could include withholding grant funding until performance issues are resolved or in extreme cases, a recommendation for withdrawal of funds.

**Proposed proportionate monitoring arrangements for grants  
September 2018 to September 2019**

<b>Grant Size</b>	<b>Proposed Inspection Frequency/Method</b>	<b>Qualifying Criteria</b>	<b>Additional Measures</b>	<b>Triggers for Additional Monitoring/ Inspection</b>
<b>Up to £5,000</b>	One monitoring report submitted per year.  Random selection (3%) of unannounced cohort visits.	Quarterly Green performance ratings over the previous year	Mystery Shopper  Social media monitoring	Complaints to Members or Officers  Loss of key staff  Community Reports from service users and/or other organisations
<b>£5,000 to 30,000</b>	Two monitoring reports submitted per year.  Minimum of one visit per year.	Quarterly Green performance ratings over the previous two years	Mystery Shopper  Social media monitoring  Combination of unannounced visit and short notice visits (3% of cohort)	Complaints to Members or Officers  Loss of key staff  Community Reports from service users and/or other organisations
<b>£30,000 or more</b>	Three monitoring reports submitted per year.  Minimum of Two visits per year.	Quarterly Green performance ratings over the previous three years	Mystery Shopper  Social media monitoring  Combination of unannounced and short notice visits (3% of cohort)	Complaints to Members or Officers  Loss of key staff  Community Reports from service users and or other organisations

- 3.13 Currently, the vast majority of grant recipients would meet the qualifying criteria above. For those organisations that fail to meet these requirements bespoke remedial and inspection programmes will be developed on a case by case basis.
- 3.14 As part of the new monitoring arrangements, a review of the volume and relevance of the data currently collected by voluntary and community organisations will be undertaken to ensure a more proportionate and relevant approach is adopted.
- 3.15 The greatest benefit of the proportionate monitoring approach would be a reduction in time and resources required for monitoring purposes for organisations in receipt of MSG. This will provide organisations more time to spend on delivery while at the same time; the proposed changes will allow grants monitoring officers to adopt a more risk based approach to analysis and monitoring as well as providing monitoring officers with time to discuss change, improvement and capacity building with the organisations they are working with.
- 3.16 If agreed, the proportionate monitoring approach will mean that going forward, organisations will need to be prepared for unannounced random monitoring visits at all times; in essence rather than requesting information from groups in accordance with the current monitoring process, organisations will be expected to maintain up to date information at all times, ready for inspection. In turn, this approach will prepare organisations for community commissioning and other funding opportunities.
- 3.17 If the proposed proportionate monitoring arrangements are agreed, organisations in receipt of mainstream grants will be written to, advising them of the new arrangements and monitoring expectations going forward.

#### **4. EQUALITIES IMPLICATIONS**

- 4.1 A strategic assessment was undertaken of the proposed MSG programme in April 2015. It focused on identified need (or beneficiaries) and the difference between the MSG Programme 2013-15 and the proposed programme. Looking in particular at the potential impact of;
- Reduction in overall funding;
  - Rationalisation of themes; and
  - Introduction of locality boundaries
- 4.2 The programme continues to deliver against the themes developed to address the identified need.

#### **5. OTHER STATUTORY IMPLICATIONS**

##### **One Tower Hamlets Considerations**

- 5.1 The contribution of VCS organisations helping to deliver One Tower



Hamlets objectives and priorities are explicitly recognised and articulated within the Council's agreed Voluntary and Community Sector Strategy.

VCS Organisations play a key role in delivering services that address inequality, improve cohesion and increase community leadership. These services are real examples of 'One Tower Hamlets' in practice.

The opportunities offered through the MSG Programme will play a key role in delivering the aims of One Tower Hamlets.

## **Best Value (BV) Implications**

- 5.2 The level of awards to organisations was determined by the quality of their individual applications as well as the overall demand for the funds available within each Theme.

Additionally, the application appraisal process took into consideration the proposed levels of outputs and outcomes to be delivered as well as the organisation's track record and the bid's overall value for money rating.

There will be ongoing performance management of the approved portfolio of projects to ensure that interventions meet the required standards; that the evidencing of project achievements and expenditure are accurately recorded and reported.

Monitoring and reporting arrangements are in place to ensure that payments to organisations are in line with performance. The agreed Payment By Results process will ensure that grants will not be paid to organisations that either significantly or consistently under-perform, or those that are not able to properly evidence the work/outcomes for which funding has been approved.

Agreement of the proposed rent subsidies will assist the Council in achieving the Best Value action plan in relation to the regularisation of lease arrangements with VCS organisations which occupy our premises.

## **Sustainable Action for a Greener Environment**

- 5.3 The MSG 2015/18 Programme (now extended to September 2019) has a broad focus including developing new skills for local people and organisations that are disadvantaged and perhaps facing multiple barriers to achieving a sustainable future.

All programme beneficiaries be they individuals or local organisations will be encouraged to consider taking appropriate steps to minimise negative impact on the environment when taking up the opportunities offered within the programme and on an ongoing basis.

## **Risk Management Implications**

- 5.4 A number of different risks arise from any funding of external organisations. The key risks are:
- The funding may not be fully utilised i.e. allocations remain unspent and outcomes are not maximised
  - The funding may be used for purposes that have not been agreed e.g. in the case of fraud
  - The organisation may not in the event have the capacity to achieve the contracted outputs/outcomes

The proposed monitoring arrangements have been developed in conjunction with the council's Internal Audit department.

As part of the ongoing programme management arrangements, support, advice and guidance will be made available projects to ensure that all performance and other risks are minimised.

### **Crime and Disorder Reduction Implications**

- 5.5 The activities, services and outcomes that are being targeted through the MSG Programme support the objectives of reducing crime and disorder; this is particularly true of the projects delivering under the Community Engagement Cohesion and Resilience Theme.

Throughout the programme as a whole however, those people involved in, or at risk of involvement in the criminal justice system will be targeted for support.

### **Safeguarding Implications**

- 5.6 As part of the initial application process organisations were required to provide details of their safeguarding policy if appropriate. The Grant Agreement that funded organisations have entered into includes requirements in relation to safeguarding.

Organisations providing services to children or vulnerable adults and employing staff or volunteers in a position whose duties include caring for, training, supervising or being responsible in some way for them, are required to fully comply with all necessary safeguarding requirements.

## **6. COMMENTS OF THE CHIEF FINANCE OFFICER**

- 6.1 The Main Stream Grant (MSG) Programme was approved by the Commissioners on the 29 July 2015 and initially covered the period between, 1<sup>st</sup> September 2015 through to 31<sup>st</sup> August 2018. However subsequent Grants Determination Committees (GDC) revised the date which led most recently to the current programme end date of 30<sup>th</sup> September 2019 this was decided at a GDC meeting held on the 6<sup>th</sup> June 2018.
- 6.2 Following the recent LGA Peer Review and input from voluntary and community sector (VCS). It was recommended that a more proportionate approach to risk be adopted which was not overburdening but ensured the

monitoring procedures that were adopted were in line with the level of funding the VCS received. These changes in procedures would be implemented following work with Internal Audit to verify the integrity of the new proposals. This would allow for a risk based approach which would be more targeted/efficient and offer better value for money, as greater emphasis would be placed on maximising successful project outcomes within the local community.

- 6.3 This report provides the Council an opportunity to continually improve the quality of grant processes and procedures without increasing risk of fraud and misappropriation. Improvements of this nature will provide a robust foundation for the introduction of MSG under the future commissioning regime.
- 6.4 There will be no financial impact as the suggested improvements place no additional burden on the relevant General Fund budgets.

## **7. COMMENTS OF LEGAL SERVICES**

- 7.1 The Council has a legal duty both in terms of Best Value and under administration law to operate a fair and open application procedure to the allocation of grant monies.
- 7.2 The Council has a duty under the Local Government Act 1999 to make arrangements to secure continuous improvement in the way in which its functions are exercised, having regard to a combination of economy, efficiency and effectiveness. This is referred to as the Council's best value duty. Best Value considerations have also been addressed in paragraph 5 of this report.
- 7.3 Applying this duty to grants, the Council must operate a fair and open application procedure to process a request to obtain funding. Requests for grant funding should ordinarily be measured against a predetermined set of criteria and the criteria themselves must be fair and transparent. The grant agreement should include a clear monitoring process against defined parameters in order for the Council to demonstrate either: that delivery is in line with the application and, therefore, the grant achieved its purpose; or provide clear delineation where outcomes were not achieved and the reasons for such failure are apparent. Monitoring should therefore include measuring performance against the expected outcomes.
- 7.4 This report provides a new monitoring arrangement to ensure a more proportionate and relevant approach is adopted. This new approach would result in a reduction in time and resources required to monitor organisations in receipt of MSG. This would benefit both the organisations', who can spend more time on delivery and the Council, where officers can spend time dealing with change, improvement and capacity building with the organisations they are working with. This meets the Council's duties mentioned in paragraph 7.1 and 7.2.

- 7.5 When making decisions, the Council must have due regard to the need to eliminate unlawful conduct under the Equality Act 2010, the need to advance equality of opportunity and the need to foster good relations between persons who share a protected characteristic and those who do not (the public sector equality duty). A proportionate level of equality analysis is required to discharge the duty and information relevant to this is contained in the One Tower Hamlets section of the report.
- 

## **Linked Reports, Appendices and Background Documents**

### **Linked Report**

- None

### **Appendices**

### **Background Documents – Local Authorities (Executive Arrangements)(Access to Information)(England) Regulations 2012**

- None

### **Officer contact details for documents:**

Steve Hill, Head of Benefits Services

**Phone:** 020 7364 7252      **Email:** [steve.hill@towerhamlets.gov.uk](mailto:steve.hill@towerhamlets.gov.uk)